



Kaagapay ng Komunidad sa Maginhawang Pamumuhay



TO : **ALL EMPLOYEES**  
FROM : **THE PRESIDENT**  
DATE : **26 APRIL 2022**  
REFERENCE : **HR – 2022 – 85**  
SUBJECT : **VACANT POSITION AS OF 26 APRIL 2022**

---

Please be informed of the vacant plantilla position below and its corresponding qualification requirements:

ITEM NO.	SG	POSITION	DIV./DEPT.	EDUCATION	EXPERIENCE	TRAINING
252	20	Information Technology Officer IV	Information and Communication Technology Department	Bachelor's degree in Information Technology	5 years of relevant work experience	16 hours of relevant training

If interested, kindly submit an **application letter with updated resume, Transcript of Records, and training certificates** which will aid HRDD in the evaluation of your application. Deadline for submission of application is five working days from date of posting.

For further queries, you may contact HRDD at (0917) 561 7280 / (0956) 099 9912 or [recruitment.shfchr@gmail.com](mailto:recruitment.shfchr@gmail.com).

for  
**ATTY. ARNOLFO RICARDO B. CABLING**  
President