



Kaagapay ng Komunidad sa Maginhawang Pamumuhay



TO : ALL EMPLOYEES
FROM : THE PRESIDENT
DATE : 12 APRIL 2022
REFERENCE : HR – 2022 – 82
SUBJECT : VACANT POSITION AS OF 12 APRIL 2022

Please be informed of the vacant plantilla position below and its corresponding qualification requirements:

ITEM NO.	SG	POSITION	DIV./DEPT.	EDUCATION	EXPERIENCE	TRAINING
102	13	Accounts Analyst	South Luzon to be assigned under HDH North	Bachelor's degree relevant to the job	1 year of relevant work experience	4 hours of relevant training

If interested, kindly submit an **application letter with updated resume, Transcript of Records, and training certificates** which will aid HRDD in the evaluation of your application. Deadline for submission of application is five working days from date of posting.

For further queries, you may contact HRDD at (0917) 561 7280 / (0956) 099 9912 or recruitment.shfchr@gmail.com.

ATTY. ARNOLFO RICARDO B. CABLING
President