



Kaagapay ng Komunidad sa Maginhawang Pamuntuhan




Standard Form Number: SF-GOOD-60  
 Revised on: January 08, 2018  
 Standard Form Title: **Request For Quotation**

Company Name: \_\_\_\_\_  
 Address: \_\_\_\_\_  
 PhilGEPS Reg. No. \_\_\_\_\_

Date: \_\_\_\_\_  
 Quotation No.: 2022060800528

Please quote you lowest price on the item/s listed below, subject to the General Conditions, stating the shortest time of delivery and submit your quotation duly signed by your representative not later than \_\_\_\_\_, 2022.

  
 JUSANNE V. SALVADOR  
 SUPPLY OFFICER II  
 JUSANSALVADOR@YAHOO.COM  
 Tel/Fax No.: (02) 8817-3168

**General Conditions:**

1. All entries must be typewritten/accurate/readable.
2. Delivery period must be within seven (7) calendar days only.
3. Warranty shall be for a period of six (6) months for supplies and materials, one (1) year for equipment, from the date of acceptance by the Procuring Entity.
4. Price validity must be within thirty (30) calendar days.
5. Bidders must submit Certificate of Philgeps Registration & Business Permitter Mayors Permit.
6. Bidders shall submit original brochures showing specifications of product being offered.  
 (FAILURE TO DO SO WILL MEAN DISQUALIFICATION OF YOUR BID PROPOSAL.)

Item No.	Item and Description	QTY	Approved Budget (In Php)	BID Price
A-000-012	Battery AAA-dry cell,2 pieces per blister pack	6	900.00	
A-001-871	Alcohol-70% SOLUTION per gal	36	17,640.00	
A-000-011	Battery AA-dry cell,2 pieces per blister pack	6	660.00	
A-000-232	Broom Soft-Soft	2	620.00	
A-000-871	Broom, stick-(tingting)	1	45.00	
A-000-417	Toilet Bowl Cleaner-per gal	24	11,760.00	
A-001-043	Detergent Bar-140 grams as packed	6	174.00	
A-000-230	All Purpose Detergent Powder-per kl	6	900.00	
A-000-275	Disinfectant Spray, Aerosol Type-220mL	12	7,800.00	
A-000-324	Insecticide Spray, aerosol-300mL	12	5,640.00	
A-000-224	Liquid Hand Soap-0	6	2,100.00	
A-000-321	Mop Handle-Plastic	1	375.00	
A-001-193	Floor rags-Floor rags/ door mat	20	1,300.00	

A-000-878	Scouring Pad	6	588.00
A-001-287	surgical mask	30	2,400.00
A-000-162	Tissue Paper-24 rolls per pack	6	1,728.00
A-000-226	Trash Bag XXL-/XL	25	1,125.00
A-000-451	Trash Bag Small-/medium	50	1,500.00
A-000-027	Clip Backfold 3/4"	5	95.00
A-000-219	Clip Backfold 1"	5	145.00
A-000-025	Clip Backfold 1 1/4"	5	210.00
A-000-034	Continuous Form 1PLY-11x14 7/8	12	13,200.00
A-000-043	Correction Tape-per box	5	4,500.00
A-000-062	Envelope Ordinary Brown A4-500s per box, kraft	3	3,300.00
A-000-061	Envelope Ordinary Brown Legal-500s per box, kraft	3	3,600.00
A-000-063	Envelope Expanding Kraft-Legal w/ tie per box	3	5,400.00
A-000-057	Envelope Mailing Ordinary-500's per box	3	1,350.00
A-000-058	Envelope Mailing Ordinary w/ Window-500's per box	5	2,750.00
A-000-065	Eraser Rubber-Rubber	10	180.00
A-000-083	Folder Fancy Short -per box	3	1,800.00
A-000-075	Folder Fancy Legal-per box	3	1,950.00
A-000-077	Folder Pressboard-/expanded (green) per box	3	11,400.00
A-000-120	Glue-0	5	550.00
A-000-778	MAGAZINE FILE BOX-Large	15	5,925.00
A-000-099	Marker, Fluorescent-chisel point, assorted colors	10	4,500.00
A-000-103	Marker, Permanent Black-bullet point	2	980.00
A-000-215	Marker, Permanent Blue-bullet point	2	980.00

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A-000-100	Marker, Whiteboard Black-bullet point	2	1,560.00
A-000-101	Marker, Whiteboard Blue-bullet point	2	1,560.00
A-000-108	Notepad 3x3-0	10	180.00
A-000-431	Notepad 3x4-3x4	10	310.00
A-000-116	Paper Clip Small-32mm, 100pcs/box	5	180.00
A-000-008	Bond Paper-A4, 80gsm per box	90	87,750.00
A-000-010	Bond Paper-Legal, 80gsm per box	50	52,500.00
A-000-121	Pencil w/ eraser-0	2	130.00
A-000-134	Record Book 500 pages-500pages	3	330.00
A-000-148	Rubber Band Big-Lay Flat Length 70mm, 350grams	3	570.00
A-000-767	STAPLE WIRE NO. 35(26/6)-6mm, 5000 staples per box	10	620.00
A-000-104	Masking Tape 1"-0	15	420.00
A-000-105	Masking Tape 2"-2"	15	825.00
<b>Place of Delivery:</b> G/F MACHAY BLDG. GORORDO AVE. BRGY. CAMPUTHAW, CEBU CITY <b>Delivery Term:</b> FOB Destination <b>Term of Payment:</b> Check on Delivery			<b>267,005.00</b>

**Brand and Model:** \_\_\_\_\_  
**Delivery Period:** \_\_\_\_\_  
**Warranty:** \_\_\_\_\_  
**Price Validity:** \_\_\_\_\_  
**Payee's Name & TIN:** \_\_\_\_\_

After having carefully read and accepted your General Conditions, I/We quote you on the item at prices noted above.

\_\_\_\_\_  
Printed Name / Signature

\_\_\_\_\_  
Tel. No. / Cellphone No

\_\_\_\_\_  
E-mail Address

\_\_\_\_\_  
Date

*glo*