



SHFC

Standard Form Number: SF-GOOD-60
Revised on: May 24, 2004
Standard Form Title: Request for Quotation

Date:
Quotation No.

Company Name:
Address:
TIN No:
PhilGEPS Registration Number

APPROVED FOR POSTING

Please quote your lowest price on the item/s listed below, subject to the General Conditions, stating the shortest time of delivery and submit your quotation duly signed by your representative not later than

MARY GRACE MANGAO
Technical Staff II
Tel/fax. No. 817-3168/7506337/84 loc. 433
aceshfc.procurement@gmail.com

General Conditions:

- 1. All entries must be typewritten/accurate/readable.
2. Delivery period must be within seven (7) calendar days only.
3. Warranty shall be for a period of six (6) months for supplies and materials, one (1) year for equipment, from the date of acceptance by the Procuring Entity.
4. Price validity must be within thirty (30) calendar days.
5. Bidders must submit Certificate of PhilGEPS registration, Business Permit/Mayor's Permit, Omnibus Sworn Statement (for ABC's above 50k), and Income or Business Tax Return for ABC's above 500k.
6. Bidders shall submit original brochures showing specifications of product being offered.
(Failure to do so will mean disqualification of your bid proposal.)

Table with 5 columns: Item No., Item and Description, Qty, Approved Budget (in Php), BID PRICE. Row 1: Supply and delivery of Printer Colored (CMYK) 40ppm; 50,000 pages monthly duty cycle; duplex printing; 500 sheets input tray capacity; A4/Letter/Legal; 1200x1200dpi. Row 2: Place of Delivery: 8737 BDO Plaza, Paseo de Roxas, Makati City. Delivery Term : FOB Destination.

Brand and Model :
Delivery Period :
Warranty :
Price Validity :
Payee's Name :

After having carefully read and accepted your General Conditions, I/We quote you on the item at prices noted above.

Printed Name / Signature

Tel. No. / Cellphone No.
e-mail address

Date