



Kaagapay ng Komunidad sa Maginhawang Pamumuhay



PURCHASE ORDER

Supplier: MB Pelaez School and Office Supplies	P.O. No.: 2022-05-081
Address: 66 ST. MICHAEL BLDG. MALIGAYA ST. SINDALAN CITY OF SAN FERNANDO PAMPANGA	Date: 05/06/2022
TIN: 151-819-757-000	P.R. No.: 2022-02-111
Mode of Procurement: Shopping	Date: 04/12/2022

Gentlemen:
Please furnish this Office the following articles subject to terms and conditions contained herein.

Place of Delivery: SHFC PAMPANGA REGIONAL OFFICE	Delivery Term: FOB Destination
Date of Delivery: CHECK ON DELIVERY	Payment Term: Check on Delivery

Stock No.	Unit	Description	Quantity	Unit Cost	Amount
A-001-564		Various Office Supplies - 1. Ballpen; Black - 7 pieces; ✓ 2. Ballpen; Blue - 7 pieces; ✓ 3. Battery 2AA- 5 packs; ✓ 4. Bleach - 1 litre per bottle - 3 bottles; ✓ 5. Bond Paper; A4, 80gsm - 15 reams; ✓ 6. Bond Paper; Legal, 80gsm - 15 reams; ✓ 7. Bookstopper - 5 pieces; ✓ 8. Clipboard - 10 pieces; ✓ 9. Correction Tape - 12 pieces; ✓ 10. Cutter - 5 pieces; ✓ 11. Data Filer - 10 pieces; ✓ 12. Detergent Powder - 105 grams per pack - 5 pieces; ✓ 13. Double Adhesive w/ Foam - 2 pieces; ✓ 14. Double Adhesive w.out Foam - 2 pieces; ✓ 15. Glue - Jar - 2 pieces; ✓ 16. In and Out Tray - 1 piece; ✓ 17. Ink; Epson T6641; Black - 2 bottles; ✓ 18. Ink; Epson T6644; Yellow - 2 bottles; ✓ 19. Ink; Epson T6642; Cyan - 2 bottles; ✓ 20. Ink; Epson T6643; Magenta - 2 bottles; ✓ 21. Insect spray - 320ml per bottle - 5 bottles; ✓ 22. Magazine File - 10 pieces; ✓ 23. Marker; Permanent, Black - 5 pieces; ✓ 24. Marker; Permanent, Blue - 5 pieces; ✓ 25. Marker; Whiteboard, Black - 4 pieces; ✓ 26. Marker; Whiteboard, Blue - 4 pieces; ✓ 27. Masking Taper - 2" - 2 rolls; ✓ 28. Meter Stick - 1 piece; ✓ 29. Packing Tape - 3 rolls; ✓ 30. Paper clip - Jumbo - 5 boxes; ✓ 31. Paper clip - Small - 5 boxes; ✓ 32. Pencil; 12 pcs per box - 1 box; ✓ 33. Page Markers - 5 pieces; ✓ 34. Scotch Tape - 1" - 3 rolls; ✓ 35. Scotch Tape - 2" - 3 rolls; ✓ 36. Signpen; Black - 5 pieces; ✓ 37. Signpen; Blue - 5 pieces; ✓ 38. Highlighter, Violet - 5 pieces; ✓ 39. Highlighter, Yellow - 5 pieces; ✓ 40. Staplewire - 5 box; ✓ 41. Sticky notes - 2x3 - 10 pieces; ✓ 42. Sticky notes - 3x3 - 10 pieces; ✓ 43. Alcohol - 500ml per bottle - 8 bottles; ✓	1	19,489.00	19,489.00
Total Amount in Words: NINETEEN THOUSAND FOUR HUNDRED EIGHTY NINE AND 00/100 ONLY					19,489.00

Funded by:
BUR # M-222-0661
Dated: May 16, 2022

Attachment to DV ^{pro}
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In case of failure to make the full delivery within the time specified above, a penalty of one - tenth (1/10) of one percent for every day of delay shall be imposed. Note: This is to approve the BAC recommendation (BAC Reso No. 083, S. 2022) for the use of Alternative Mode of Procurement under sec. 52, 52.1(b) of IRR of RA9184 and award of contract to above mentioned supplier. ^

Conforme:

Very truly yours,

Signature over Printed Name of Supplier

Date

Ann Margurette C. Vista **05-13-2022**
ATTY. ANN MARGARETTE C. VISTA

Authorized Official *AV*

Funds Available:

[Signature]
DANTE M. ANABE
Chief Accountant *[Signature]*

PO No. 2022-05-047

Attachment to DV

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