



PURCHASE ORDER

Supplier: QUARTZ BUSINESS PRODUCTS CORP.	P.O. No.: 2022-03-007
Address: 15th Floor Capital House 9th Ave. cor. 34th st. BGC	Date: 3/15/2022
TIN: 000-167-050-0000	PR No: PR-2021-12-825/886
Mode of Procurement: Shopping	Date: 12-10-2021/12-27-2021

Gentlemen: Please furnish this Office the following articles subject to terms and conditions contained herein.

Place of Delivery: BDO Plaza, 8737 Paseo de Roxas, Makati, Metro Manila	Delivery Term: FOB Destination
Date of Delivery: 30working days upon receipt of Approved Purchase Order	Payment Term: 15 working days upon complete delivery

Stock No	Unit	Description	Quantity	Unit Cost	Amount
A-001-170	Cart	HP Toner HP37A - HPM608DN	6.00	9397.00	56382.00
A-001-170	Cart	HP Toner HP37A - HPM608DN	10.00	9397.00	93970.00

Total Amount in Words: One Hundred Fifty Thousand Three Hundred Fifty Two And 00/100 Pesos Only 150,352.00

In case of failure to make the full delivery within the time specified above, a penalty of one - tenth (1/10) of one percent for every day of delay shall be imposed. Note: This is to approve the BAC recommendation 018, S. 2022 for the use of Alternative Mode of Procurement under sec. 52.1(b) of IRR of RA9184 and award of contract to above mentioned supplier.

Conforme:

Signature over Printed Name of Supplier

Date

Very truly yours,
ATTY. ARNOLFO RICARDO B. CABLING
Authorized Official 

Funds Available: DANTE M. ANABE Chief Accountant