



Kaagapay ng Komunidad sa Maginhawang Pamumuhay



PURCHASE ORDER

Supplier: <u>Faye and Sam Gen. Mdse.</u>	P.O. No.: <u>2022-01-001</u>
Address: <u>St. Ignacius St. Jude Village, San Agustin City of San Fernando Pampanga</u>	Date: <u>1/4/2022</u>
TIN: <u>223-045-172-000</u>	PR No: <u>PR-2021-10-668</u>
Mode of Procurement: <u>Shopping</u>	Date: <u>10/21/2021</u>

Gentlemen:  
Please furnish this Office the following articles subject to terms and conditions contained herein.

Place of Delivery: <u>SHFC Pampanga Regional Office</u>	Delivery Term: <u>FOB Destination</u>
Date of Delivery: <u>Check on delivery</u>	Payment Term: <u>Check on Delivery</u>

Stock No	Unit	Description	Quantity	Unit Cost	Amount
A-001-564	Lot	Various Office Supplies - 1. Bond Paper:A4:80gsm:5reams per box - 1box 2. Bond Paper:Legal.80gsm:5reams per box - 1box 3. Notebook:Stenographer:40 leaves - 5pcs 4. Record Book:500 pages:size:214mmx278mm min - 1pc 5. Notepad:stick on3"x3":color:pink and yellow - 2pk 6. Colored Folder:with tab:legal:color:yellow - 20pcs 7. Colored Folder:with tab:legal:color:green - 20pcs 8. Colored Folder:with tab:legal:color:red - 20pcs 9. Colored Folder:with tab:legal:color:blue - 20pcs 10. Colored Folder:with tab:short:color:yellow - 10pcs 11. Colored Folder:with tab:short:color:green - 10pcs 12. Colored Folder:with tab:short:color:red - 10pcs 13. Colored Folder:with tab:short:color:blue - 10pcs 14. Colored Expanding Folder:legal-30pcs 15. Ballpen:black - 6pcs 16. Signpen:blue - 3pcs 17. Signpen:black - 3pcs 18. Clip Backfold:12pcs/box:19mm - 2bxs 19. Clip Backfold:12pcs/box:25mm - 2bxs 20. Paper Clip:100pcs/box:33mm - 2bxs 21. Paper Clip:100pcs/box:50mm - 2bxs 22. Paper Fastener Metal:100pcs/box - 2bxs 23. Scotch Tape:1":24mm - 3rolls 24. Masking Tape:1":24mm - 3rolls 25. Packaging Tape:48mm - 3rolls 26. Double Adhesive Tape with foam:19mm - 2rolls 27. Double Adhesive Tape w/out foam:19mm - 2rolls	1.00	12880.00	12880.00

Funded by:  
BUR # 221-0027  
Dated: 01/19/2022

Total Amount in Words: Twelve Thousand Eight Hundred Eighty And 00/100 Pesos Only 12,880.00

In case of failure to make the full delivery within the time specified above, a penalty of one - tenth (1/10) of one percent for every day of delay shall be imposed. Note: This is to approve the BAC recommendation 295. S. 2021 for the use of Alternative Mode of Procurement under sec. 52.1(b) of IRR of RA9184 and award of contract to above mentioned supplier.

Conforme:

\_\_\_\_\_  
Signature over Printed Name of Supplier

\_\_\_\_\_  
Date

Very truly yours,  
 ATTY. JUNEFF G. PAYOT  
 Authorized Official

\_\_\_\_\_  
ATTY. ARNOLFO RICARDO  
B. CABLING

Funds Available:

\_\_\_\_\_  
DANTE M. ANABE  
Chief Accountant



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Stock No	Unit	Description	Quantity	Unit Cost	Amount
		28. Calculator 14 digits - 2pcs 29. Permanent Marker:black - 2pcs 30. Permanent Marker:blue - 2pcs 31. Permanent Marker:red - 1pc 32. Envelope Ordinary brown:A4 - 30pcs 33. Envelope Ordinary brown:legal - 50pcs 34. Highlighter:yellow - 3pcs 35. Highlighter:green - 3pcs 36. Ruler 12" - 1pc 37. Ruler 18" - 1pc  Funded by: BUR # 221-0027 Dated: 01/19/2022			

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 ATTY. JUNGIE G. PAYOT  
 Authorized Official  
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Funds Available:

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DANTE M. ANABE  
Chief Accountant