



Social Housing Finance Corporation

PURCHASE ORDER

SHFC
APPROVED

DCCD

Supplier : Kelvin Crystal Office & School Supplies Trading
Address : _____
TIN : _____
Mode of Procurement : Negotiated

P.O. No. 2020-12-127
Date December 2, 2020
PR No. 2020-08-252
Date August 18, 2020

Gentlemen:

Please furnish this Office the following articles subject to terms and conditions contained herein:

Place of Deliver : 8737 BDO Plaza Paseo de Roxas Makati City
Date of Delivery : 7 days upon receipt of approved PO

Delivery Term FOB Destination
Payment in 10 days upon complete delivery

Stock No	Unit	Description	Quantity	Unit Cost	Amount
	Piece	Supply and delivery of Customized Corrugated Storage File Box, 12x15.5"	500	90.00194 P	45,000.97
	Piece	Face Masks, Washable (plain)	24	62.4041666666667	1,500.97
*****NOTHING FOLLOWS*****					
<p>INSPECTED BY: <u>JESSIE A. BUARD</u> 5-12-21</p> <p>Witnessed by: <u>[Signature]</u></p> <p style="text-align: center;"> </p>					

Total Amount in Words Forty Six Thousand Five Hundred One Pesos and Ninety Four Cents P ₱46,501.94

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed.

Note: This is to approve the BAC recommendation (BAC Reso No. 194, S. 2020) for the use of the alternative mode of procurement under Sec. 53.9 of RA No. 9184 and the award of the contract to the abovementioned supplier.

Mon Kelvin B. Mendoza
Signature over Printed Name of Supplier

ATTY. JUNEFE G. PAYOT
Authorized Official

Date

Funds Available: [Signature]
DANTE M. ANABE
Chief Accountant