

SOCIAL HOUSING FINANCE CORPORATION

ANNUAL PROCUREMENT PLAN Y2015

GOODS AND SERVICES

GROUP	CAPITAL OUTLAY	MAINTENANCE AND OTHER OPERATING EXPENSES	CONSULTING AND SERVICE PROVISION	TOTAL
CORPORATE HEAD OFFICE	72,305,379.70	20,731,529.31	87,186,424.59	180,223,333.60
REGIONAL OFFICES	5,952,000.00	4,940,619.15	0.00	10,892,619.15
GRAND TOTAL	78,257,379.70	25,672,148.46	87,186,424.59	191,115,952.75

Prepared by:


Josecito A. Cada
BAC Secretariat


Reviewed by:


Joen B. Buensalido
Manager, Administrative Dept.

Certified Funds Available:


Dante M. Anabe
Manager, Finance and Controllership Dept.

Approved By:


Maria Ana R. Oliveros
President

Recommended by:


Ernesto N. Atienza Jr.
Vice President, Management Services and Administrative Group

SOCIAL HOUSING FINANCE CORPORATION

**ANNUAL PROCUREMENT PLAN
Y2015**

CAPITAL OUTLAY

GROUP	OFFICE MACHINE AND OTHER EQUIPMENT	FURNITURE AND FIXTURE	IT EQUIPMENT & SOFTWARE	OFFICE IMPROVEMENT	BOOKS	TOTAL
CORPORATE HEAD OFFICE	1,704,000.00	3,617,700.00	66,632,679.70	153,000.00	198,000.00	72,305,379.70
REGIONAL OFFICES	1,566,000.00	1,289,000.00	1,992,000.00	1,105,000.00	0.00	5,952,000.00
GRAND TOTAL	3,270,000.00	4,906,700.00	68,624,679.70	1,258,000.00	198,000.00	78,257,379.70

Prepared by:


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BAC Secretariat

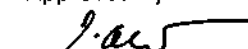
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SOCIAL HOUSING FINANCE CORPORATION

**ANNUAL PROCUREMENT PLAN
Y2015**

MAINTENANCE AND OTHER OPERATING EXPENSES

GROUP	OFFICE SUPPLIES	MAINTENANCE SUPPLIES EXPENSES	IT SUPPLIES AND ACCESSORIES	ACCOUNTABLE FORMS	TOTAL
CORPORATE HEAD OFFICE	2,137,042.05	1,143,903.98	1,617,516.61	800,000.00	5,698,462.64
REGIONAL OFFICES	1,233,209.15	0.00	672,330.00	0.00	1,905,539.15
GRAND TOTAL	3,370,251.20	1,143,903.98	2,289,846.61	800,000.00	7,604,001.79


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SOCIAL HOUSING FINANCE CORPORATION

**ANNUAL PROCUREMENT PLAN
Y2015**

MAINTENANCE AND OTHER OPERATING EXPENSES

GROUP	REPAIR & MAINTENANCE (CORP. VEHICLE & OFFICE EQUIPMENT)	RENT EXPENSES	OTHERS EXPENSES	TOTAL
CORPORATE HEAD OFFICE	2,465,906.23	1,961,993.00	10,605,167.44	15,033,066.67
REGIONAL OFFICES	0.00	3,035,080.00	0.00	3,035,080.00
GRAND TOTAL	2,465,906.23	4,997,073.00	10,605,167.44	18,068,146.67

Prepared by:

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BAC Secretariat

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Manager, Administrative Dept.

Certified Funds Available:

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~~Barito M. Anabe~~
Manager, Finance and Controllershship Dept.

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Maria Ana R. Oliveros
President

Recommended by:

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Ernesto N. Atienza Jr.
Vice President, Management Services
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SOCIAL HOUSING FINANCE CORPORATION

**ANNUAL PROCUREMENT PLAN
Y2015**

CONSULTANCY AND SERVICE PROVISION

GROUP	CONSULTING SERVICES	MANPOWER (GOODS AND SERVICES)	TOTAL
CORPORATE HEAD OFFICE	29,080,000.00	58,106,424.59	87,186,424.59
REGIONAL OFFICES	0.00		0.00
GRAND TOTAL	29,080,000.00	58,106,424.59	87,186,424.59

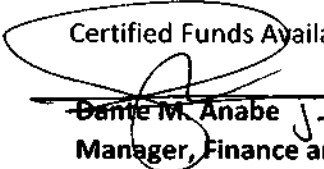
Prepared by:


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Certified Funds Available:


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Vice President, Management Services
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SOCIAL HOUSING FINANCE CORPORATION
ANNUAL PROCUREMENT PLAN Y 2015

CORPORATE MAIN OFFICE
ACCOUNTABLE FORMS

Code (PAP)	Item & Specifications	Total	PMO/ End-User	Mode of Procurement	Schedule for Each Procurement Activity											Source of Funds	Estimated Budget (Php)			Remarks (brief description of Program/Project)		
					Pre-Proc Conference	Ads/Post of IAEB	Pre-bid Conf	Eligibility Check	Sub/Open of Bids	Bid Evaluation	Post Qual	Notice of Award	Contract Signing	Notice to Proceed	Delivery/ Completion		Acceptance/ Turnover	Total	M O O E		CO	
2015	1 Community Mortgage Receipt	2000		Negotiated 53																		
	2 Official Receipt	1000		Negotiated 53																		332,000.00
	3 Lease Purchase Agreement	872		Negotiated 53																		250,000.00
																						216,000.00
																						800,000.00

SOCIAL HOUSING FINANCE CORPORATION
ANNUAL PROCUREMENT PLAN Y 2015

CORPORATE MAIN OFFICE/REGIONAL OFFICE
REPAIRS AND MAINTENANCE

Code (PAP)	Item & Specifications	PMO/ End-User	Mode of Procurement	Schedule for Each Procurement Activity											Source of Funds	Estimated Budget (Php)			Remarks (brief description of Program/Project)		
				Pre-Proc Conference	Ads/Post of IAEB	Pre-bid Conf	Eligibility Check	Sub/Open of Bids	Bid Evaluation	Post Qual	Notice of Award	Contract Signing	Notice to Proceed	Delivery/ Completion		Acceptance/ Turnover	Total	M O O E		CO	
2015	1 R&M - Office Buildings/Improvements,	lot	Negotiated	53																541,420.00	
	2 R&M - Office Equipment	lot	Negotiated	53																57,500.00	
	3 R&M - Furniture & Fixtures	lot	Negotiated	53																23,000.00	
	4 R&M - IT Equipment & Software	lot	Negotiated	53																165,000.00	
	5 R&M- Communication Equipment	lot	Negotiated	53																402,500.00	
	6 R&M - Motor Vehicles	lot	Negotiated	53																1,195,986.23	
	7 R&M - Other Equipment	lot	Negotiated	53																80,500.00	
																				2,465,906.23	

SOCIAL HOUSING FINANCE CORPORATION
ANNUAL PROCUREMENT PLAN Y 2015

CORPORATE MAIN OFFICE
OFFICE/ WAREHOUSE/ EQUIPMENT RENTAL

Code (PAP)	Item & Specifications	PMO/ End-User	Mode of Procurement	Schedule for Each Procurement Activity												Source of Funds	Estimated Budget (Php)			Remarks (brief description of Program/Project)
				Pre-Proc Conference	Ads/Post of IAEB	Pre-bid Conf	Eligibility Check	Sub/Open of Bids	Bid Evaluation	Post Qual	Notice of Award	Contract Signing	Notice to Proceed	Delivery/ Completion	Acceptance/ Turnover		Total	M O O E	CO	
				2015	1 Warehouse		Negotiated 53													
	2 Other Equipment Rental		Negotiated 53															43,794.00		
	3 IT Equipment Rental		Negotiated 53															60,599.00		
																		1,961,993.00		

REGIONAL OFFICE
OFFICE/ WAREHOUSE/ EQUIPMENT RENTAL

Code (PAP)	Item & Specifications	PMO/ End-User	Mode of Procurement	Schedule for Each Procurement Activity												Source of Funds	Estimated Budget (Php)			Remarks (brief description of Program/Project)
				Pre-Proc Conference	Ads/Post of IAEB	Pre-bid Conf	Eligibility Check	Sub/Open of Bids	Bid Evaluation	Post Qual	Notice of Award	Contract Signing	Notice to Proceed	Delivery/ Completion	Acceptance/ Turnover		Total	M O O E	CO	
				2015	1 Cauayan Isabela		Negotiated 53													
	2 Zamboanga City		Negotiated 53															240,306.00		
	3 Cebu City		Negotiated 53															612,864.00		
	4 General Santos City		Negotiated 53															236,035.11		
	5 Cagayan De Oro City		Negotiated 53															297,404.31		
	6 Davao City		Negotiated 53															398,729.76		
	7 Bacolod City		Negotiated 53															244,675.20		
	8 Naga		Negotiated 53															162,425.01		
	9 Palawan		Negotiated 53															337,626.97		
	10 Iloilo City		Negotiated 53															347,116.58		
																		3,035,080.00		

4,997,073.00

**REGIONAL OFFICE
OFFICE MACHINE AND OTHER EQUIPMENT**

Code (PAP)	Item & Specifications	Total	PMO/ End-User	Mode of Procurement	Schedule for Each Procurement Activity											Source of Funds	Estimated Budget (Php)			Remarks (brief description of Program/Project)	
					Pre-Proc Conference	Ads/Post of IAEB	Pre-bid Conf	Eligibility Check	Sub/Open of Bids	Bid Evaluation	Post Qual	Notice of Award	Contract Signing	Notice to Proceed	Delivery/ Completion		Acceptance/ Turnover	Total	M O O E		CO
2015	16 Adding Machine	1		Negotiated 53																2,500.00	
	19 Fax Machine	4		PS-DBM																60,000.00	
	20 Multi Media Projector	7		PS-DBM																210,000.00	
	21 Heavy Duty electric Calculator	1		PS-DBM																3,000.00	
	22 Electric Typewriter	2		Negotiated 53																30,000.00	
	23 Digital Camera (mid-range)	5		Negotiated 53																100,000.00	
	24 Digital Recorder	5		Negotiated 53																75,000.00	
	25 Emergency Light	2		Negotiated 53																10,000.00	
	26 Generator Set	2		Negotiated 53																120,000.00	
	27 Airconditioning Unit Split Type	5		Negotiated 53																350,000.00	
	28 Airconditioning Unit Window Type	3		Negotiated 53																60,000.00	
	29 Camera (panoramic)	3		Negotiated 53																30,000.00	
	30 Sound System (Amplifier System with mic) (Public address)	9		Negotiated 53																180,000.00	
	31 Water Dispenser	1		Negotiated 53																8,000.00	
	32 Megaphone with USB AND SD Card	3		Negotiated 53																7,500.00	
	33 Biometrics c/o Admin	1		Negotiated 53																10,000.00	
	34 Lapel Microphone	1		Negotiated 53																5,000.00	
	35 Photocopier	3		Negotiated 53																300,000.00	
	36 Portable WiFi Set	1		Negotiated 53																5,000.00	
																				1,566,000.00	

3,270,000.00

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SOCIAL HOUSING FINANCE CORPORATION
ANNUAL PROCUREMENT PLAN Y 2015

CORPORATE MAIN OFFICE
FURNITURE AND FIXTURES

Code (PAP)	Item & Specifications	Total	PMO/ End-User	Mode of Procurement	Schedule for Each Procurement Activity											Source of Funds	Estimated Budget (Php)		Remarks (brief description of Program/Project)	
					Pre-Proc Conference	Ads/Post of IAEB	Pre-bid Conf	Eligibility Check	Sub/Open of Bids	Bid Evaluation	Post Qual	Notice of Award	Contract Signing	Notice to Proceed	Delivery/ Completion		Acceptance / Turnover	Total		M O O E
2015	1 Executive Chair	1		Public Bidding														6,000.00	\	
	2 COD Table	1		Public Bidding														7,000.00	\	
	3 COD Chair	6		Public Bidding														30,000.00	\	
	4 Clerical Table	26		Public Bidding														143,000.00	\	
	5 Clerical Chair	53		Public Bidding														212,000.00	\	
	6 Visitor Chair	14		Public Bidding														44,800.00	\	
	7 Sofa	1		Public Bidding														6,000.00	\	
	8 Sala Set	2		Public Bidding														50,000.00	\	
	9 Computer Table	1		Public Bidding														3,000.00	\	
	10 Junior Executive Chair	4		Public Bidding														36,000.00	\	
	11 Printer Table	3		Public Bidding														16,500.00	\	
	12 Side Table	4		Public Bidding														22,000.00	\	
	13 Conference Chair	12		Public Bidding														44,400.00	\	
	14 Conference Table	2		Public Bidding														18,000.00	\	
	15 Cabinet (Lateral)	31		Public Bidding														465,000.00	\	
	16 Back Cabinet	1		Public Bidding														15,000.00	\	
	17 Cabinet (Vertical)	5		Public Bidding														55,000.00	\	
	18 Open Typed Shelves	26		Public Bidding														390,000.00	\	
	19 Open Typed Shelves (Customized for Warehouse)	30		Public Bidding														450,000.00	\	
	20 Utility Cart	2		Public Bidding														10,000.00	\	
	21 Step Ladder	4		Public Bidding														20,000.00	\	
	22 Ladder (Heavy Duty) Straight ladder (16") and scaffold (4" platform)	1		Public Bidding														20,000.00	\	
	23 Cork Board	2		Public Bidding														2,000.00	\	
	24 Cork Board big	3		Public Bidding														15,000.00	\	
	25 Glass White Board (overhead and white board)	1		Public Bidding														40,000.00	\	
	26 Glass Board	1		Public Bidding														1,500.00	\	
	27 White Board with stand (Big)	4		Public Bidding														16,000.00	\	
	28 White Board (3x4)	4		Public Bidding														8,000.00	\	
	29 Easel Board	1		Public Bidding														2,500.00	\	
	30 Vertical Blinds	3		Public Bidding														60,000.00	\	
	31 Blinds (Pull Down)	1		Public Bidding														450,000.00	\	
	32 Wall Partition	1		Public Bidding														40,000.00	\	

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SOCIAL HOUSING FINANCE CORPORATION
ANNUAL PROCUREMENT PLAN Y 2015

CORPORATE MAIN OFFICE
IT EQUIPMENT AND SOFTWARE

Code (PAP)	Item & Specifications	Total	PMO/End-User	Mode of Procurement	Schedule for Each Procurement Activity											Source of Funds	Estimated Budget (Php)		Remarks (brief description of Program/Project)	
					Pre-Proc Conference	Ads/Post of IAB	Pre-bid Conf	Eligibility Check	Sub/Open of Bids	Bid Evaluation	Post Qual	Notice of Award	Contract Signing	Notice to Proceed	Delivery/Completion		Acceptance / Turnover	Total		MOOE
2015	1 Laptop	21		Public Bidding															1,050,000.00	
	2 Desktop Computer	53		Public Bidding															2,650,000.00	
	3 LCD Projector	3		FS-DBM															150,000.00	
	4 LED Monitor	2		Public Bidding															14,000.00	
	5 Portable Printer	1		Public Bidding															20,000.00	
	6 High End Printer (Laser)	4		Public Bidding															120,000.00	
	7 High End Printer (Laser) Colored	8		Public Bidding															400,000.00	
	8 Heavy Duty Printer with scanner	3		Public Bidding															60,000.00	
	9 Dot Matrix Printer	8		Public Bidding															208,000.00	
	10 Line Printer	1		Public Bidding															150,000.00	
	11 Office Printer (laserjet)	2		Public Bidding															100,000.00	
	12 Printer with Scanner	7		Public Bidding															70,000.00	
	13 Printer Inkjet (colored)	2		Public Bidding															14,000.00	
	14 Receipt Validation Printer	4		Public Bidding															160,000.00	
	15 Multi-Function Scanner-Copier	2		Public Bidding															156,000.00	
	16 Scanner	2		Public Bidding															22,000.00	
	17 Barcode Printer and wireless scanner with software (complete set)	1		Public Bidding															120,000.00	
	18 Document Scanner/with Software	5		Public Bidding															350,000.00	
	19 Document Scanner	1		Public Bidding															40,000.00	
	20 Projector	1		Public Bidding															50,000.00	
	21 Data Cabling (Head Office)	1		Public Bidding															3,000,000.00	
	22 UPS	20		Public Bidding															220,000.00	
	23 Core Switches	2		Public Bidding															1,216,860.00	
	24 HDH Account Management Program	1		Public Bidding															1,000,000.00	
	25 Core Switches	3		Public Bidding															555,501.00	
	26 Data Cabling (Head Office)	3		Public Bidding															450,000.00	
	27 Data Cabling (Head Office)	9		Public Bidding															300,000.00	
	28 Core Switches	9		Public Bidding															390,267.00	
	29 Wireless Access Points	11		Public Bidding															239,635.00	
	30 VPN Firewall-Hub Sites	3		Public Bidding															555,501.00	
	31 VPN Firewall-Satellite Office	9		Public Bidding															390,267.00	
	32 Network Attached Storage	1		Public Bidding															400,000.00	

SOCIAL HOUSING FINANCE CORPORATION

ANNUAL PROCUREMENT PLAN Y 2015

CORPORATE MAIN OFFICE

OFFICE IMPROVEMENT

Code (PAP)	Item & Specifications	Items	PMO/ End-User	Mode of Procurement	Schedule for Each Procurement Activity											Source of Funds	Estimated Budget (Php)			Remarks (brief description of Program/Pro ject)				
					Pre-Proc Conference	Ads/Post of IAEB	Pre-bid Conf	Eligibility Check	Sub/Open of Bids	Bid Evaluation	Post Qual	Notice of Award	Contract Signing	Notice to Proceed	Delivery/ Completion		Acceptance / Turnover	Total	M O O E		CO			
2015	1	Partition (Glass 90 x 30 inches)		Negotiated 53.																		4,000.00		
	2	Office improvement		Negotiated 53.																		5,500.00		
	3	Office Room Expansion		Negotiated 53.																		3,500.00		
	4	Upgrading of Cash Safe/vault with time delay lock device		Negotiated 53.																		40,000.00		
	5	Renovation fo SOHEA/ Office		Negotiated 53.																		50,000.00		
	6	Office Improvements		Negotiated 53.																		50,000.00		
																						153,000.00		

REGIONAL OFFICE

OFFICE IMPROVEMENT

Code (PAP)	Item & Specifications	Items	PMO/ End-User	Mode of Procurement	Schedule for Each Procurement Activity											Source of Funds	Estimated Budget (Php)			Remarks (brief description of Program/Pro ject)				
					Pre-Proc Conference	Ads/Post of IAEB	Pre-bid Conf	Eligibility Check	Sub/Open of Bids	Bid Evaluation	Post Qual	Notice of Award	Contract Signing	Notice to Proceed	Delivery/ Completion		Acceptance / Turnover	Total	M O O E		CO			
2015	7	Improvement of New office Space - NAGA		Negotiated 53.																		120,000.00		
	8	Improvement of New office Space -CEBU		Negotiated 53																		200,000.00		
	9	Office Signage		Negotiated 53.																		45,000.00		
	10	Office Improvement-Isabela		Negotiated 53.																		450,000.00		
	11	Office Renovation-Davao		Negotiated 53.																		150,000.00		
	12	Office Renovation-CDO		Negotiated 53.																		100,000.00		
	13	Venetian Blinds (Set)		Negotiated 53.																		25,000.00		
	14	Steel Grill																				15,000.00		
																						1,105,000.00		

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SOCIAL HOUSING FINANCE CORPORATION

ANNUAL PROCUREMENT PLAN Y 2015

CORPORATE MAIN OFFICE

BOOKS

Code (PAP)	Item & Specifications	Total	PMO/ End-User	Mode of Procurement	Schedule for Each Procurement Activity												Source of Funds	Estimated Budget (Php)			Remarks (brief description of Program/Project)	
					Pre-Proc Conference	Ads/Post of IAEB	Pre-bid Conf	Eligibility Check	Sub/Open of Bids	Bid Evaluation	Post Qual	Notice of Award	Contract Signing	Notice to Proceed	Delivery/ Completion	Acceptance / Turnover		Total	M O O E	CO		
2015	1 Lex Libris	1		Direct Contracting 50																45,000.00		
	2 Law Books	1		Direct Contracting 50																30,000.00		
	3 Purchase of Reference Books and other materials	12		Direct Contracting 50																120,000.00		
	4 National Building Code Book	1		Direct Contracting 50																1,500.00		
	5 National Structure Code of the Philippines Book	1		Direct Contracting 50																1,500.00		
																					198,000.00	

SOCIAL HOUSING FINANCE CORPORATION
ANNUAL PROCUREMENT PLAN Y 2015

CORPORATE MAIN OFFICE AND REGIONAL OFFICE
OTHERS EXPENSES

Code (PAP)	Procurement Program/Project	PMO/ End-User	Mode of Procurement	Schedule for Each Procurement Activity														Source of Funds	Estimated Budget (Php)			Remarks (brief description of Program/Project)
				Pre-Proc Conference	Ads/Post of IABE	Pre-bid Conf	Eligibility Check	Sub/Open of Bids	Bid Evaluation	Post Qual	Notice of Award	Contract Signing	Notice to Proceed	Delivery/ Completion	Acceptance / Turnover	Total	M O O E		CO			
2015																						
	Advertising																					
1	Advertising																		5,780,000.00			
	Subscription																					
2	Subscription to IPREA Journal																		2,400.00			
3	Subscription to online resources																		240,000.00			
4	Subscription to the Institute of Internal Auditors Philippine Magazine																		36,000.00			
	Medical																					
5	Medical Supplies																		40,087.33			
	Training																					
6	Training and Seminars																		2,555,174.75			
	Communication Expenses																					
7	Telephone Expenses - Mobile																		916,505.36			
8	Internet Expenses																		1,035,000.00			
																			10,605,167.44			

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SOCIAL HOUSING FINANCE CORPORATION
ANNUAL PROCUREMENT PLAN Y 2015

CORPORATE MAIN OFFICE
CONSULTING SERVICES/ PROFESSIONAL SERVICES FEE

Code (PAP)	Procurement Program/Project	PMO/ End-User	Mode of Procurement	Schedule for Each Procurement Activity											Source of Funds	Estimated Budget (PHP)			Remarks (brief description of Program/Project)	
				Pre-Proc Conference	Ads/Post of IAEB	Pre-bid Conf	Eligibility Check	Sub/Open of Bids	Bid Evaluation	Post Qual	Notice of Award	Contract Signing	Notice to Proceed	Delivery/ Completion		Acceptance/ Turnover	Total	M O O E		CO
2015	Competency Mapping and Profiling		PUBLIC BIDDING															3,000,000		
	Consultant - Conversion of SHFC's Accounting System & Policies to PFRS		PUBLIC BIDDING															6,000,000		
	Career Development Program		PUBLIC BIDDING															600,000		
	Detailed Requirement Study (Analysis and Design)		PUBLIC BIDDING															5,000,000		
	Marketing Plan/Campaign Development/Dev Comm		PUBLIC BIDDING															1,000,000		
	Change Management (RatPlan implementation)		PUBLIC BIDDING															700,000		
	Network Infrastructure (ISSP)		PUBLIC BIDDING															3,000,000		
	Completed Staff Work (CSW)		NEGOTIATED 53.9															500,000		
	ISO		PUBLIC BIDDING															2,000,000		
	Risk Manual		NEGOTIATED 53.9															500,000		
	MIS		NEGOTIATED 53.9															500,000		
	Manual of Operations		NEGOTIATED 53.9															400,000		
	Client Satisfactory Survey (CSS)		PUBLIC BIDDING															3,000,000		
	Other Consultansy Services (Ms Tessam, Atty Apple, Compliance Offcier & Liaison)		PUBLIC BIDDING															2,880,000		
																		29,080,000.00		

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SOCIAL HOUSING FINANCE CORPORATION

ANNUAL PROCUREMENT PLAN Y 2015

CORPORATE MAIN OFFICE

MANPOWER SERVICES

Code (PAP)	Procurement Program/Project	PMO/ End-User	Mode of Procurement	Schedule for Each Procurement Activity											Source of Funds	Estimated Budget (Php)			Remarks (brief description of Program/Project)	
				Pre-Proc Conference	Ads/Post of IAEB	Pre-bid Conf	Eligibility Check	Sub/Open of Bids	Bid Evaluation	Post Qual	Notice of Award	Contract Signing	Notice to Proceed	Delivery/ Completion		Acceptance/ Turnover	Total	M O O E		CO
2015	General Services		PUBLIC BIDDING															48,020,837.27		
	Janitorial Services		PUBLIC BIDDING															1,814,482.56		
	Security Expenses		PUBLIC BIDDING															8,271,104.76		
																		58,106,424.59		