

Standard Form Number: SF-GOOD-60

Revised on: January 08, 2018

Standard Form Title: **Request for Quotation**

Date: \_\_\_\_\_

Quotation No. \_\_\_\_\_

Company Name: \_\_\_\_\_

Address: \_\_\_\_\_

TIN Num: \_\_\_\_\_

Please quote your lowest price on the item/s listed below, subject to the General Conditions, stating the shortest time of delivery and submit your quotation duly signed by your representative not later than \_\_\_\_\_, 2020.

  
JUSANNE V. SALVADOR

Procurement Officer II

Tel/fax. No. 817-3168

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**General  
Conditions:**

1. All entries must be typewritten/accurate/readable.
  2. Delivery period must be within seven (7) calendar days only.
  3. Warranty shall be for a period of six (6) months for supplies and materials, one (1) year for equipment, from the date of acceptance by the Procuring Entity.
  4. Price validity must be within thirty (30) calendar days.
  5. Bidders must submit Certificate of PhilGEPS registration.
  6. Bidders shall submit original brochures showing specifications of product being offered.
- (FAILURE TO DO SO WILL MEAN DISQUALIFICATION OF YOUR BID PROPOSAL.)**

Item No.	Item and Description	Qty	Approved Budget Total Cost	BID PRICE
1	SSL Certificate, 3 years validity, Comodo/Sectigo Certificate	1	25,000.00	
2	SSL for Exchange, 6 years validity	1	30,000.00	
	Place of Delivery : <b>Makat City</b> Delivery Term : FOB Destination		<b>55,000.00</b>	

Brand and Model : \_\_\_\_\_  
 Delivery Period : \_\_\_\_\_  
 Warranty : \_\_\_\_\_  
 Price Validity : \_\_\_\_\_  
 Payee's Name : \_\_\_\_\_

After having carefully read and accepted your General Conditions, I/We quote you on the item at prices noted above.

\_\_\_\_\_  
Printed Name / Signature

\_\_\_\_\_  
Tel. No. / Cellphone No.  
e-mail address

\_\_\_\_\_  
Date