



Standard Form Number: SF-GOOD-60
Revised on: May 24, 2004
Standard Form Title: Request for Quotation

Date: _____
Quotation No. _____

Company Name: _____
Address: _____
TIN No: _____
PhilGEPS Registration Number _____

Please quote your lowest price on the item/s listed below, subject to the General Conditions, stating the shortest time of delivery and submit your quotation duly signed by your representative not later than _____.



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- General Conditions:**
- All entries must be typewritten/accurate/readable.
 - Delivery period must be within seven (7) calendar days only.
 - Warranty shall be for a period of six (6) months for supplies and materials, one (1) year for equipment, from the date of acceptance by the Procuring Entity.
 - Price validity must be within thirty (30) calendar days.
 - Bidders must submit Certificate of G-EPS registration.
 - Bidders shall submit original brochures showing specifications of product being offered.
- (FAILURE TO DO SO WILL MEAN DISQUALIFICATION OF YOUR BID PROPOSAL.)**

Item No.	Item and Description	Qty	Approved Budget (in Php)	BID PRICE
	Certificate Holder Legal – Plastic Card Case Legal 8.50 x 13	1,000 Pieces	55,000.00	
	Certificate Holder Legal – Hard Certificate Holder Color Green 8.50 x 13	1,000 Pieces	50,000.00	
	Place of Delivery: 8737 BDO Plaza, Paseo de Roxas, Makati Delivery Term : FOB Destination	₱	105,000.00	

Brand and Model : _____
Delivery Period : _____
Warranty : _____
Price Validity : _____
Payee's Name : _____

After having carefully read and accepted your General Conditions, I/We quote you on the item at prices noted above.

Printed Name / Signature _____

Tel. No. / Cellphone No. _____
e-mail address _____

Date _____