



Kaagapay ng Komunidad sa Maginhawang Pamumuhay



27 February 2020

**ATTY. ARNOLFO RICARDO B. CABLING**

*President*

*Social Housing Finance Corporation*

5<sup>th</sup> Floor BDO Plaza 8737 Paseo de Roxas, Makati City

**Re: Notice of SHFC Board Meetings for Calendar Year 2020**

Dear Sir:

This is to respectfully inform you that the following **SHFC Board Meetings** for 2020 have been rescheduled on the following dates as discussed during the 26 February 2020 Board Meeting.

<b>Meetings</b>	<b>Date</b>	<b>Day</b>
03-2020 Board Meeting	<b>March 11, 2020</b>	<b>Wednesday</b>
04-2020 Board Meeting	<b>April 15, 2020</b>	<b>Wednesday</b>
05-2020 Board Meeting	<b>April 28, 2020</b>	<b>Tuesday</b>
06-2020 Board Meeting	<b>May 26, 2020</b>	<b>Tuesday</b>
07-2020 Board Meeting	<b>June 10, 2020</b>	<b>Wednesday</b>
08-2020 Board Meeting	<b>June 23, 2020</b>	<b>Tuesday</b>
09-2020 Board Meeting	<b>July 15, 2020</b>	<b>Wednesday</b>
10-2020 Board Meeting	<b>July 28, 2020</b>	<b>Tuesday</b>
11-2020 Board Meeting	<b>August 25, 2020</b>	<b>Tuesday</b>
12-2020 Board Meeting	<b>September 29, 2020</b>	<b>Tuesday</b>
13-2020 Board Meeting	<b>October 14, 2020</b>	<b>Wednesday</b>
14-2020 Board Meeting	<b>October 27, 2020</b>	<b>Tuesday</b>
15-2020 Board Meeting	<b>November 11, 2020</b>	<b>Wednesday</b>
16-2020 Board Meeting	<b>November 24, 2020</b>	<b>Tuesday</b>
17-2020 Board Meeting	<b>December 9, 2020</b>	<b>Wednesday</b>
18-2020 Board Meeting	<b>December 22, 2020</b>	<b>Tuesday</b>

The foregoing dates are scheduled every **Tuesday** and **Wednesday** at **10:00 a.m.** to be held at **DHSUD (HLURB) Building, 9<sup>th</sup> Floor Kalayaan Ave., corner Mayaman St., Diliman Quezon City.**

Any changes in the date and venue shall be communicated to your office. Your attendance in these meetings is most respectfully enjoined.

Sincerely yours,

**ATTY. MELANIE B. VALENCIANO**

Acting Board Secretary



Kaagapay ng Komunidad sa Maginhawang Pamumuhay



27 February 2020

**DIR. GEORGE JT D. ALIÑO II**

*Private Sector Representative*  
#24 Evangelista St. Xavier Ville  
Quezon City

**Re: Notice of SHFC Board Meetings for Calendar Year 2020**

Dear Sir:

This is to respectfully inform you that the following **SHFC Board Meetings** for 2020 have been rescheduled on the following dates as discussed during the 26 February 2020 Board Meeting.

<b>Meetings</b>	<b>Date</b>	<b>Day</b>
03-2020 Board Meeting	<b>March 11, 2020</b>	<b>Wednesday</b>
04-2020 Board Meeting	<b>April 15, 2020</b>	<b>Wednesday</b>
05-2020 Board Meeting	<b>April 28, 2020</b>	<b>Tuesday</b>
06-2020 Board Meeting	<b>May 26, 2020</b>	<b>Tuesday</b>
07-2020 Board Meeting	<b>June 10, 2020</b>	<b>Wednesday</b>
08-2020 Board Meeting	<b>June 23, 2020</b>	<b>Tuesday</b>
09-2020 Board Meeting	<b>July 15, 2020</b>	<b>Wednesday</b>
10-2020 Board Meeting	<b>July 28, 2020</b>	<b>Tuesday</b>
11-2020 Board Meeting	<b>August 25, 2020</b>	<b>Tuesday</b>
12-2020 Board Meeting	<b>September 29, 2020</b>	<b>Tuesday</b>
13-2020 Board Meeting	<b>October 14, 2020</b>	<b>Wednesday</b>
14-2020 Board Meeting	<b>October 27, 2020</b>	<b>Tuesday</b>
15-2020 Board Meeting	<b>November 11, 2020</b>	<b>Wednesday</b>
16-2020 Board Meeting	<b>November 24, 2020</b>	<b>Tuesday</b>
17-2020 Board Meeting	<b>December 9, 2020</b>	<b>Wednesday</b>
18-2020 Board Meeting	<b>December 22, 2020</b>	<b>Tuesday</b>

The foregoing dates are scheduled every **Tuesday** and **Wednesday** at **10:00 a.m.** to be held at **DHSUD (HLURB) Building, 9<sup>th</sup> Floor Kalayaan Ave., corner Mayaman St., Diliman Quezon City.**

Any changes in the date and venue shall be communicated to your office. Your attendance in these meetings is most respectfully enjoined.

Sincerely yours,

**ATTY. MELANIE B. VALENCIANO**  
Acting Board Secretary



Kaagapay ng Komunidad sa Maginhawang Pamumuhay



27 February 2020

**DIR. RONALD R. BARCENA**

*Private Sector Representative*

Lot 3 Block 2 Antipolo Highlands

Barangay BagongNayon, Antipolo City

**Re: Notice of SHFC Board Meetings for Calendar Year 2020**

Dear Sir:

This is to respectfully inform you that the following **SHFC Board Meetings** for 2020 have been rescheduled on the following dates as discussed during the 26 February 2020 Board Meeting.

<b>Meetings</b>	<b>Date</b>	<b>Day</b>
03-2020 Board Meeting	<b>March 11, 2020</b>	<b>Wednesday</b>
04-2020 Board Meeting	<b>April 15, 2020</b>	<b>Wednesday</b>
05-2020 Board Meeting	<b>April 28, 2020</b>	<b>Tuesday</b>
06-2020 Board Meeting	<b>May 26, 2020</b>	<b>Tuesday</b>
07-2020 Board Meeting	<b>June 10, 2020</b>	<b>Wednesday</b>
08-2020 Board Meeting	<b>June 23, 2020</b>	<b>Tuesday</b>
09-2020 Board Meeting	<b>July 15, 2020</b>	<b>Wednesday</b>
10-2020 Board Meeting	<b>July 28, 2020</b>	<b>Tuesday</b>
11-2020 Board Meeting	<b>August 25, 2020</b>	<b>Tuesday</b>
12-2020 Board Meeting	<b>September 29, 2020</b>	<b>Tuesday</b>
13-2020 Board Meeting	<b>October 14, 2020</b>	<b>Wednesday</b>
14-2020 Board Meeting	<b>October 27, 2020</b>	<b>Tuesday</b>
15-2020 Board Meeting	<b>November 11, 2020</b>	<b>Wednesday</b>
16-2020 Board Meeting	<b>November 24, 2020</b>	<b>Tuesday</b>
17-2020 Board Meeting	<b>December 9, 2020</b>	<b>Wednesday</b>
18-2020 Board Meeting	<b>December 22, 2020</b>	<b>Tuesday</b>

The foregoing dates are scheduled every **Tuesday** and **Wednesday** at **10:00 a.m.** to be held at **DHSUD (HLURB) Building, 9<sup>th</sup> Floor Kalayaan Ave., corner Mayaman St., Diliman Quezon City.**

Any changes in the date and venue shall be communicated to your office. Your attendance in these meetings is most respectfully enjoined.

Sincerely yours,

**ATTY. MELANIE B. VALENCIANO**

Acting Board Secretary



Kaagapay ng Komunidad sa Maginhawang Pamumuhay



27 February 2020

**DIR. FELIXBERTO U. BUSTOS, JR.**

*President*

National Home Mortgage Finance Corporation  
5/F Filomena Bldg. Amorsolo St., Legaspi Village  
Makati City

**Re: Notice of SHFC Board Meetings for Calendar Year 2020**

Dear Sir:

This is to respectfully inform you that the following **SHFC Board Meetings** for 2020 have been rescheduled on the following dates as discussed during the 26 February 2020 Board Meeting.

<b>Meetings</b>	<b>Date</b>	<b>Day</b>
03-2020 Board Meeting	<b>March 11, 2020</b>	<b>Wednesday</b>
04-2020 Board Meeting	<b>April 15, 2020</b>	<b>Wednesday</b>
05-2020 Board Meeting	<b>April 28, 2020</b>	<b>Tuesday</b>
06-2020 Board Meeting	<b>May 26, 2020</b>	<b>Tuesday</b>
07-2020 Board Meeting	<b>June 10, 2020</b>	<b>Wednesday</b>
08-2020 Board Meeting	<b>June 23, 2020</b>	<b>Tuesday</b>
09-2020 Board Meeting	<b>July 15, 2020</b>	<b>Wednesday</b>
10-2020 Board Meeting	<b>July 28, 2020</b>	<b>Tuesday</b>
11-2020 Board Meeting	<b>August 25, 2020</b>	<b>Tuesday</b>
12-2020 Board Meeting	<b>September 29, 2020</b>	<b>Tuesday</b>
13-2020 Board Meeting	<b>October 14, 2020</b>	<b>Wednesday</b>
14-2020 Board Meeting	<b>October 27, 2020</b>	<b>Tuesday</b>
15-2020 Board Meeting	<b>November 11, 2020</b>	<b>Wednesday</b>
16-2020 Board Meeting	<b>November 24, 2020</b>	<b>Tuesday</b>
17-2020 Board Meeting	<b>December 9, 2020</b>	<b>Wednesday</b>
18-2020 Board Meeting	<b>December 22, 2020</b>	<b>Tuesday</b>

The foregoing dates are scheduled every **Tuesday** and **Wednesday** at **10:00 a.m.** to be held at **DHSUD (HLURB) Building, 9<sup>th</sup> Floor Kalayaan Ave., corner Mayaman St., Diliman Quezon City.**

Any changes in the date and venue shall be communicated to your office. Your attendance in these meetings is most respectfully enjoined.

Sincerely yours,

**ATTY. MELANIE B. VALENCIANO**  
Acting Board Secretary



Kaagapay ng Komunidad sa Maginhawang Pamumuhay



27 February 2020

**DIR. LYNDON B. CATULONG, SR.**

*Private Sector Representative*

# 46 Zone 3, Upper San. Antonio, Buhangin

Davao City

**Re: Notice of SHFC Board Meetings for Calendar Year 2020**

Dear Sir:

This is to respectfully inform you that the following **SHFC Board Meetings** for 2020 have been rescheduled on the following dates as discussed during the 26 February 2020 Board Meeting.

<b>Meetings</b>	<b>Date</b>	<b>Day</b>
03-2020 Board Meeting	<b>March 11, 2020</b>	<b>Wednesday</b>
04-2020 Board Meeting	<b>April 15, 2020</b>	<b>Wednesday</b>
05-2020 Board Meeting	<b>April 28, 2020</b>	<b>Tuesday</b>
06-2020 Board Meeting	<b>May 26, 2020</b>	<b>Tuesday</b>
07-2020 Board Meeting	<b>June 10, 2020</b>	<b>Wednesday</b>
08-2020 Board Meeting	<b>June 23, 2020</b>	<b>Tuesday</b>
09-2020 Board Meeting	<b>July 15, 2020</b>	<b>Wednesday</b>
10-2020 Board Meeting	<b>July 28, 2020</b>	<b>Tuesday</b>
11-2020 Board Meeting	<b>August 25, 2020</b>	<b>Tuesday</b>
12-2020 Board Meeting	<b>September 29, 2020</b>	<b>Tuesday</b>
13-2020 Board Meeting	<b>October 14, 2020</b>	<b>Wednesday</b>
14-2020 Board Meeting	<b>October 27, 2020</b>	<b>Tuesday</b>
15-2020 Board Meeting	<b>November 11, 2020</b>	<b>Wednesday</b>
16-2020 Board Meeting	<b>November 24, 2020</b>	<b>Tuesday</b>
17-2020 Board Meeting	<b>December 9, 2020</b>	<b>Wednesday</b>
18-2020 Board Meeting	<b>December 22, 2020</b>	<b>Tuesday</b>

The foregoing dates are scheduled every **Tuesday** and **Wednesday** at **10:00 a.m.** to be held at **DHSUD (HLURB) Building, 9<sup>th</sup> Floor Kalayaan Ave., corner Mayaman St., Diliman Quezon City.**

Any changes in the date and venue shall be communicated to your office. Your attendance in these meetings is most respectfully enjoined.

Sincerely yours,

**ATTY. MELANIE B. VALENCIANO**

Acting Board Secretary



Kaagapay ng Komunidad sa Maginhawang Pamumuhay



27 February 2020

**ATTY. RYAN S. LITA**

*Director*

Department of Budget and Management  
San Miguel Manila

**Re: Notice of SHFC Board Meetings for Calendar Year 2020**

Dear Sir:

This is to respectfully inform you that the following **SHFC Board Meetings** for 2020 have been rescheduled on the following dates as discussed during the 26 February 2020 Board Meeting.

<b>Meetings</b>	<b>Date</b>	<b>Day</b>
03-2020 Board Meeting	<b>March 11, 2020</b>	<b>Wednesday</b>
04-2020 Board Meeting	<b>April 15, 2020</b>	<b>Wednesday</b>
05-2020 Board Meeting	<b>April 28, 2020</b>	<b>Tuesday</b>
06-2020 Board Meeting	<b>May 26, 2020</b>	<b>Tuesday</b>
07-2020 Board Meeting	<b>June 10, 2020</b>	<b>Wednesday</b>
08-2020 Board Meeting	<b>June 23, 2020</b>	<b>Tuesday</b>
09-2020 Board Meeting	<b>July 15, 2020</b>	<b>Wednesday</b>
10-2020 Board Meeting	<b>July 28, 2020</b>	<b>Tuesday</b>
11-2020 Board Meeting	<b>August 25, 2020</b>	<b>Tuesday</b>
12-2020 Board Meeting	<b>September 29, 2020</b>	<b>Tuesday</b>
13-2020 Board Meeting	<b>October 14, 2020</b>	<b>Wednesday</b>
14-2020 Board Meeting	<b>October 27, 2020</b>	<b>Tuesday</b>
15-2020 Board Meeting	<b>November 11, 2020</b>	<b>Wednesday</b>
16-2020 Board Meeting	<b>November 24, 2020</b>	<b>Tuesday</b>
17-2020 Board Meeting	<b>December 9, 2020</b>	<b>Wednesday</b>
18-2020 Board Meeting	<b>December 22, 2020</b>	<b>Tuesday</b>

The foregoing dates are scheduled every **Tuesday** and **Wednesday** at **10:00 a.m.** to be held at **DHSUD (HLURB) Building, 9<sup>th</sup> Floor Kalayaan Ave., corner Mayaman St., Diliman Quezon City.**

Any changes in the date and venue shall be communicated to your office. Your attendance in these meetings is most respectfully enjoined.

Sincerely yours,

**ATTY. MELANIE B. VALENCIANO**  
Acting Board Secretary



Kaagapay ng Komunidad sa Maginhawang Pamumuhay



27 February 2020

**USEC. EPIMACO V. DENSING III**

*Undersecretary*

Department of the Interior and Local Government

NAPOLCOM Building EDSA cor., Quezon Avenue, Quezon City

**Re: Notice of SHFC Board Meetings for Calendar Year 2020**

Dear Sir:

This is to respectfully inform you that the following **SHFC Board Meetings** for 2020 have been rescheduled on the following dates as discussed during the 26 February 2020 Board Meeting.

<b>Meetings</b>	<b>Date</b>	<b>Day</b>
03-2020 Board Meeting	<b>March 11, 2020</b>	<b>Wednesday</b>
04-2020 Board Meeting	<b>April 15, 2020</b>	<b>Wednesday</b>
05-2020 Board Meeting	<b>April 28, 2020</b>	<b>Tuesday</b>
06-2020 Board Meeting	<b>May 26, 2020</b>	<b>Tuesday</b>
07-2020 Board Meeting	<b>June 10, 2020</b>	<b>Wednesday</b>
08-2020 Board Meeting	<b>June 23, 2020</b>	<b>Tuesday</b>
09-2020 Board Meeting	<b>July 15, 2020</b>	<b>Wednesday</b>
10-2020 Board Meeting	<b>July 28, 2020</b>	<b>Tuesday</b>
11-2020 Board Meeting	<b>August 25, 2020</b>	<b>Tuesday</b>
12-2020 Board Meeting	<b>September 29, 2020</b>	<b>Tuesday</b>
13-2020 Board Meeting	<b>October 14, 2020</b>	<b>Wednesday</b>
14-2020 Board Meeting	<b>October 27, 2020</b>	<b>Tuesday</b>
15-2020 Board Meeting	<b>November 11, 2020</b>	<b>Wednesday</b>
16-2020 Board Meeting	<b>November 24, 2020</b>	<b>Tuesday</b>
17-2020 Board Meeting	<b>December 9, 2020</b>	<b>Wednesday</b>
18-2020 Board Meeting	<b>December 22, 2020</b>	<b>Tuesday</b>

The foregoing dates are scheduled every **Tuesday** and **Wednesday** at **10:00 a.m.** to be held at **DHSUD (HLURB) Building, 9<sup>th</sup> Floor Kalayaan Ave., corner Mayaman St., Diliman Quezon City.**

Any changes in the date and venue shall be communicated to your office. Your attendance in these meetings is most respectfully enjoined.

Sincerely yours,

**ATTY. MELANIE B. VALENCIANO**

Acting Board Secretary



Kaagapay ng Komunidad sa Maginhawang Pamumuhay



27 February 2020

**USEC. BAYANI H. AGABIN**

*Undersecretary*

Department of Finance

Roxas Boulevard cor. Pablo Ocampo Sr. St., Manila

**Re: Notice of SHFC Board Meetings for Calendar Year 2020**

Dear Sir:

This is to respectfully inform you that the following **SHFC Board Meetings** for 2020 have been rescheduled on the following dates as discussed during the 26 February 2020 Board Meeting.

<b>Meetings</b>	<b>Date</b>	<b>Day</b>
03-2020 Board Meeting	<b>March 11, 2020</b>	<b>Wednesday</b>
04-2020 Board Meeting	<b>April 15, 2020</b>	<b>Wednesday</b>
05-2020 Board Meeting	<b>April 28, 2020</b>	<b>Tuesday</b>
06-2020 Board Meeting	<b>May 26, 2020</b>	<b>Tuesday</b>
07-2020 Board Meeting	<b>June 10, 2020</b>	<b>Wednesday</b>
08-2020 Board Meeting	<b>June 23, 2020</b>	<b>Tuesday</b>
09-2020 Board Meeting	<b>July 15, 2020</b>	<b>Wednesday</b>
10-2020 Board Meeting	<b>July 28, 2020</b>	<b>Tuesday</b>
11-2020 Board Meeting	<b>August 25, 2020</b>	<b>Tuesday</b>
12-2020 Board Meeting	<b>September 29, 2020</b>	<b>Tuesday</b>
13-2020 Board Meeting	<b>October 14, 2020</b>	<b>Wednesday</b>
14-2020 Board Meeting	<b>October 27, 2020</b>	<b>Tuesday</b>
15-2020 Board Meeting	<b>November 11, 2020</b>	<b>Wednesday</b>
16-2020 Board Meeting	<b>November 24, 2020</b>	<b>Tuesday</b>
17-2020 Board Meeting	<b>December 9, 2020</b>	<b>Wednesday</b>
18-2020 Board Meeting	<b>December 22, 2020</b>	<b>Tuesday</b>

The foregoing dates are scheduled every **Tuesday** and **Wednesday** at **10:00 a.m.** to be held at **DHSUD (HLURB) Building, 9<sup>th</sup> Floor Kalayaan Ave., corner Mayaman St., Diliman Quezon City.**

Any changes in the date and venue shall be communicated to your office. Your attendance in these meetings is most respectfully enjoined.

Sincerely yours,

**ATTY. MELANIE B. VALENCIANO**

Acting Board Secretary





Kaagapay ng Komunidad sa Maginhawang Pamumuhay



27 February 2020

**ATTY. MARIA LUISA G. PANGAN**

*OIC, Planning Services*

Department of Human Settlements and Urban Development

9<sup>th</sup> Floor DHSUD Building, Kalayaan Avenue corner Mayaman St., Diliman

Quezon City

**Re: Notice of SHFC Board Meetings for Calendar Year 2020**

Dear Madame:

This is to respectfully inform you that the following **SHFC Board Meetings** for 2020 have been rescheduled on the following dates as discussed during the 26 February 2020 Board Meeting.

<b>Meetings</b>	<b>Date</b>	<b>Day</b>
03-2020 Board Meeting	<b>March 11, 2020</b>	<b>Wednesday</b>
04-2020 Board Meeting	<b>April 15, 2020</b>	<b>Wednesday</b>
05-2020 Board Meeting	<b>April 28, 2020</b>	<b>Tuesday</b>
06-2020 Board Meeting	<b>May 26, 2020</b>	<b>Tuesday</b>
07-2020 Board Meeting	<b>June 10, 2020</b>	<b>Wednesday</b>
08-2020 Board Meeting	<b>June 23, 2020</b>	<b>Tuesday</b>
09-2020 Board Meeting	<b>July 15, 2020</b>	<b>Wednesday</b>
10-2020 Board Meeting	<b>July 28, 2020</b>	<b>Tuesday</b>
11-2020 Board Meeting	<b>August 25, 2020</b>	<b>Tuesday</b>
12-2020 Board Meeting	<b>September 29, 2020</b>	<b>Tuesday</b>
13-2020 Board Meeting	<b>October 14, 2020</b>	<b>Wednesday</b>
14-2020 Board Meeting	<b>October 27, 2020</b>	<b>Tuesday</b>
15-2020 Board Meeting	<b>November 11, 2020</b>	<b>Wednesday</b>
16-2020 Board Meeting	<b>November 24, 2020</b>	<b>Tuesday</b>
17-2020 Board Meeting	<b>December 9, 2020</b>	<b>Wednesday</b>
18-2020 Board Meeting	<b>December 22, 2020</b>	<b>Tuesday</b>

The foregoing dates are scheduled every **Tuesday** and **Wednesday** at **10:00 a.m.** to be held at **DHSUD (HLURB) Building, 9<sup>th</sup> Floor Kalayaan Ave., corner Mayaman St., Diliman Quezon City.**

Any changes in the date and venue shall be communicated to your office. Your attendance in these meetings is most respectfully enjoined.

Sincerely yours,

**ATTY. MELANIE B. VALENCIANO**

Acting Board Secretary



Kaagapay ng Komunidad sa Maginhawang Pamumuhay



27 February 2020

**ATTY. EMILIANO C. REYES**

*Private Sector Representative*

181 Real St., Cabcaban, Mariveles  
Bataan

**Re: Notice of SHFC Board Meetings for Calendar Year 2020**

Dear Sir:

This is to respectfully inform you that the following **SHFC Board Meetings** for 2020 have been rescheduled on the following dates as discussed during the 26 February 2020 Board Meeting.

<b>Meetings</b>	<b>Date</b>	<b>Day</b>
03-2020 Board Meeting	<b>March 11, 2020</b>	<b>Wednesday</b>
04-2020 Board Meeting	<b>April 15, 2020</b>	<b>Wednesday</b>
05-2020 Board Meeting	<b>April 28, 2020</b>	<b>Tuesday</b>
06-2020 Board Meeting	<b>May 26, 2020</b>	<b>Tuesday</b>
07-2020 Board Meeting	<b>June 10, 2020</b>	<b>Wednesday</b>
08-2020 Board Meeting	<b>June 23, 2020</b>	<b>Tuesday</b>
09-2020 Board Meeting	<b>July 15, 2020</b>	<b>Wednesday</b>
10-2020 Board Meeting	<b>July 28, 2020</b>	<b>Tuesday</b>
11-2020 Board Meeting	<b>August 25, 2020</b>	<b>Tuesday</b>
12-2020 Board Meeting	<b>September 29, 2020</b>	<b>Tuesday</b>
13-2020 Board Meeting	<b>October 14, 2020</b>	<b>Wednesday</b>
14-2020 Board Meeting	<b>October 27, 2020</b>	<b>Tuesday</b>
15-2020 Board Meeting	<b>November 11, 2020</b>	<b>Wednesday</b>
16-2020 Board Meeting	<b>November 24, 2020</b>	<b>Tuesday</b>
17-2020 Board Meeting	<b>December 9, 2020</b>	<b>Wednesday</b>
18-2020 Board Meeting	<b>December 22, 2020</b>	<b>Tuesday</b>

The foregoing dates are scheduled every **Tuesday** and **Wednesday** at **10:00 a.m.** to be held at **DHSUD (HLURB) Building, 9<sup>th</sup> Floor Kalayaan Ave., corner Mayaman St., Diliman Quezon City.**

Any changes in the date and venue shall be communicated to your office. Your attendance in these meetings is most respectfully enjoined.

Sincerely yours,

**ATTY. MELANIE B. VALENCIANO**

Acting Board Secretary