

**MATRIX OF SHFC's OFFICIAL ADVISORIES
FOR INTERNAL WEBINARS (CY 2021)**

The official advisories include the Objective of the webinars, Title, Dates, Participants and/or Group/Unit Recommended to attend, and other relevant instructions (e.g. Pre-test Activity, Submission of Accomplishment Report, etc.) and information (e.g. Zoom or Google Meet details).

As a commitment to continue learning and development initiatives despite the pandemic restrictions, HR had sourced for, and facilitated the attendance to the following internal webinars:

Number	Date	Content
003-2021	Feb 08, 2021	<p>Pag-IBIG Fund online orientation/briefing on February 17, 2021 at 2PM via Zoom about the following topics/updates:</p> <ol style="list-style-type: none"> 1. Short-Term Loan Programs <ul style="list-style-type: none"> > Filing using Virtual > Submission of applications via drop box 2. Loyalty Card Plus Program <ul style="list-style-type: none"> > Enrolment and Benefits > Deployment of Data Capture Kiosk 3. Modified PAG-IBIG II (MP2) <ul style="list-style-type: none"> > Membership Requirements > Membership term > Dividend Rates > Grounds for Pre-Termination > Withdrawal under the amended guidelines for MP2 > Registration for MP2 <p>Everyone is invited to attend. For those interested, you may join using the Zoom meeting room details below:</p> <p>MEETING ID: 817-8494-383 PASSWORD: HDMF2020</p> <p>For questions and other concerns, you may send a private message to Rhom or Kaye (HRSB).</p> <p>Thank you.</p>
004-2021	Feb 09, 2021	<p>TUAAMD in partnership with HRD will facilitate the online training on “Citizen Land Registration Portal (CLRP)” for the 2nd batch of participants on Thursday, February 11 from 10:00 to 11:00 am. It will be conducted by the Land Registration Authority via Google Meet.</p> <p>Google Meet details were sent by LRA to your respective email addresses last week. Participants are advised to be online at least 10 minutes prior the schedule.</p> <p>For assistance and questions, please coordinate with Ma'am Marissa Diestro, Rhom, Maan and/or Paul.</p>

		Thank you.
005-2021	Feb 10, 2021	<p>Information and Communications Technology Department will be conducting an online orientation on the “Report Writer System” in four (4) batches on February 17 and 18, 2021.</p> <p>Please see attached Memorandum for additional details. For questions or other related concerns, you may send a direct message to Crismanilet or Sarah of ICTD.</p> <p>Thank you. <i>*Memo Report Writer Training 1-2</i></p>
007-2021 008-2021 010-2021 011-2021 012-2021	Feb 18, 2021 Feb 21, 2021 Feb 22, 2021 Feb 23, 2021 Feb 26, 2021	<p>HRDD is facilitating a webinar on "Mental Health: Managing Stress and Pressure At Work for Batches 1-4 on February 18 and 19, Batches 1-4 on February 18 and 19, Batches 5-6 on February 22, Batches 7-8 on February 23, Batches 9-10 on February 24, and Batches 11-12 on February 26 from 9:00AM-12:00NN (1st run), and 2:00-5:00PM (2nd run). Please refer to the attached list of participants for each batch.</p> <p>HRDD will send the Training Nomination Form, Attendance Link and Zoom meeting room details via email. Participants are advised to be online at least 10 minutes prior the schedule.</p> <p>For inquiries and other concerns, you may send a private/direct message to Rhom, Maan or Paul.</p> <p>Thank you.</p>
020-2021	Mar 19, 2021	<p>HRDD, in partnership with GPPB, is facilitating an online training on "Updates and Issuances on R.A. 9184" for Batch 1 on March 22-26, 2021 from 1:00-5:00PM.</p> <p>ZOOM Meeting Room, Registration Links via GPPB-OTMS, and Control Number were already sent to the participants' respective emails. Do not forget to register 3 days before the scheduled training. You may also post your questions in advance via GPPB-OTMS.</p> <p>Moreover, HRDD will send the Training Nomination Form, and Attendance Links to your emails. Participants are advised to be online at least 10 minutes prior the schedule.</p> <p>For inquiries and other concerns, you may send a private/direct message to Rhom, Maan or Paul.</p> <p>Thank you.</p>
027-2021	April 11, 2021	<p>The online training on the "Updates and Issuances on R.A. 9184" by GPPB will be conducted for the 2nd batch of participants on April 12-16, 2021 from 1:00PM to 5:00PM.</p> <p>ZOOM Meeting Room, Registration Links via GPPB-OTMS,</p>

		<p>and Control Number were already sent to your respective emails. Please ensure to register three (3) days before the scheduled training. You may also post your questions in advance via GPPB-OTMS.</p> <p>Also, HRDD will e-mail the Training Nomination Forms, and Attendance Links. Participants are advised to be online at least 15 minutes prior the schedule.</p> <p>For inquiries and other concerns, you may send a private/direct message to Paul, Maan or Rhom.</p> <p>Thank you.</p>
031-2021	April 27, 2021	<p>In line with the PCW's Memorandum Circular 2018-14 on the Revised Guidelines for the Preparation of GAD Agenda, GAD Unit will facilitate the conduct of a 3-day online Writeshop from April 28 to 30, 2021, from 8:30 am onwards via Zoom.</p> <p>For questions and other concerns, the participants may send a direct message to any of the GFPS Secretariat.</p> <p>Thank you.</p>
020-2021 027-2021 033-2021	March 19, 2021 April 11, 2021 May 8, 2021	<p>The 3rd batch for the webinar on the "Updates and Issuances on R.A. 9184" will be facilitated by the Government Procurement Policy Board (GPPB) Batch 1 on March 22-26, Batch 2 on April 12-16, and Batch 3 on May 10-17, 2021 from 1:00 to 5:00 PM via Zoom.</p> <p>Kindly register three (3) days before the scheduled webinar date to ensure inclusion. The Zoom Meeting Room details, Control Number, and Registration Links via GPPB-OTMS have been emailed to all the participants. Additional queries and clarifications may be posted in advance through GPPB-OTMS.</p> <p>Moreover, HRDD will send the Training Nomination Forms and Attendance Links thru email. Participants are advised to be online at least 15 minutes prior the schedule.</p> <p>For inquiries and other concerns, you may send a private/direct message to Paul, Maan, or Rhom.</p> <p>Thank you.</p>
035-2021	May 11, 2021	<p>Please be informed that there will be an Orientation on the Work From Home Attendance Monitoring System (WFHAMS) on May 12 and 14, 2021, to be pilot run on May 17, 2021 for all employees.</p> <p>Attached is the Memorandum for the orientation schedules, and the Zeus (WFHAMS) User guide for reference.</p> <p>For questions or concerns, you may send a direct message to</p>

		<p>Darlene or Rochelle of HRSB.</p> <p>Thank you.</p> <p>*Memo-re-WFHAMS-05.11.2021</p>
045-2021	July 27, 2021	<p>The Human Resources Development Division is facilitating an e-workshop on Meeting Management to be conducted by ACG Human Capital Solutions on July 28-30 (Batch 1) and August 4-6, 2021 (Batch 2) from 8:30 AM -12:00 PM via Microsoft Teams.</p> <p>HRDD has emailed the attendance link, Microsoft Teams calendar invite and instructions to all participants who are also advised to be online at least 30 minutes prior the schedule.</p> <p>For assistance and questions, please coordinate with Paul and Maan.</p> <p>Thank you.</p>
046-2021	August 2, 2021	<p>The Gender and Development Team, in partnership with HRDD, is hosting a webinar on "Basic Gender and Development Orientation" on August 3 and 10, 2021.</p> <p>Please be reminded to register prior the schedule. For registration link, pre-test and zoom link, kindly direct message Maan of HRDD and/or Alec of GAD.</p> <p>Thank you.</p>
050-2021	August 21, 2021	<p>As part of the CMP Month celebration, ICED in partnership with CRCD will facilitate a webinar on Fundamentals of Bread-making via Zoom. The date, time and other related information will be posted next week.</p> <p>For those who are interested to attend, please send a direct/private message to Ms. Michelle Bandang of ICED.</p> <p>Thank you.</p>
051-2021	August 25, 2021	<p>Please be informed that the SOCIAL SECURITY SYSTEM - Member Education Department will be conducting an online seminar about SSS Loans and Benefits on September 3, 2021 at 1:30 PM via Microsoft Teams.</p> <p>Everyone is invited to attend. Interested employees may join through the Microsoft Teams seminar link below:</p> <p>https://teams.microsoft.com/l/meetup-join/19%3ameeting_YTAzMDg3ZmItNzZiZC00NWQ0LTlmYzctNzZhNTIxMzJkNTdl%40thread.v2/0?context=%7b%22Tid%22%3a%220262ec16-9d16-4b0b-bd58-6afcaa5b3293%22%2c%22Oid%22%3a%226d545e3d-6986-4b3f-a08c-b7d28732808c%22%7d</p>

		<p>For questions and other concerns, you may send a private message to Paul (HRDD) or Kaye (HRSB).</p> <p>Thank you.</p>
052-2021	August 26, 2021	<p>Insurance and Community Enhancement Department (ICED) and Customer Relations and Complaints Department (CRCDD) will be facilitating a webinar on Fundamentals of Bread-making to be held on August 31, 2021 at 9:00 AM via Zoom.</p> <p>For those who have expressed their intention to attend, you may join the webinar through the link below:</p> <p>Join Zoom Meeting https://us02web.zoom.us/j/85385856281?pwd=VFR6eXh5USt6MIRmR2h0RGZmQTFLUT09</p> <p>Meeting ID: 853 8585 6281 Passcode: bread</p> <p>If you have questions and/or other concerns, please DM Ms. Michelle of ICED.</p> <p>Thank you.</p>
055-2021	September 20, 2021	<p>The Insurance and Community Enhancement Department, in partnership with Human Resources Development Department, will facilitate an online training on Insurance Management on September 22, 24, 29, and October 6, 8, 13, 15, 20, 2021 from 8:30 AM to 12:00 PM via Zoom.</p> <p>Please see the attached Special Order for the list of participants per batch.</p> <p>Zoom meeting room details, Pre-test, Attendance form, and Post-Test will be sent to the participants' respective email addresses. Participants are advised to be online at least 15 minutes prior the schedule.</p> <p>For inquiries and other concerns, you may send a private/direct message to Louie and Gello from ICED and/or Paul of HRDD</p> <p>Thank you. <i>*SO 21-1400 Sept 2021</i></p>
061-2021	November 3, 2021	<p>HRDD in partnership with the Anti-Red Tape Authority, will facilitate an online orientation on RA 11032 also known as the “Ease of Doing Business and Efficient Government Service Delivery Act of 2018” on November 11 and 12, 2021 from 9:00 AM to 12:00 PM and 1:00 to 3:00 PM via Zoom.</p> <p>Please see the attached Special Order for the list of participants per batch.</p>

		<p>Zoom meeting room details, attendance form, and evaluation forms will be sent to the participants' respective email addresses.</p> <p>Attendees are advised to be online at least 15 minutes prior the schedule.</p> <p>For inquiries and other concerns, you may send a private/direct message to Benjo, Maan or Paul.</p> <p>Thank you. <i>*SO-21-1418-Oct.-26-2021</i></p>
064-2021	November 23, 2021	<p>HRDD in partnership with AML Consulting, Inc, will facilitate an online training on "Navigating Anti-Money Laundering Regulations" on November 24 and 25, 2021 from 9:00 AM to 2:00 PM via Zoom.</p> <p>Please see the attached Special Order for the list of participants per batch.</p> <p>Zoom meeting room details, attendance form, and evaluation forms will be sent to the participants' respective email addresses.</p> <p>Attendees are advised to be online at least 15 minutes prior the schedule.</p> <p>For inquiries and other concerns, you may send a private/direct message to Paul, Benjo or Maan.</p> <p>Thank you. <i>*SO 21-1432 Nov. 19, 2021</i></p>
066-2021	December 2, 2021	<p>HR would like to share the webinar series on "Stop COVID Deaths" being conducted by the University of the Philippines in partnership with UP Manila NIH and UP PGH. The second to the last series entitled, "What's New? Nandito Na Ba and Omicron: Updates Covid-19 Clinical Management will be held on December 3, 2021 from 12 to 2PM.</p> <p>For those who are interested to know more about the new variant, you may join by registering through the link below:</p> <p>bit.ly/StopCOVIDDeathsWebinar81</p> <p>If the registration is already at full capacity, a YouTube live broadcast is also available on TVUP at http://tvup.ph and http://www.youtube.com/tvupph.</p> <p>Thank you.</p>