



Republic of the Philippines

SOCIAL HOUSING FINANCE CORPORATION

SUPPLEMENTAL/BID BULLETIN NO. 01

This Supplemental/Bid Bulletin No. 01 for Project No. 2025-04: Supply and Delivery of Two (2) lots of Supply and Delivery of Various Office Furniture is issued to inform all prospective bidders for the following changes for the above mentioned subject.

We hereby amend and clarify the following:

FROM	TO
<p>Section III. Bid Data Sheet</p> <p>21.2. Since the project is awarded and conducted on a per-lot basis, the bidder is required to provide a detailed price breakdown of the items offered. This information is necessary to comply with inventory requirements as stipulated by COA rulings.</p>	<p>Section III. Bid Data Sheet</p> <p>21.1. Since the project is awarded and conducted on a per-lot basis, the bidder is required to provide a detailed price breakdown of the items offered. This information is necessary to comply with inventory requirements as stipulated by COA rulings</p> <p>The private contracting party must comply with EO No. 398, series of 2005, BIR Revenue Regulation No. 17-2024, and Revenue Memorandum Circular No. 020-2025 by paying taxes in full and on time; failure to do so will entitle the government to suspend payment for any goods or services delivered by the private contracting party. Presentation of an updated tax clearance certificate for final settlement of government contracts is required.</p>
<p>Section V. Special Conditions of Contract</p> <p>4. The winning bidder must send one unit of each item to the SHFC Head Office immediately after receiving and signing the notice to proceed (NTP). This shipment will constitute part of the items to be delivered. These items will be used for inspection and testing to verify their compliance with the project specifications. The regional office, led by their head or Officer-in-Charge (OIC), will conduct delivery inspections through an online video conference with the Technical Working Group (TWG).</p>	<p>Section V. Special Conditions of Contract</p> <p>4. The winning bidder must send one unit of each item to the SHFC Head Office immediately after receiving and signing the notice to proceed (NTP). These items will be used for inspection and testing to verify their compliance with the project specifications.</p> <p>For the clerical tables, this shipment will not constitute part of the items to be delivered. The submission of swatches is required prior to delivery of actual units. For uniformity, the actual units will be based on the color selected by SHFC.</p> <p>For other items, this shipment will constitute part of the items to be delivered.</p> <p>The regional office, led by their head or Officer-in-Charge (OIC), will conduct delivery inspections through an online video conference with the Technical Working Group (TWG).</p>
<p>Section VII. Technical Specifications</p>	<p>Section VII. Technical Specifications</p> <p>Please note that the images are for visual reference only. The technical specifications will serve as the primary reference for the statement of compliance.</p>



Clerical table

Steel based table with a natural cherry finish laminated wood top, center drawer with lock and 2 keys, 3 side drawers on the right, 75mm left and right cable grommets MDF wood, Half bullnose edge and L-shaped legs

Dimension: 120cmx60cm75cm

Clerical Chair

Ergonomic design and features, Leatherette black, Padded plastic armrest, medium height backrest, chrome metal star base with twin caster wheels, Seat tilting mechanism, 360 swivel function, pneumatic and has a weight capacity of 120 kg.

Dimension: 50x60x60cm

Manager/Executive Chair

Ergonomic design and features, High-backrest, leatherette black color, padded chrome metal armrest, chrome metal star base with twin caster wheels, Seat tilting mechanism, 360 swivel function, pneumatic and has a weight capacity of 120 kg.

Dimension: 50x75x60cm

Visitors Chair

Fabric upholstered backrest and seatrest, black chrome legs, PVC armrest with powder coated steel bruer legs and has a weight capacity of 120 kg.

Dimension: (50x49x47cm)

12-Seater Conference Table

Clerical table

Steel based table with a natural finish laminated wood top, center drawer with lock and 2 keys, 3 side drawers on the right, **metal finish**, 75mm left and right cable grommets MDF wood, Half bullnose edge and L-shaped legs

Dimension: 120cmx60cm75cm

Table top thickness: 2.5cm

Table Color: The submission of swatches is required prior to delivery of actual units. For uniformity, the actual units will be based on the color selected by SHFC.

Clerical Chair

Ergonomic design and features, Leatherette black, Padded plastic armrest, medium height backrest, chrome metal star base with twin caster wheels, Seat tilting mechanism, 360 swivel function, pneumatic and has a weight capacity of 120 kg.

Dimension:

Seat

*** Width: 50 cm**

*** Length (or Depth): 50 cm**

Backrest Height: 60 cm (This is measured from the seat up)

Chair Height (from floor to top of the chair):

*** Minimum Gas Lift Setting: 100 cm**

*** Maximum Gas Lift Setting: 110 cm**

Manager/Executive Chair

Ergonomic design and features, High-backrest, leatherette black color, padded chrome metal armrest, chrome metal star base with twin caster wheels, Seat tilting mechanism, 360 swivel function, pneumatic and has a weight capacity of 120 kg.

Dimension:50x75x60cm

Seat

*** Width: 50 cm**

*** Length (or Depth): 50 cm**

Backrest Height: 75 cm (This is measured from the seat up)

Chair Height (from floor to top of the chair):

*** Minimum Gas Lift Setting: 120 cm**

*** Maximum Gas Lift Setting: 135 cm**

Visitors Chair

Fabric upholstered backrest and seatrest, black chrome legs, PVC armrest with powder coated steel bruer legs and has a weight capacity of 120 kg.

Dimension: (50x49x47cm)

Seat

*** Width: 50 cm**

*** Length (or Depth): 49 cm**

Backrest Height: 47 cm (This is measured from the seat up)

Chair Height (from floor to top of the chair): 80cm

12-Seater Conference Table

<p>Laminated wood grain finished top, PVC edging and powder coated steel legs, Cable grommets 30mm thickness Dimensions: (380x130x75cm)</p> <p>6-Seater Conference Table Laminated wood grain finished top, PVC edging and powder coated steel legs Cable grommets 30mm thickness Dimensions: (200x120x75cm)</p> <p>3-Seater Sofa Modern 3-seater sofa upholstered in black leatherette with high-density foam cushioning including plastic legs</p> <p>High Back Mesh Chair with Headrest Ergonomic design and features, Mesh high back chair black color, plastic armrest, and headrest (26x16cm), chrome plated metal star base, twin caster wheels, pneumatic and has a weight capacity of 120 kg. Dimension: 50x70x50cm</p> <p>II. MANDATORY REQUIREMENTS B. A copy of each of Maintenance Manual and Parts Manual;</p>	<p>Laminated wood grain finished top, PVC edging and powder coated steel legs, Cable grommets 30mm thickness Dimensions: 380x130x75cm (LxWxH)</p> <p>6-Seater Conference Table Laminated wood grain finished top, PVC edging and powder coated steel legs Cable grommets 30mm thickness Dimensions: (200x120x75cm) (LxWxH)</p> <p>3-Seater Sofa Modern 3-seater sofa upholstered in black leatherette with high-density foam cushioning including plastic legs Dimension: Length: 200 cm Width (Depth): 60 cm Overall Height (from the ground): 70 cm</p> <p>High Back Mesh Chair with Headrest Ergonomic design and features, Mesh high back chair black color, plastic armrest, and headrest (26x16cm), chrome plated metal star base, twin caster wheels, pneumatic and has a weight capacity of 120kg. Dimension: 50x70x50cm Seat * Width: 50 cm * Length (or Depth): 50 cm Backrest Height: 70 cm (This is measured from the seat up) Chair Height (from floor to top of the chair): * Minimum Gas Lift Setting: 120 cm * Maximum Gas Lift Setting: 135 cm</p> <p>II. MANDATORY REQUIREMENTS B. A copy for each item category of the Maintenance Manual and Parts Manual;</p>
<p>Number of Bidding documents copy One (1) Original Copy</p>	<p>Number of Bidding documents copy One (1) Original Copy and Two (2) Duplicate Copies (Copy 1, Copy 2)</p>

The unamended portion of the bidding documents shall remain the same.


ATTY. MARY ROSALIE RICHIA A. TAGUIAN
 Chairperson, SHFC-Bids and Awards Committee
 June 9, 2025