



## **INVITATION TO BID FOR PROJECT NO. 2023-01: SUPPLY AND DELIVERY OF I.T. EQUIPMENT**

1. The *Social Housing Finance Corporation*, through the *Corporate Operating Budget FY2023* intends to apply the sum of ***Eighteen Million Nine Hundred Seventy Five Thousand Five Hundred Pesos Only (₱18,975,500.00)*** being the ABC to payments under the contract for each lot. Bids received in excess of the ABC for each lot shall be automatically rejected at bid opening.
2. The *Social Housing Finance Corporation* now invites bids for the above Procurement Project. Delivery of the Goods is required by *60 Working days upon receipt of Notice to Proceed*. Bidders should have completed, within *two (2) years* from the date of submission and receipt of bids, a contract similar to the Project. The description of an eligible bidder is contained in the Bidding Documents, particularly, in Section II (Instructions to Bidders).
3. Bidding will be conducted through open competitive bidding procedures using a non-discretionary “*pass/fail*” criterion as specified in the 2016 revised Implementing Rules and Regulations (IRR) of Republic Act (RA) No. 9184.

Bidding is restricted to Filipino citizens/sole proprietorships, partnerships, or organizations with at least sixty percent (60%) interest or outstanding capital stock belonging to citizens of the Philippines, and to citizens or organizations of a country the laws or regulations of which grant similar rights or privileges to Filipino citizens, pursuant to RA No. 5183.

4. Prospective Bidders may obtain further information from *Social Housing Finance Corporation* and inspect the Bidding Documents at the address given below during *9:00 AM to 4:00 PM*.
5. A complete set of Bidding Documents may be acquired by interested Bidders on *September 22, 2023*, from the given address and website(s) below and upon payment of the applicable fee for the Bidding Documents, pursuant to the latest Guidelines issued by the GPPB, in the amount of ***Twenty Five Thousand Pesos (₱Php25,000.00)***. The Procuring Entity shall allow the bidder to present its proof of payment for the fees in person, or through electronic means.

It can also be downloaded for free from the websites of the Philippine Government Electronic Procurement System (PhilGEPS) and the entity doing the buying, as long as bidders pay the required fee for the bidding documents by October 16, 2023, for their bids to be accepted.

6. The *Social Housing Finance Corporation* will hold a Pre-Bid Conference on October 4, 2023, 10:00 AM at *SHFC Board Room, 5<sup>th</sup> Floor, BDO Plaza 8737 Paseo de Roxas, Makati City*, which shall be open to prospective bidders.
7. Bids must be duly received by the BAC Secretariat through manual submission at the office address indicated below, on or before October 16, 2023, 9:45 AM. Late bids shall not be accepted.
8. All Bids must be accompanied by a bid security in any of the acceptable forms and in the amount stated in **ITB** Clause 14.
9. Bid opening shall be on *October 16, 2023, 10:00 AM* at the given address below. Bids will be opened in the presence of the bidders' representatives who choose to attend the activity.
10. The *Social Housing Finance Corporation* reserves the right to reject any and all bids, declare a failure of bidding, or not award the contract at any time prior to contract award in accordance with Sections 35.6 and 41 of the 2016 revised IRR of RA No. 9184, without thereby incurring any liability to the affected bidder or bidders.
11. For further information, please refer to:

*PAULO SHERWIN P. DUMAN*  
*Bids and Awards Committee – Secretariat Head*  
*3rd Floor, 8737 BDO Plaza, Paseo de Roxas, Makati City*  
*pduman.procurement@gmail.com*  
*(02) 8817-3168 and (02) 7750-6337 extn 433*  
*<https://shfc.dhsud.gov.ph>*

12. You may visit the following websites:

For downloading of Bidding Documents: <https://shfc.dhsud.gov.ph/Procurement.html>

*September 22, 2023*

  

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**ATTY. LEO B. DEOCAMPO**  
*BAC Chairperson*