



Standard Form Number: SF-GOOD-60
Revised on: May 24, 2004
Standard Form Title: **Request for Quotation**

Date: _____
Quotation No. _____

Company Name: _____
Address: _____
TIN No: _____
PhilGEPS Registration Number _____

Please quote your lowest price on the item/s listed below, subject to the General Conditions, stating the shortest time of delivery and submit your quotation duly signed by your representative not later than _____, 2022.

MARY GRACE MANGAO
Data Encoder
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aceshfc.procurement@gmail.com

General Conditions:

1. All entries must be typewritten/accurate/readable.
 2. Delivery period must be within seven (7) calendar days only.
 3. Warranty shall be for a period of six (6) months for supplies and materials, one (1) year for equipment, from the date of acceptance by the Procuring Entity.
 4. Price validity must be within thirty (30) calendar days.
 5. Bidders must submit Certificate of PhilGEPS registration, Business Permit/Mayor's Permit, Omnibus Sworn Statement (for ABC's above 50k), and Income or Business Tax Return for ABC's above 500k.
 6. Bidders shall submit original brochures showing specifications of product being offered.
- (FAILURE TO DO SO WILL MEAN DISQUALIFICATION OF YOUR BID PROPOSAL.)

Item No.	Item and Description	Qty	Approved Budget (in Php)	BID PRICE
1	Supply and delivery of Printer-Heavy Duty Colored Printer Black and Colored Printer Automatic Duplex Printing Ink-Tank Type Paper Tray/Casette can handle up to 250 sheets of Paper Capable of Letter, A4 and Legal Size	2 Pieces	200,000.00	
	Place of Delivery: 3rd floor, 8737 BDO Plaza Paseo de Roxas Makati City Delivery Term : FOB Destination	P	200,000.00	

Brand and Model : _____
 Delivery Period : _____
 Warranty : _____
 Price Validity : _____
 Payee's Name : _____

After having carefully read and accepted your General Conditions, I/We quote you on the item at prices noted above.

Printed Name / Signature

Tel. No. / Cellphone No.
e-mail address

Date