



Kaagapay ng Komunidad sa Maginhawang Pamumuhay



Standard Form Number: SF-GOOD-60

Revised on: January 08, 2018

Standard Form Title: Request For Quotation

Company Name: _____

Date: _____

Address: _____

Quotation No.: 2023011300003

PhilGEPS Reg. No. _____

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Please quote you lowest price on the item/s listed below, subject to the General Conditions, stating the shortest time of delivery and submit your quotation duly signed by your representative not later than _____, 2023.

JUSANNE V. SALVADOR
SUPPLY OFFICER II
JUSANSALVADOR@YAHOO.COM
Tel/Fax No.: (02) 8817-3168

General Conditions:

1. All entries must be typewritten/accurate/readable.
 2. Delivery period must be within seven (7) calendar days only.
 3. Warranty shall be for a period of six (6) months for supplies and materials, one (1) year for equipment, from the date of acceptance by the Procuring Entity.
 4. Price validity must be within thirty (30) calendar days.
 5. Bidders must submit Certificate of PhilGEPS registration, updated Business Permit/Mayor's Permit, Notarized Omnibus Sworn Statement (for ABC's above 50k), and Income or Business Tax Return for ABC's above 500k.
 6. Bidders shall submit original brochures showing specifications of product being offered.
 7. All bid proposals must be VAT inclusive.
- (FAILURE TO DO SO WILL MEAN DISQUALIFICATION OF YOUR BID PROPOSAL.)

Item No.	Item and Description	QTY	Approved Budget (In Php)	BID Price
A-001-170	HP Toner HP37A-HPM608DN	3	27,000.00	
A-001-170	HP Toner HP37A-HPM608DN	5	45,000.00	
A-001-321	HP Toner 37A-Brand: HP; Model: 37A; Box Content:1x hp 37A Black (CF237A) Original Toner Cartridge; SKU: 464190629_PH-1203310446	6	68,400.00	
A-000-174	Epson FX 2190/2175 Ribbon Cartridge-Ribbon	20	6,000.00	
A-001-170	HP Toner HP37A-HPM608DN	5	50,000.00	
	Place of Delivery: 8737 BDO PLAZA PASEO DE ROXAS MAKATI CITY Delivery Term: FOB Destination Term of Payment: 15 working days upon complete delivery		196,400.00	

Brand and Model: _____

Delivery Period: _____

Warranty: _____

Price Validity: _____

Payee's Name & TIN: _____

After having carefully read and accepted your General Conditions, I/We quote you on the item at prices noted above.

Printed Name / Signature

Tel. No. / Cellphone No

E-mail Address

Date