

Kaagapay ng Komunidad sa Maginhawang Pamumuhay

Standard Form Number: SF-GOOD-60 Revised on: January 08, 2018

Standard Form Title: Request For Quotation

Company Name:	Date:
Address:	Quotation No.: 2024021500033
PhilGEPS Reg. No.	
Please quote you lowest price on the item/s submit your quotation duly signed by your representative r	listed below, subject to the General Conditions, stating the shortest time of delivery and not later than, 2024.
	MARY GRACE D. MANGAO
	DATA ENCODER
	Tel/Fax No.: (02) 8817-3168

General Conditions:

- ${\bf 1. \ All \ entries \ must \ be \ typewritten/accurate/readable.}$
- 2. Delivery period must be within seven (7) calendar days only.
- 3. Warranty shall be for a period of six (6) months for supplies and materials, one (1) year for equipment, from the date of acceptance by the Procuring Entity.
- 4. Price validity must be within thirty (30) calendar days.
- 5. Bidders must submit Certificate of PhilGEPS registration, updated Business Permit? Mayor's Permit, Notarized Omnibus Sworn Statement (for ABC's above 50k), and Income or Business Tax Return for ABC's above 500k.
- 6. Bidders shall submit original brochures showing specifications of product being offered.
- 7. All bid proposals must be VAT inclusive.

(FAILURE TO DO SO WILL MEAN DISQUALIFICATION OF YOUR BID PROPOSAL.)

Item No.	Item and Description	QTY	Approved Budget (In Php)	BID Price
A-000-594	Heavy Duty Paper Shredder on casters-Shredding capacity: manual - at least 5 sheets	1	60,000.00	
	automatic - up to 150 sheets			
	can destroy staples and CDs			
	Security Level: at least P-4 (4x10mm) cross cut			
	Continuous run time: at least 15 minutes			
	Bin: at least 25L capacity: pull-out bin			
	Others: With Auto Off and Reverse function			
	Place of Delivery: 8737 BDO PLAZA PASEO DE ROXAS MAKATI CITY Delivery Term: FOB Destination Term of Payment: 15 working days upon complete delivery		60,000.00	

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Brand and Model:	
Delivery Period:	
Warranty:	
PriceValidity:	
Payee's Name & TIN:	

After naving carefully read and accepted your General Col	nditions, I/ we quote you on the item at prices noted above.
Printed Name / Signature	Tel. No. / Cellphone No
E-mail Address	Date