



Standard Form Number: SF-GOOD-60
Revised on: January 08, 2018
Standard Form Title: Request For Quotation

Company Name: _____

Address: _____

PhiIGEPS Reg. No. _____

Date: _____

Quotation No.: 2025042500125

Please quote you lowest price on the item/s listed below, subject to the General Conditions, stating the shortest time of delivery and submit your quotation duly signed by your representative not later than _____, 2025.

JUSANNE V. SALVADOR
SUPPLY OFFICER II
JUSANSALVADOR@YAHOO.COM
Tel/Fax No.: (02) 8817-3168

General Conditions:

1. All entries must be typewritten/accurate/readable.
2. Delivery period must be within seven (7) calendar days only.
3. Warranty shall be for a period of six (6) months for supplies and materials, one (1) year for equipment, from the date of acceptance by the Procuring Entity.
4. Price validity must be within thirty (30) calendar days.
5. Bidders must submit Certificate of PhilGEPS registration, updated Business Permit?Mayor's Permit, Notarized Omnibus Sworn Statement (for ABC's above 50k), and Income or Business Tax Return for ABC's above 500k.
6. Bidders shall submit original brochures showing specifications of product being offered.
7. According to BIR Revenue Regulatios No. 017-2024, the final settlement requires the presentation of an updated BIR tax clearance. Non-submission of a tax clearance entitles SHFC to suspend payment for any goods or services delivered.

(FAILURE TO DO SO WILL MEAN DISQUALIFICATION OF YOUR BID PROPOSAL.)

Item No.	Item and Description	QTY	Approved Budget (In Php)	BID Price
A-000-053	Documentary Storage Box-Box: 400 x 275 x 285 mm; Cover: 410 x 55 x 295 mm, color: dark blue	500	200,000.00	
	<div>Place of Delivery: 8737 BDO PLAZA PASEO DE ROXAS MAKATI CITY</div> <div>Delivery Term: FOB Destination</div> <div>Term of Payment: 15 working days upon complete delivery</div>		200,000.00	

Brand and Model: _____

Delivery Period: _____

Warranty: _____

PriceValidity: _____

Payee's Name & TIN: _____

After having carefully read and accepted your General Conditions, I/We quote you on the item at prices noted above.

Printed Name / Signature _____

E-mail Address _____

Tel. No. / Cellphone No _____

Date _____