



Standard Form Number: SF-GOOD-60
Revised on: May 24, 2004
Standard Form Title: **Request for Quotation**

Date: _____
Quotation No. _____

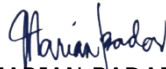
Company Name: _____

Address: _____

TIN No: _____

PhilGEPS Registration Number _____

Please quote your lowest price on the item/s listed below, subject to the General Conditions, stating the shortest time of delivery and submit your quotation duly signed by your representative not later than **November 12, 2024**.


MARIAN BADAR
Procurement Officer II
Tel/fax. No. 817-3168/7506337/84 loc. 433
procurementunitshfc@gmail.com

General Conditions:

- All entries must be typewritten/accurate/readable.
- Delivery period must be within seven (7) or 30 calendar days only or as maybe agreed by the parties.
- Warranty shall be for a period of six (6) months for supplies and materials, one (1) year for equipment, from the date of acceptance by the Procuring Entity.
- Price validity must be within thirty (30) calendar days.
- Bidders must submit Certificate of PhilGEPS registration, Updated Business Permit/Mayor's Permit, Notarized Omnibus Sworn Statement (for ABC's above 50k), and Income or Business Tax Return for ABC's above 500k.**
- Bidders shall submit original brochures showing specifications of product being offered.
(FAILURE TO DO SO WILL MEAN DISQUALIFICATION OF YOUR BID PROPOSAL.)

Item No.	Item and Description	QTY	Approved Budget (in Php)	BID PRICE
	<p>Printing Services of the 2025 WALL CALENDAR</p> <p><i>Specifications:</i></p> <p>1. WALL CALENDAR 1 Size: 24in x 34 in (portrait) 80 gsm matte Number of pages: 13 Thin Metal Film Binding QTY: 5000 pcs</p> <p>2. WALL CALENDAR 2 Size: 12in x 18in (portrait) 120 gsm Wire O-Binding Number of pages: 13 Colored Printing QTY: 2,200 pcs</p>			

	<p>3. DESKTOP CALENDAR Size: 7.5in x 7.5in 300gsm pages Hardbound Stand Wire O-Binding Semi-Gloss Colored Printing QTY: 2,000 pcs</p> <p><i>Delivery:</i> Within 10 calendar days from receipt of final approved proof; Rejected prints should be replaced within 5 working days, non-replacement will mean deduction of rejected prints' cost from total project cost.</p>			
	<p>Place of Delivery: 9th Floor, 8737 BDO Plaza, Paseo de Roxas, Makati City Delivery Term : FOB Destination</p>	<p>₱</p>	<p>993,600.00</p>	

Brand and Model : _____
 Delivery Period : _____
 Warranty : _____
 Price Validity : _____
 Payee's Name : _____

After having carefully read and accepted your General Conditions, I/We quote you on the item at prices noted above.

 Printed Name / Signature

 Tel. No. / Cellphone No.

 E-mail address:

 Date