



Standard Form Number: SF-GOOD-60

Revised on: January 08, 2018

Standard Form Title: Request For Quotation

Company Name:	Date:
Address:	Quotation No.: 2024080500191
PhilGEPS Reg. No.	
	quote you lowest price on the item/s listed below, subject to the General Conditions, stating the shortest time of delivery and n duly signed by your representative not later than

## **General Conditions:**

- 1. All entries must be typewritten/accurate/readable.
- 2. Delivery period must be within seven (7) calendar days only.
- 3. Warranty shall be for a period of six (6) months for supplies and materials, one (1) year for equipment, from the date of acceptance by the Procuring Entity.
- 4. Price validity must be within thirty (30) calendar days.
- 5. Bidders must submit Certificate of PhilGEPS registration, updated Business Permit? Mayor's Permit, Notarized Omnibus Sworn Statement (for ABC's above 50k), and Income or Business Tax Return for ABC's above 500k.
- 6. Bidders shall submit original brochures showing specifications of product being offered.
- 7. All bid proposals must be VAT inclusive.

Printed Name / Signature

E-mail Address

(FAILURE TO DO SO WILL MEAN DISQUALIFICATION OF YOUR BID PROPOSAL.)

Item No.	Item and Description	QTY	Approved Budget (In Php)	BID Price
A-000-077	Folder Pressboard-material: heavy duty paper board, size: 369mm x 242mm, thickness: 0.40mm, basis weight: 312gsm, accordion pleat gusset: latex paper/ PVC bookbinder/ book cloth/ paper cloth, expansion: 39mm, 100 pieces per box, color: GREEN	20	60,000.00	
A-000-070	Fastener-metal, non-sharp edges, for paper, able to hold 25mm thick of multipurpose paper, 70mm between prongs, with prongs forming an integral part of the base, 50 sets per box	100	8,000.00	
	Place of Delivery: 8737 BDO PLAZA PASEO DE ROXAS MAKATI CITY  Delivery Term: FOB Destination  Term of Payment: 15 working days upon complete delivery		68,000.00	t jara
	Brand and Model:  Delivery Period:  Warranty:  PriceValidity:  Payee's Name & TIN:			
Afte	er having carefully read and accepted your General Conditions, I/We of	quote you on	the item at prices noted	above.

Tel. No. / Cellphone No

Date