



Standard Form Number: SF-GOOD-60

Revised on: January 08, 2018

Standard Form Title: **Request For Quotation**

Company Name: \_\_\_\_\_

Date: \_\_\_\_\_

Address: \_\_\_\_\_

Quotation No.: 2024050700112

PhiIGEPS Reg. No. \_\_\_\_\_

Please quote you lowest price on the item/s listed below, subject to the General Conditions, stating the shortest time of delivery and submit your quotation duly signed by your representative not later than \_\_\_\_\_, 2024.

MARY GRACE D. MANGAO  
DATA ENCODER

Tel/Fax No.: (02) 8817-3168

**General Conditions:**

1. All entries must be typewritten/accurate/readable.
  2. Delivery period must be within seven (7) calendar days only.
  3. Warranty shall be for a period of six (6) months for supplies and materials, one (1) year for equipment, from the date of acceptance by the Procuring Entity.
  4. Price validity must be within thirty (30) calendar days.
  5. Bidders must submit Certificate of PhilGEPS registration, updated Business Permit/Mayor's Permit, Notarized Omnibus Sworn Statement (for ABC's above 50k), and Income or Business Tax Return for ABC's above 500k.
  6. Bidders shall submit original brochures showing specifications of product being offered.
  7. All bid proposals must be VAT inclusive.
- (FAILURE TO DO SO WILL MEAN DISQUALIFICATION OF YOUR BID PROPOSAL.)**

Item No.	Item and Description	QTY	Approved Budget (In Php)	BID Price
A-001-001	Acrylic Customer Survey Forms Dropbox for Main and-Box: *Material: Transparent with 5mm to 10mm thick acrylic sheet or PVC, lockset *With lock on top and a hole in front of the box *Dimension: 15 inches height x 15 inches width x 15 inches length  Sticker: *With full-colored sticker (design will be given by SHFC) *Material: C2S140 matte *Paper Size: 15 inches length x 15 inches width  Delivery: *To be delivered seven (7) working days from the receipt of Notice to Proceed, Purchase Order, and approved/final layout	30	165,000.00	
	<b>Place of Delivery:</b> 8737 BDO PLAZA PASEO DE ROXAS MAKATI CITY <b>Delivery Term:</b> FOB Destination <b>Term of Payment:</b> 15 working days upon complete delivery		<b>165,000.00</b>	

**Brand and Model:** \_\_\_\_\_

**Delivery Period:** \_\_\_\_\_

**Warranty:** \_\_\_\_\_

**Price Validity:** \_\_\_\_\_

**Payee's Name & TIN:** \_\_\_\_\_

After having carefully read and accepted your General Conditions, I/We quote you on the item at prices noted above.

\_\_\_\_\_  
Printed Name / Signature

\_\_\_\_\_  
Tel. No. / Cellphone No

\_\_\_\_\_  
E-mail Address

\_\_\_\_\_  
Date

## SHFC Drop Box for CSM

### Specifications:

- Can be acrylic/ PVC Sheet
- Material: Transparent with 5mm -10mm thickness Back Panel Size: 15 inches (height) by 15 inches (width) and 15 inches length
- With lock on top and a hole on the



In front of the box

Size: 15 inches (height) by 15 inches (width) Paper material: C2S140 matte laminated In full color printing