




Kaagapay ng Komunidad sa Magsaysay ng Pangumuhay

Standard Form Number: SF-GOOD-60
 Revised on: January 08, 2018
 Standard Form Title: Request For Quotation

Company Name: _____
 Address: _____
 PhilGEPS Reg. No. _____

Date: _____
 Quotation No.: 2024053100130

Please quote you lowest price on the item/s listed below, subject to the General Conditions, stating the shortest time of delivery and submit your quotation duly signed by your representative not later than _____, 2024.


 JUSANNE V. SALVADOR
 SUPPLY OFFICER II
 JUSANSALVADOR@YAHOO.COM
 Tel/Fax No.: (02) 8817-3168

General Conditions:

1. All entries must be typewritten/accurate/readable.
 2. Delivery period must be within seven (7) calendar days only.
 3. Warranty shall be for a period of six (6) months for supplies and materials, one (1) year for equipment, from the date of acceptance by the Procuring Entity.
 4. Price validity must be within thirty (30) calendar days.
 5. Bidders must submit Certificate of PhilGEPS registration, updated Business Permit/Mayor's Permit, Notarized Omnibus Sworn Statement (for ABC's above 50k), and Income or Business Tax Return for ABC's above 500k.
 6. Bidders shall submit original brochures showing specifications of product being offered.
 7. All bid proposals must be VAT inclusive.
- (FAILURE TO DO SO WILL MEAN DISQUALIFICATION OF YOUR BID PROPOSAL.)**

Item No.	Item and Description	QTY	Approved Budget (In Php)	BID Price
A-000-482	HP Toner CF360A/508A K, Black-for HP M553n	3	36,000.00	
A-001-820	HP 416A Black Laserjet Toner Cartridge-For HP Color Laser Jet Enterprise M455	1	7,000.00	
A-001-821	HP 416A Cyan Laserjet Toner Cartridge-For HP Color Laser Jet Enterprise M455	1	7,500.00	
A-001-822	HP 416A Magenta Laserjet Toner Cartridge-For HP Color Laser Jet Enterprise M455	1	7,500.00	
A-001-823	HP 416A Yellow Laserjet Toner Cartridge-For HP Color Laser Jet Enterprise M455	1	7,500.00	
A-001-820	HP 416A Black Laserjet Toner Cartridge-for Color laserjet Enterprise HP M455	3	19,500.00	
A-001-821	HP 416A Cyan Laserjet Toner Cartridge-for Color laserjet Enterprise HP M455	2	15,000.00	
A-001-822	HP 416A Magenta Laserjet Toner Cartridge-for Color laserjet Enterprise HP M455	1	7,500.00	
A-001-823	HP 416A Yellow Laserjet Toner Cartridge-for Color laserjet Enterprise HP M455	2	15,000.00	
A-001-712	HP toner 955 or 955xl - Black-HP toner 7740 High Yield Original Ink Cartridge	10	40,000.00	
A-001-713	HP toner 955 or 955xl - Cyan-HP 955XL High Yield Original Ink Cartridge	10	48,000.00	
A-001-714	HP toner 955 or 955xl - Yellow-HP toner 7740 High Yield Original Ink Cartridge	10	48,000.00	

A-001-715	HP toner 955 or 955xl - Magenta-HP 7740 High Yield Original Ink Cartridge	10	48,000.00	
A-000-304	Epson T6641-Black	2	570.00	
A-000-305	Epson T6642-Cyan	2	570.00	
A-000-306	Epson T6643-Magenta	2	570.00	
A-000-307	Epson T6644-Yellow	2	570.00	
	Place of Delivery: 8737 BDO PLAZA PASEO DE ROXAS MAKATI CITY Delivery Term: FOB Destination Term of Payment: 15 working days upon complete delivery		308,780.00	

Brand and Model: _____
Delivery Period: _____
Warranty: _____
Price Validity: _____
Payee's Name & TIN: _____

After having carefully read and accepted your General Conditions, I/We quote you on the item at prices noted above.

Printed Name / Signature

Tel. No. / Cellphone No

E-mail Address

Date