



Kaagapay ng Komunidad sa Maginhawang Pamumuhay



Standard Form Number: SF-GOOD-60

Revised on: January 08, 2018

Standard Form Title: Request For Quotation

Company Name: \_\_\_\_\_


Date: \_\_\_\_\_

Address: \_\_\_\_\_

Quotation No.: 2.02305E+12

PhilGEPS Reg. No. \_\_\_\_\_

Please quote you lowest price on the item/s listed below, subject to the General Conditions, stating the shortest time of delivery and submit your quotation duly signed by your representative not later than \_\_\_\_\_, 2023.

  
JUSANNE V. SALVADOR  
SUPPLY OFFICER II  
JUSANSALVADOR@YAHOO.COM  
Tel/Fax No.: (02) 8817-3168

**General Conditions:**

1. All entries must be typewritten/accurate/readable.
  2. Delivery period must be within seven (7) calendar days only.
  3. Warranty shall be for a period of six (6) months for supplies and materials, one (1) year for equipment, from the date of acceptance by the Procuring Entity.
  4. Price validity must be within thirty (30) calendar days.
  5. Bidders must submit Certificate of PhilGEPS registration, updated Business Permit/Mayor's Permit, Notarized Omnibus Sworn Statement (for ABC's above 50k), and Income or Business Tax Return for ABC's above 500k.
  6. Bidders shall submit original brochures showing specifications of product being offered.
  7. All bid proposals must be VAT inclusive.
- (FAILURE TO DO SO WILL MEAN DISQUALIFICATION OF YOUR BID PROPOSAL)

Item No.	Item and Description	QTY	Approved Budget (In Php)	BID Price
A-000-483	HP Toner CF361A/508A C, Cyan-for HP M553n	1	10,000.00	
A-000-484	HP Toner CF362A/508A Y, Yellow-for HP M553n	1	10,000.00	
A-000-485	HP Toner CF363A/508A M, Magenta-for HP M553n	1	10,000.00	
A-002-005	Epson T948 Black-INK FOR EPSON WF-C5790	6	24,000.00	
A-002-004	Epson T948 Cyan-INK FOR EPSON WF-C5790	6	24,000.00	
A-002-003	Epson T948 Magenta-INK FOR EPSON WF-C5790	6	24,000.00	
A-002-002	Epson T948 Yellow-INK FOR EPSON WF-C5790	6	24,000.00	
	<b>Place of Delivery:</b> 8737 BDO PLAZA PASEO DE ROXAS MAKATI CITY <b>Delivery Term:</b> FOB Destination <b>Term of Payment:</b> 15 working days upon complete delivery		<b>126,000.00</b>	

**Brand and Model:** \_\_\_\_\_

**Delivery Period:** \_\_\_\_\_

**Warranty:** \_\_\_\_\_

**Price Validity:** \_\_\_\_\_

**Payee's Name & TIN:** \_\_\_\_\_

After having carefully read and accepted your General Conditions, I/We quote you on the item at prices noted above.

\_\_\_\_\_  
Printed Name / Signature

\_\_\_\_\_  
Tel. No. / Cellphone No

\_\_\_\_\_  
E-mail Address

\_\_\_\_\_  
Date