



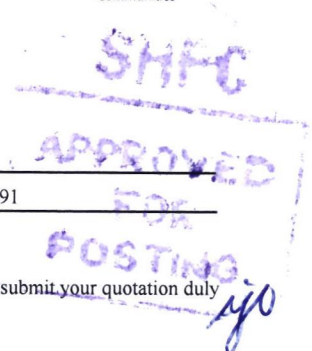
Kaagapay ng Komunidad sa Maginhawang Pamumuhay



Standard Form Number: SF-GOOD-60
 Revised on: January 08, 2018
 Standard Form Title: Request For Quotation

Company Name: _____
 Address: _____
 PhilGEPs Reg. No. _____

Date: _____
 Quotation No.: 2023-01-091



Please quote your lowest price on the item/s listed below, subject to the General Conditions, stating the shortest time of delivery and submit your quotation duly signed by your representative not later than _____, 2023.

Jusanne V. Salvador
 JUSANNE V. SALVADOR
 SUPPLY OFFICER II
 JUSANSALVADOR@YAHOO.COM
 Tel/Fax No.: (02) 8817-3168

General Conditions:

1. All entries must be typewritten/accurate/readable.
2. Delivery period must be within seven (7) calendar days only.
3. Warranty shall be for a period of six (6) months for supplies and materials, one (1) year for equipment, from the date of acceptance by the Procuring Entity.
4. Price validity must be within thirty (30) calendar days.
5. Bidders must submit Certificate of PhilGEPs registration, updated Business Permit/Mayor's Permit, Notarized Omnibus Sworn Statement (for ABC's above 50k), and Income or Business Tax Return for ABC's above 500k.
6. Bidders shall submit original brochures showing specifications of product being offered.
7. All bid proposals must be VAT inclusive.

(FAILURE TO DO SO WILL MEAN DISQUALIFICATION OF YOUR BID PROPOSAL)

Item No.	Item and Description	QTY	Approved Budget (In Php)	BID Price
A-000-005	Ballpen, Blue-ballpoint, gel ink	400	4,000.00	
A-000-006	Ballpen, Red-ballpoint, gel ink	60	600.00	
A-000-077	Folder Pressboard-material: heavy duty paper board, size: 369mmx242mm, thickness: .40mm, basis weight: 312gsm, color: cream or green, accordion-pleat gusset: latex paper/ PVC Bookbinder/ Book Cloth/ Paper Cloth, expansion: 39mm, 100s per box	20	40,000.00	
A-000-101	Marker, Whiteboard Blue-Tip: Felt, bullet type, cap-off time: 45minutes	60	1,500.00	
A-000-108	Notepad 3x3-Basis weight: 70gsm, sheet thickness: .09mm, assorted colors except bright colors (SHALL SUBMIT SAMPLE)	144	10,080.00	
A-000-119	Paste, Jar-with applicator, 200grams	24	1,440.00	
A-000-150	Scotch Tape 1"-Usable length: 50meters, base material: biaxially-oriented polypropylene, adhesion strength: 6N/24mm, Breaking Strength: 14N/24mm	144	3,600.00	
A-000-154	Sign Pen Red-ink color: red, type: liquid or gel, tip: 0.5mm, needle type with metal clip, one piece barrel (non-refillable)	120	7,200.00	
	Place of Delivery: 8737 BDO PLAZA PASEO DE ROXAS MAKATI CITY		68,420.00	
	Delivery Term: FOB Destination			
	Term of Payment: 15 working days upon complete delivery			

Brand and Model: _____
Delivery Period: _____
Warranty: _____
Price Validity: _____
Payee's Name & TIN: _____

After having carefully read and accepted your General Conditions, I/We quote you on the item at prices noted above.

Printed Name / Signature _____

Tel. No. / Cellphone No _____

E-mail Address _____

Date _____