



**PURCHASE REQUEST**

Department: <u>HRSBD</u>	PR No.: <u>2023-09-928</u>	Date: <u>09-27-2023</u>
Section: _____	No.: <u>9-28-2023</u>	Ref. No.: <u>075-2023-025</u>

Stock No.	Unit	Item Description	QTY	Unit Cost	Total Cost
A-000-071	pc	Flash Drive 16GB 16GB	5	350.00	1,750.00

**Grand Total:** 1,750.00

Purpose:  
for salary credit and other bank transaction *2gb only please*

Requested By:	Endorsed By:	Approved By:
Signature:		
Printed Name: <b>ACHERMAN G. BIENVENIDO</b>	<b>ETHEL S. BUGHO</b>	<b>ATTY. TRISTAN FREDERICK L. TRESVALLES</b>
Designation: <b>SENIOR ACCOUNTS SPECIALIST</b>	<b>OIC-MANAGER</b>	<b>OIC-VICE PRESIDENT</b>

Content Evaluated By:	Checked & Verified By:	If not within APP, please justify:
 <b>Paulo Sherwin P. Duran</b>	 <b>Paulo Sherwin P. Duran</b>	
<input checked="" type="checkbox"/> Insufficient Tech Specs. <input checked="" type="checkbox"/> Insufficient Ref. Doc and EST <input type="checkbox"/> Cost <input type="checkbox"/> Complete Tech Spec & EST <input type="checkbox"/> Cost	<input checked="" type="checkbox"/> Within APP <i>APP-256</i> <input type="checkbox"/> Not In APP	Source of Fund/ In lieu of: _____
_____ Signature Over Printed Name of Group Head		