



Republic of the Philippines

SOCIAL HOUSING FINANCE CORPORATION

PURCHASE ORDER

Supplier:	MSQ TRADING	P.O. No.:	2025-06-149
Address:	B14 L27 GEORGETOWN HTS SUBD. MOLINO IV BACOR CAVITE	Date:	06/24/2025
TIN:	115-946-314-000	P.R. No.:	2025-05-457
Mode of Procurement:	Shopping	Date:	05/08/2025

Gentlemen:

Please furnish this Office the following articles subject to terms and conditions contained herein.

Place of Delivery: 8737 BDO PLAZA PASEO DE ROXAS MAKATI CITY

Delivery Term: FOB Destination

Date of Delivery: 15 WORKING DAYS UPON RECEIPT OF APPROVED PURCHASE ORDER

Payment Term: 15 working days upon complete delivery

Stock No.	Unit	Description	Quantity	Unit Cost	Amount
A-001-821	pc	HP 416A Cyan Laserjet Toner Cartridge-for HP M454nw	1	4,680.00	4,680.00
A-001-823	pc	HP 416A Yellow Laserjet Toner Cartridge-for HP M454nw	1	4,680.00	4,680.00
Funded by: BUR # M-253-2155 Dated: 07/01/2025					

Total Amount in Words: **NINE THOUSAND THREE HUNDRED SIXTY AND 00/100 ONLY**

9,360.00

In case of failure to make the full delivery within the time specified above, a penalty of one - tenth (1/10) of one percent for every day of delay shall be imposed. Note: This is to approve the BAC recommendation (BAC Reso No. 169, S. 2025) for the use of Alternative Mode of Procurement under sec. 52, 52.1(b), 52.2, 52.3, 52.4 of IRR of RA9184 and award of contract to above mentioned supplier.

According to BIR Revenue Regulations No. 017-2024, the final settlement requires the presentation of an updated BIR tax clearance. Non-submission of a tax clearance entitles SHFC to suspend payment for any goods or services delivered.

Conforme:

Very truly yours,

Signature over Printed Name of Supplier

ATTY. LEO B. DEOCAMPO

Authorized Official

Date

Funds Available:

DANTE M. ANABE
Chief Accountant