



Kaagapay ng Komunidad sa Maginhawang Pamumuhay

PURCHASE ORDER

Supplier:	VJ Graphic Arts, Inc	P.O. No.:	2025-04-082
Address:	Unit 12 No Future Point Plaza 2 115 Mother Ignacia Avenue Diliman South Triangle	Date:	04/24/2025
TIN:	000-400-353-000	P.R. No.:	2025-02-232
Mode of Procurement:	Negotiated Procurement	Date:	02/11/2025

Gentlemen:

Please furnish this Office the following articles subject to terms and conditions contained herein.

Place of Delivery:	MAKATI CITY	Delivery Term:	FOB Destination
Date of Delivery:	WITHIN 10 WORKING DAYS FROM RECEIPT OF FINAL APPROVED PROOF. REJECTED PRINTS SHOULD BE REPLACED WITHIN 5 DAYS. NON-REPLACEMENT WILL MEAN DEDUCTION OF THE COST OF REJECTED PRINTS FROM THE TOTAL PROJECT. PROOFING: SHOULD BE DELIVERED TO SHFC FIVE (5) WORKING DAYS AFTER RECEIPT OF DIGITAL FILE; MAXIMUM OF 2 PROOFS TO PROCEED.	Payment Term:	15 working days upon complete delivery

Stock No.	Unit	Description	Quantity	Unit Cost	Amount
A-000-640	pc	Printing Services - Tarpaulin/Newsletter/Annual Report/ etc.-Q1, Q2, Q3, Q4 of SHFC Magazine 2025 Copies/Pcs: 1,000.00 per quarter Size: 8.5 x 11 inches (folded size) Number of pages: 32 2 side full color printing Paper: C2s 100 Funded by: BUR # M-252-1210 Dated: 05/02/2025	4,000	48.50	194,000.00

Total Amount in Words: ONE HUNDRED NINETY FOUR THOUSAND AND 00/100 ONLY	194,000.00
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In case of failure to make the full delivery within the time specified above, a penalty of one - tenth (1/10) of one percent for every day of delay shall be imposed. Note: This is to approve the BAC recommendation (BAC Reso No. 089, S. 2025) for the use of Alternative Mode of Procurement under sec. 53, 53.9 of IRR of RA9184 and award of contract to above mentioned supplier.

According to BIR Revenue Regulations No. 017-2024, the final settlement requires the presentation of an updated BIR tax clearance. Non-submission of a tax clearance entitles SHFC to suspend payment for any goods or services delivered.

Conforme:

Very truly yours,

ATTY. LEO B. DEOCAMPO

Authorized Official

Signature over Printed Name of Supplier

Date

Funds Available:

DANTE M. ANABE

Chief Accountant
May 5, 2025