



Kaagapay ng Komunidad sa Maginhawang Pamumuhay

PURCHASE ORDER

Supplier: <u>BMK OFFICE SUPPLIES TRADING</u>	P.O. No.: <u>2024-10-184</u>
Address: <u>BLK 7 LOT6B MAHOGANY PROMENADE VILLAGE, BRGY. PULO, CABUYAO, LAGUNA</u>	Date: <u>10/03/2024</u>
TIN: <u>150-667-280-0001</u>	P.R. No.: <u>2024-08-751</u>
Mode of Procurement: <u>Shopping</u>	Date: <u>08/02/2024</u>

Gentlemen:
Please furnish this Office the following articles subject to terms and conditions contained herein.

Place of Delivery: <u>8737 BDO PLAZA PASEO DE ROXAS MAKATI CITY</u>	Delivery Term: <u>FOB Destination</u>
Date of Delivery: <u>15 WORKING DAYS UPON RECEIPT OF APPROVED PURCHASE ORDER</u>	Payment Term: <u>15 working days upon complete delivery</u>

Stock No.	Unit	Description	Quantity	Unit Cost	Amount
A-000-108	pc	Notepad 3x3-size: 76mm x 76mm, basis weight: 70gsm, sheet thickness: 0.09mm, shall have good adhesive quality, shall be easily removed from pad/surface without adhesive transfer, shall lay flat and without appreciable curl, shall be easy to write on, 100sheets per pad Funded by: BUR # M-244-2622 Dated:10/09/2024	500	45.00	22,500.00

Total Amount in Words: **TWENTY TWO THOUSAND FIVE HUNDRED AND 00/100 ONLY** **22,500.00**

In case of failure to make the full delivery within the time specified above, a penalty of one - tenth (1/10) of one percent for every day of delay shall be imposed. Note: This is to approve the BAC recommendation (BAC Reso No. 217, S. 2024) for the use of Alternative Mode of Procurement under sec. 52, 52.1(b), 52.2, 52.3, 52.4 of IRR of RA9184 and award of contract to above mentioned supplier.

Conforme: _____ Very truly yours,

Signature over Printed Name of Supplier

Date

ATTY. TRISTAN FREDERICK L. TRESVALLES
Authorized Official *TS*

Funds Available: _____

DANTE M. ANABE
Chief Accountant *DA*