



Kaagapay ng Komunidad sa Maginhawang Pamumuhay

**PURCHASE ORDER**

Supplier: <u>Accessories and Supplies Depot Inc.</u>	P.O. No.: <u>2024-06-094</u>
Address: <u>110 LABO ST. BRGY. SALVACION, QUEZON CITY</u>	Date: <u>06/03/2024</u>
TIN: <u>005-679-268-000</u>	P.R. No.: <u>2024-04-354</u>
Mode of Procurement: <u>Shopping</u>	Date: <u>04/08/2024</u>

Gentlemen:  
Please furnish this Office the following articles subject to terms and conditions contained herein.

Place of Delivery: <u>8737 BDO PLAZA PASEO DE ROXAS MAKATI CITY</u>	Delivery Term: <u>FOB Destination</u>
Date of Delivery: <u>15 WORKING DAYS UPON RECEIPT OF APPROVED PURCHASE ORDER</u>	Payment Term: <u>15 working days upon complete delivery</u>

Stock No.	Unit	Description	Quantity	Unit Cost	Amount
A-001-820	pc	HP 416A Black Laserjet Toner Cartridge-for HP M454nw	3	4,485.00	13,455.00
A-001-821	pc	HP 416A Cyan Laserjet Toner Cartridge-for HP M454nw	3	5,640.00	16,920.00
A-001-822	pc	HP 416A Magenta Laserjet Toner Cartridge-for HP M454nw	3	5,640.00	16,920.00
A-001-823	pc	HP 416A Yellow Laserjet Toner Cartridge-for HP M454nw	3	5,640.00	16,920.00

Funded by:  
BUR # M-242-1275  
Dated: 06/10/2024

Total Amount in Words: **SIXTY FOUR THOUSAND TWO HUNDRED FIFTEEN AND 00/100 ONLY** **64,215.00**

In case of failure to make the full delivery within the time specified above, a penalty of one - tenth (1/10) of one percent for every day of delay shall be imposed. Note: This is to approve the BAC recommendation (BAC Reso No. 103, S. 2024) for the use of Alternative Mode of Procurement under sec. 52, 52.1(b), 52.2, 52.3, 52.4 of IRR of RA9184 and award of contract to above mentioned supplier.

Conforme: \_\_\_\_\_  
Signature over Printed Name of Supplier

Very truly yours,  
\_\_\_\_\_  
ATTY. TRISTAN FREDERICK L. TRESVALLES  
Authorized Official *TS* *ms*

\_\_\_\_\_  
Date

Funds Available: \_\_\_\_\_  
\_\_\_\_\_  
DANTE M. ANABE  
Chief Accountant *Dante M. Anabe*