



Kaagapay ng Komunidad sa Maginhawang Pamumuhay

**PURCHASE ORDER**

Supplier: OPTIMUM BUSINESS PRODUCTS	P.O. No.: 2024-04-072
Address: UNIT 2105 CITYLAND PASONG TAMO TOWER, 2210 CHINO ROCES AVENUE, PIO DEL PILAR, MAKATI CITY	Date: 04/17/2024
TIN: 100-944-519-0000	P.R. No.: 2024-03-290
Mode of Procurement: Negotiated Procurement	Date: 03/15/2024

Gentlemen:  
Please furnish this Office the following articles subject to terms and conditions contained herein.

Place of Delivery: 8737 BDO PLAZA PASEO DE ROXAS MAKATI CITY	Delivery Term: FOB Destination
Date of Delivery: 60-90 DAYS UPON RECEIPT OF APPROVED PURCHASE ORDER	Payment Term: 15 working days upon complete delivery

Stock No.	Unit	Description	Quantity	Unit Cost	Amount
A-000-221	pc	Fuser - Printer Fuser-Fuser Kit of Hp Color Laserjet M553 220V-B5L36A SN: JPCKLC2B17	1	12,600.00	12,600.00
Funded by: BUR # M-242-0779 Dated: 04/22/2024					

Total Amount in Words: **TWELVE THOUSAND SIX HUNDRED AND 00/100 ONLY** **12,600.00**

In case of failure to make the full delivery within the time specified above, a penalty of one - tenth (1/10) of one percent for every day of delay shall be imposed. Note: This is to approve the BAC recommendation (BAC Reso No. 084, S. 2024) for the use of Alternative Mode of Procurement under sec. 53, 53.9 of IRR of RA9184 and award of contract to above mentioned supplier.

Conforme:

Very truly yours,

\_\_\_\_\_  
Signature over Printed Name of Supplier

ATTY. TRISTAN FRÉDERICK L. TRESVALLES

Authorized Official *[Signature]*

\_\_\_\_\_  
Date

Funds Available:

*[Signature]*  
DANTE M. ANABE  
Chief Accountant