



Kaagapay ng Komunidad sa Maginhawang Pamumuhay

PURCHASE ORDER

Supplier: CROWN PAPER AND STATIONERIES SUPPLY	P.O. No.: 2024-02-028
Address: ROXAS AVENUE POBLACION, ILIGAN CITY	Date: 02/20/2024
TIN: 184-723-355-0000	P.R. No.: 2024-01-077
Mode of Procurement: Shopping	Date: 01/11/2024

Gentlemen:
Please furnish this Office the following articles subject to terms and conditions contained herein.

Place of Delivery: SHFC ILIGAN REGIONAL OFFICE	Delivery Term: FOB Destination
Date of Delivery: CHECK ON DELIVERY	Payment Term: Check on Delivery


Stock No.	Unit	Description	Quantity	Unit Cost	Amount
A-000-008	Ream	Bond Paper-A4, 80gsm	20	200.00	4,000.00
A-001-333	Ream	Bond Paper, A3-A3 80gsm (11.69 x 16.53 in)	2	395.00	790.00

Funded by:
BUR # M-241-0389
Dated: 03/12/2024

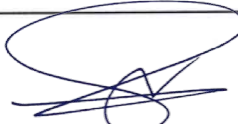
Total Amount in Words: **FOUR THOUSAND SEVEN HUNDRED NINETY AND 00/100 ONLY** **4,790.00**

In case of failure to make the full delivery within the time specified above, a penalty of one - tenth (1/10) of one percent for every day of delay shall be imposed. Note: This is to approve the BAC recommendation (BAC Reso No. 023, S. 2024) for the use of Alternative Mode of Procurement under sec. 52, 52.1(b) of IRR of RA9184 and award of contract to above mentioned supplier.

Conforme: _____
Signature over Printed Name of Supplier

Very truly yours,

 ATTY. TRISTAN FREDERICK L. TRESVALLES
 Authorized Official

_____ Date

Funds Available: 
 DANTE M. ANABE
 Chief Accountant