



Kaagapay ng Komunidad sa Maginhawang Pamumuhay



**PURCHASE ORDER**

Supplier: KIM GUAN EDUCATIONAL & SPORTSMASTER, INC.	P.O. No.: 2024-02-023
Address: GF CM BLDG., RAMIRO COR BADELLES ST. POBLACION, ILIGAN CITY	Date: 02/13/2024
TIN: 421-433-276-000	P.R. No.: 2024-01-077
Mode of Procurement: Shopping	Date: 01/15/2024

Gentlemen: Please furnish this Office the following articles subject to terms and conditions contained herein.

Place of Delivery: SHFC ILIGAN REGIONAL OFFICE	Delivery Term: FOB Destination
Date of Delivery: CHECK ON DELIVERY	Payment Term: Check on Delivery

Stock No.	Unit	Description	Quantity	Unit Cost	Amount
A-000-062	pc	Envelope Ordinary Brown A4-SHORT BROWN ENVELOPE	100	2.00	200.00
A-000-063	pc	Envelope Expanding Kraft-Legal - EXPANDED ENVELOPE	25	13.50	337.50
A-000-766	Ream	BOND PAPER LONG 70msg-Legal Sized Bond Paper (8.5x13) 70 msg	10	220.00	2,200.00

Funded by:  
BUR # M-241-0270  
Dated: 02/27/2024

Total Amount in Words: **TWO THOUSAND SEVEN HUNDRED THIRTY SEVEN AND 50/100 ONLY** **2,737.50**

In case of failure to make the full delivery within the time specified above, a penalty of one - tenth (1/10) of one percent for every day of delay shall be imposed. Note: This is to approve the BAC recommendation (BAC Reso No. 024, S. 2024) for the use of Alternative Mode of Procurement under sec. 52, 52.1(b) of IRR of RA9184 and award of contract to above mentioned supplier.

Conforme:

\_\_\_\_\_  
Signature over Printed Name of Supplier

\_\_\_\_\_  
Date

Very truly yours,

  
ATTY. TRISTAN FREDERICK L. TRESVALLES  
Authorized Official

Funds Available:

  
DANTE M. ANABE  
Chief Accountant

