



Kaagapay ng Komunidad sa Maginhawang Pamumuhay



### PURCHASE ORDER

|   |                               |
|---|-------------------------------|
| Supplier: <u>Accessories and Supplies Depot Inc.</u>      | P.O. No.: <u>2024-02-016</u>  |
| Address: <u>110 LABO ST. BRGY. SALVACION, QUEZON CITY</u> | Date: <u>02/05/2024</u>       |
| TIN: <u>005-679-268-000</u>                               | P.R. No.: <u>2023-11-1108</u> |
| Mode of Procurement: <u>Shopping</u>                      | Date: <u>11/21/2023</u>       |

Gentlemen:  
Please furnish this Office the following articles subject to terms and conditions contained herein.

|  |   |
|--|---|
| Place of Delivery: <u>8737 BDO PLAZA PASEO DE ROXAS MAKATI CITY</u>              | Delivery Term: <u>FOB Destination</u>                       |
| Date of Delivery: <u>15 WORKING DAYS UPON RECEIPT OF APPROVED PURCHASE ORDER</u> | Payment Term: <u>15 working days upon complete delivery</u> |

| Stock No.  | Unit | Description   | Quantity | Unit Cost | Amount    |
|--|------|---|----------|-----------|-----------|
| A-001-321  | pc   | HP Toner 37A-Brand: HP: Model: 37A: Box Content: 1x hp 37A Black (CF237A) Original Toner Cartridge: SKU: 464190629_P11-1203310446 | 5        | 10,358.00 | 51,790.00 |
| <b>Funded by:<br/>BUR # M-241-0273<br/>Dated: 02/27/2024</b> |      |   |          |           |           |

|   |                  |
|---|------------------|
| Total Amount in Words: <b>FIFTY ONE THOUSAND SEVEN HUNDRED NINETY AND 00/100 ONLY</b> | <b>51,790.00</b> |
|---|------------------|

In case of failure to make the full delivery within the time specified above, a penalty of one - tenth (1/10) of one percent for every day of delay shall be imposed. Note: This is to approve the BAC recommendation (BAC Reso No. 008, S. 2024) for the use of Alternative Mode of Procurement under sec. 52, 52.1(b) of IRR of RA9184 and award of contract to above mentioned supplier.

|   |  |
|---|--|
| Conforme:                               | Very truly yours,  |
| _____                                   |  |
| Signature over Printed Name of Supplier | ATTY. TRISTAN FRÉDÉRIK L. TRESVALLES<br>Authorized Officer |
| _____                                   |  |
| Date                                    |  |

|                                    |  |
|------------------------------------|--|
| Funds Available:                   |  |
| _____                              |  |
| DANTE M. ANABE<br>Chief Accountant |  |