



Kaagapay ng Komunidad sa Maginhawang Pamumuhay



### PURCHASE ORDER

Supplier:	XE FAR ENTERPRISES	P.O. No.:	2024-01-011
Address:	UNIT 64-B MMC HOUSE M. OCAMPO COR. S. JACIN TO STS. BRGY. PIO DEL PILAR, MAKATI CITY	Date:	01/22/2024
TIN:	248-577-919-0000	P.R. No.:	2023-08-795, 2023-08-812
Mode of Procurement:	Shopping	Date:	08/10/2023, 08 16 2023

Gentlemen: Please furnish this Office the following articles subject to terms and conditions contained herein.

Place of Delivery:	8737 BDO PLAZA PASEO DE ROXAS MAKATI CITY	Delivery Term:	FOB Destination
Date of Delivery:	15 WORKING DAYS UPON RECEIPT OF APPROVED PURCHASE ORDER	Payment Term:	15 working days upon complete delivery

Stock No.	Unit	Description	Quantity	Unit Cost	Amount
A-001-170	Cart	HP Toner HP37A-HPM608DN	4	11,000.00	44,000.00
A-001-170	Cart	HP Toner HP37A-HPM608DN	2	11,000.00	22,000.00

Funded by:  
BUR # M-241-0156  
Dated: 02/12/2024

Total Amount in Words: **SIXTY SIX THOUSAND AND 00/100 ONLY** **66,000.00**

In case of failure to make the full delivery within the time specified above, a penalty of one - tenth (1/10) of one percent for every day of delay shall be imposed. Note: This is to approve the BAC recommendation (BAC Reso No. 004, S. 2024) for the use of Alternative Mode of Procurement under sec. 52, 52.1(b) of IRR of RA9184 and award of contract to above mentioned supplier.

Conforme: \_\_\_\_\_

Very truly yours,

\_\_\_\_\_  
ATTY. TRISTAN FREDERICK L. TRISVALLES  
Authorized Official

\_\_\_\_\_  
Signature over Printed Name of Supplier

\_\_\_\_\_  
Date

Funds Available: \_\_\_\_\_

\_\_\_\_\_  
DANTE M. ANABE  
Chief Accountant