



Kaagapay ng Komunidad sa Maginhawang Panunuhay



PURCHASE ORDER

Supplier: ZAB Enterprises Inc.	P.O. No.: 2023-11-169
Address: 2151 SOBRIEDAD ST. COR. BLUMENTRITT EXTN. SAMPALOC MANILA	Date: 11/24/2023
TIN: 009-294-989-0000	P.R. No.: 2023-10-1031
Mode of Procurement: Shopping	Date: 10/02/2023

Gentlemen:
Please furnish this Office the following articles subject to terms and conditions contained herein.

Place of Delivery: 8737 BDO PLAZA PASEO DE ROXAS MAKATI CITY	Delivery Term: FOB Destination
Date of Delivery: CHECK ON DELIVERY	Payment Term: Check on Delivery

Stock No.	Unit	Description	Quantity	Unit Cost	Amount
A-000-004	pc	Ballpen, Black-Black, ballpoint	10	3.80	38.00
A-000-005	pc	Ballpen, Blue-Blue, ballpoint	10	3.80	38.00
A-000-025	pc	Clip Backfold 1 1/4"-12pieces/box - 32mm	10	29.00	290.00
A-000-100	pc	Marker, Whiteboard Black-bullet point	10	23.00	230.00
A-000-113	pc	Plastic Jacket-Legal	500	12.00	6,000.00
A-000-150	pc	Scotch Tape 1"-0	5	17.00	85.00
A-000-767	Box	STAPLE WIRE NO. 35(26/6)-6mm, 5000 staples per box	5	30.00	150.00
A-001-048	pc	Highlighter-Stabilo	10	42.00	420.00
A-001-049	pc	Stamp pad ink-Purple	2	19.00	38.00

Funded by:
BUR # M-234-2531
Dated: 12/07/2023

Total Amount in Words: **SEVEN THOUSAND TWO HUNDRED EIGHTY NINE AND 00/100 ONLY** 7,289.00

In case of failure to make the full delivery within the time specified above, a penalty of one - tenth (1/10) of one percent for every day of delay shall be imposed. Note: This is to approve the BAC recommendation (BAC Reso No. 229, S. 2023) for the use of Alternative Mode of Procurement under sec. 52, 52.1(b) of IRR of RA9184 and award of contract to above mentioned supplier.

Conforme:

Very truly yours,

Signature over Printed Name of Supplier

Date

ATTY. ANN MARGARETTE C. VISTA

Authorized Official

Ann Margarette C. Vista 12.04.2023

Funds Available:

DANTE M. ANABE
Chief Accountant

Dante M. Anabe