



Kaugapay ng Komunidad sa Maginhawang Pamumuhay



PURCHASE ORDER

Supplier: XEFAR ENTERPRISES	P.O. No.: 2023-11-160
Address: UNIT 64-B MMC HOUSE M. OCAMPO COR. S. JACINTO ST. PIO DEL PILAR, MAKATI CITY	Date: 11/09/2023
TIN: 248-577-919-0000	P.R. No.: 2023-04-483
Mode of Procurement: Shopping	Date: 04/27/2023

Gentlemen: Please furnish this Office the following articles subject to terms and conditions contained herein.

Place of Delivery: 8737 BIDO PLAZA PASEO DE ROXAS MAKATI CITY	Delivery Term: FOB Destination
Date of Delivery: 15 WORKING DAYS UPON RECEIPT OF APPROVED PURCHASE ORDER	Payment Term: 15 working days upon complete delivery

Stock No.	Unit	Description	Quantity	Unit Cost	Amount
A-000-483	pc	HP Toner CF361A/508A C, Cyan-for HP M553n	1	10,000.00	10,000.00
A-000-484	pc	HP Toner CF362A/508A Y, Yellow-for HP M553n	1	10,000.00	10,000.00
A-000-485	pc	HP Toner CF363A/508A M, Magenta-for HP M553n	1	10,000.00	10,000.00

Funded by:
BUR # M-234-2333
Dated: 11/16/2023

Total Amount in Words: **THIRTY THOUSAND AND 00/100 ONLY** 30,000.00

In case of failure to make the full delivery within the time specified above, a penalty of one - tenth (1/10) of one percent for every day of delay shall be imposed. Note: This is to approve the BAC recommendation (BAC Reso No. 191, S. 2023) for the use of Alternative Mode of Procurement under sec. 52, 52.1(b) of IRR of RA9184 and award of contract to above mentioned supplier.

Conforme: _____ Very truly yours,

 Signature over Printed Name of Supplier FEDERICO A. LAXA
Authorized Official

 Date

Funds Available: _____

 DANIE M. ANABE
 Chief Accountant



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Conforme:

Very truly yours,

Signature over Printed Name of Supplier

FEDERICO A. LAXA

Authorized Officer

Date

Funds Available:

DANIT M. ANABE
Chief Accountant