

PURCHASE ORDER

Supplier:	XEFA ENTERPRISES	P.O. No.:	2023-08-100
Address:	UNIT 64-B MMC HOUSE, OCAMPO ST. COR. E. JACINTO, PIO DEL PILAR, MAKATI CITY	Date:	08/16/2023
TIN:	248-577-919-0000	P.R. No.:	2022-12-1146
Mode of Procurement:	Shopping	Date:	11/29/2022

Gentlemen:

Please furnish this Office the following articles subject to terms and conditions contained herein.

Place of Delivery:	8737 BDO PLAZA PASEO DE ROXAS MAKATI CITY	Delivery Term:	FOB Destination
Date of Delivery:	15 WORKING DAYS UPON RECEIPT OF APPROVED PURCHASE ORDER	Payment Term:	15 working days upon complete delivery

Stock No.	Unit	Description	Quantity	Unit Cost	Amount
A-001-321	pc	HP Toner 37A-Brand: HP; Model: 37A; Box Content: 1x hp 37A Black (CF237A) Original Toner Cartridge; SKU: 464190629_PH-1203310446 Funded by: BUR # M-233-1676 Dated: 08/29/2023	10	11,000.00	110,000.00

Total Amount in Words: ONE HUNDRED TEN THOUSAND AND 00/100 ONLY	110,000.00
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In case of failure to make the full delivery within the time specified above, a penalty of one - tenth (1/10) of one percent for every day of delay shall be imposed. Note: This is to approve the BAC recommendation (BAC Reso No. 147, S. 2023) for the use of Alternative Mode of Procurement under sec. 52, 52.1(b) of IRR of RA9184 and award of contract to above mentioned supplier.

Conforme:

Very truly yours,

Signature over Printed Name of Supplier

Date

FEDERICO A. LAXA

Authorized Official

Funds Available:

DANTE M. ANABE

Chief Accountant