



Kaagapay ng Komunidad sa Maginhawang Pamumuhay



PURCHASE ORDER

Supplier: LUCKY EDUCATIONAL SUPPLY, INC	P.O. No.: 2023-05-074
Address: P. BURGOS ST. COR. BARLIN ST., SANTA CRUZ, NAGA CITY	Date: 05/15/2023
TIN: 005-609-633-006	P.R. No.: 2023-03-339
Mode of Procurement: Shopping	Date: 03/28/2023

Gentlemen: Please furnish this Office the following articles subject to terms and conditions contained herein.

Place of Delivery: SHFC NAGA REGIONAL OFFICE	Delivery Term: FOB Destination
Date of Delivery: CHECK ON DELIVERY	Payment Term: Check on Delivery

Stock No.	Unit	Description	Quantity	Unit Cost	Amount
A-000-008	Ream	Bond Paper-A4, 80gsm, ream	15	238.00	3,570.00
A-000-010	Ream	Bond Paper-Legal, 80gsm, ream	5	271.00	1,355.00
A-000-064	pc	Envelope Expanding Plastic-Legal, piece	10	43.50	435.00
A-000-100	box	Marker, Whiteboard Black-chisel point, box	1	498.00	498.00
A-000-102	box	Marker, Whiteboard Red-chisel point, box	1	498.00	498.00
A-000-108	pc	Notepad 3x3-pad	6	29.75	178.50
A-000-114	roll	Packaging Tape-2x50mm, roll	2	46.50	93.00
A-000-120	jar	Glue-all purpose, jar	2	49.50	99.00
A-000-128	pc	Puncher-paper, heavy-duty, with two whole guides, piece	1	169.50	169.50
A-000-159	pc	Stamp Pad-felt, piece	1	43.50	43.50
A-000-160	pc	Notebook-stenographer, 40leaves, piece	6	19.50	117.00
A-000-164	pc	Tape Dispenser-table top, for 24mm width tape, piece	2	116.50	233.00
A-000-215	box	Marker, Permanent Blue-chisel point, box	1	426.00	426.00
A-001-049	pc	Stamp pad ink-Purple/violet, bottle	1	29.50	29.50
A-000-004	box	Ballpen, Black-Black, ballpoint, box	1	81.00	81.00
A-000-005	box	Ballpen, Blue-Blue, ballpoint, box	1	81.00	81.00

Funded by: BUR # M-232-0940  
Dated: 05/29/2023

Total Amount in Words: SEVEN THOUSAND NINE HUNDRED SEVEN AND 00/100 ONLY 7,907.00

In case of failure to make the full delivery within the time specified above, a penalty of one - tenth (1/10) of one percent for every day of delay shall be imposed. Note: This is to approve the BAC recommendation (BAC Reso No. 081, S. 2023) for the use of Alternative Mode of Procurement under sec. 52, 52.1(b) of IRR of RA9184 and award of contract to above mentioned supplier.

Conforme:

Signature over Printed Name of Supplier \_\_\_\_\_

Date \_\_\_\_\_

Very truly yours,  
JIMMY M. MANES  
Authorized Official

Funds Available:

DANTE M. ANABE  
Chief Accountant