



Kaagapay ng Komunidad sa Maginhawang Pamumuhay



PURCHASE ORDER

Supplier: Paperline Enterprises Inc.	P.O. No.: 2023-02-034
Address: 1140 CHINO ROCES AVENUE SAN ANTONIO VILLAGE, MAKATI CITY	Date: 02/23/2023
TIN: 009-708-837-000	P.R. No.: 2023-01-052
Mode of Procurement: Shopping	Date: 01/16/2023

Gentlemen: Please furnish this Office the following articles subject to terms and conditions contained herein.

Place of Delivery: 8737 BDO PLAZA PASEO DE ROXAS MAKATI CITY	Delivery Term: FOB Destination
Date of Delivery: 15 WORKING DAYS UPON RECEIPT OF APPROVED PURCHASE ORDER	Payment Term: 15 working days upon complete delivery

Stock No.	Unit	Description	Quantity	Unit Cost	Amount
A-000-004	pc	Ballpen, Black-Black, ballpoint, gel ink	600	5.00	3,000.00
A-000-025	pc	Clip Backfold 1 1/4"-12pieces/box, all metal	50	24.00	1,200.00
A-000-027	pc	Clip Backfold 3/4"-12pieces/box - 19mm	180	11.00	1,980.00
A-000-073	pc	Folder Tagboard Legal-240mm x 365mm, tab: 13mm, thickness: .35mm, 100s per pack	10	500.00	5,000.00
A-000-099	pc	Marker, Fluorescent-chisel point, assorted colors, 3pcs per set, cap-off time: 45minutes,	100	42.00	4,200.00
A-000-219	pc	Clip Backfold 1"-12pieces/box, all metal	50	17.50	875.00

Funded by:
BUR # M-231-0278
Dated: 03/01/2023

Total Amount in Words: SIXTEEN THOUSAND TWO HUNDRED FIFTY FIVE AND 00/100 ONLY 16,255.00

In case of failure to make the full delivery within the time specified above, a penalty of one - tenth (1/10) of one percent for every day of delay shall be imposed. Note: This is to approve the BAC recommendation (BAC Reso No. 021, S. 2023) for the use of Alternative Mode of Procurement under sec. 52, 52.1(b) of IRR of RA9184 and award of contract to above mentioned supplier.

Conforme: _____
Signature over Printed Name of Supplier

Date

Very truly yours,

DULCE C. ABUSMAN
Authorized Official

Funds Available:

DANTE M. ANABE
Chief Accountant