



Kaagapay ng Komunidad sa Maginhawang Pamumuhay



PURCHASE ORDER

Supplier: OFFICE WAREHOUSE INC	P.O. No.: 2022-12-210
Address: GF-2 THE PASOE CENTER 8757 PASOE DE ROXAS COR SEDENO VALERO ST. BRGY. BEL-AIR, MAKATI CITY	Date: 12/13/2022
TIN: 200-492-462-008	P.R. No.: 2022-10-934
Mode of Procurement: Shopping	Date: 10/05/2022

Gentlemen:
Please furnish this Office the following articles subject to terms and conditions contained herein.

Place of Delivery: 8737 BDO PLAZA PASEO DE ROXAS MAKATI CITY	Delivery Term: FOB Destination
Date of Delivery: CHECK ON DELIVERY	Payment Term: Check on Delivery

Stock No.	Unit	Description	Quantity	Unit Cost	Amount
A-000-004	pc	Ballpen. Black-Black, ballpoint	500	5.50	2,750.00
A-000-465	pc	Certificate Holder Short-Please enter description, specifications and attach reference needed by the end-user	150	44.00	6,600.00
A-000-863	Pack	ID Clip -ID Clip Alligator with metal clip and plastic holder	30	64.50	1,935.00
A-000-865	pc	ID Card Holder-Horizontal ID Card Holder with lock; standard size	200	8.00	1,600.00

Funded by:
BUR # 2022-2831
Dated: 12/14/2022

Total Amount in Words: **TWELVE THOUSAND EIGHT HUNDRED EIGHTY FIVE AND 00/100 ONLY** 12,885.00

In case of failure to make the full delivery within the time specified above, a penalty of one - tenth (1/10) of one percent for every day of delay shall be imposed. Note: This is to approve the BAC recommendation (BAC Reso No. 264, S. 2022) for the use of Alternative Mode of Procurement under sec. 52, 52.1(b) of IRR of RA9184 and award of contract to above mentioned supplier.

Conforme: Very truly yours,

Signature over Printed Name of Supplier

Date

ATTY. MARIA ROSALIE RICHIA A. TAGUIAN
Authorized Official

Funds Available:

DANTE MLANABE
Chief Accountant