



Kaagapay ng Komunidad sa Maginhawang Pamumuhay



### PURCHASE ORDER

Supplier: <u>Sunshine Officelink Ventures Corp.</u>	P.O. No.: <u>2022-12-206</u>
Address: <u>U/102 G/F EMMANUEL RESIDENCES 1128 E.RODRIGUEZ AVE. COR. DEL PILAR ST., BANGKAL, MAKATI CITY</u>	Date: <u>12/06/2022</u>
TIN: <u>008-833-835-000</u>	P.R. No.: <u>2022-10-934</u>
Mode of Procurement: <u>Shopping</u>	Date: <u>10/05/2022</u>

Gentlemen: Please furnish this Office the following articles subject to terms and conditions contained herein.

Place of Delivery: <u>8737 BDO PLAZA PASEO DE ROXAS MAKATI CITY</u>	Delivery Term: <u>FOB Destination</u>
Date of Delivery: <u>15 WORKING DAYS UPON RECEIPT OF APPROVED PURCHASE ORDER</u>	Payment Term: <u>15 working days upon complete delivery</u>

Stock No.	Unit	Description	Quantity	Unit Cost	Amount
A-000-063	pc	Envelope Expanding Kraft-legal	200	18.00	3,600.00
A-000-150	pc	Scotch Tape 1"-0	30	12.00	360.00

Funded by:  
BUR # M-224-2791  
Dated: 12/09/2022

Total Amount in Words: **THREE THOUSAND NINE HUNDRED SIXTY AND 00/100 ONLY** **3,960.00**

In case of failure to make the full delivery within the time specified above, a penalty of one - tenth (1/10) of one percent for every day of delay shall be imposed. Note: This is to approve the BAC recommendation (BAC Reso No. 262, S. 2022) for the use of Alternative Mode of Procurement under sec. 52, 52.1(b) of IRR of RA9184 and award of contract to above mentioned supplier.

Conforme:

Very truly yours,

\_\_\_\_\_  
Signature over Printed Name of Supplier

ATTY. MARIA ROSALIE RICHAN TAGUIAN

\_\_\_\_\_  
Authorized Official

\_\_\_\_\_  
Date

Funds Available:

DANTI M. ANABE  
Chief Accountant