

ANNEX A
GOVERNMENT PROCUREMENT POLICY BOARD
Agency Procurement Compliance and Performance Indicator (APCPI) Self-Assessment Form

Name of Agency: SOCIAL HOUSING FINANCE CORPORATION
Date of Self Assessment: MARCH 20, 2024

Name of Evaluator: Paulo Duman
Position: BAC Secretariat

No.	Assessment Conditions	Agency Score	APCPI Rating*	Comments/Findings to the Indicators and SubIndicators	Supporting Information/Documentation (Not to be Included in the Evaluation)
PILLAR I. LEGISLATIVE AND REGULATORY FRAMEWORK					
Indicator 1. Competitive Bidding as Default Method of Procurement					
1.a	Percentage of competitive bidding and limited source bidding contracts in terms of amount of total procurement	79.93%	1.00		PMRs
1.b	Percentage of competitive bidding and limited source bidding contracts in terms of volume of total procurement	0.30%	0.00		PMRs
Indicator 2. Limited Use of Alternative Methods of Procurement					
2.a	Percentage of shopping contracts in terms of amount of total procurement	6.89%	1.00		PMRs
2.b	Percentage of negotiated contracts in terms of amount of total procurement	13.18%	1.00		PMRs
2.c	Percentage of direct contracting in terms of amount of total procurement	0.00%	3.00		PMRs
2.d	Percentage of repeat order contracts in terms of amount of total procurement	0.00%	3.00		PMRs
2.e	Compliance with Repeat Order procedures	n/a	n/a		Procurement documents relative to conduct of Repeat Order
2.f	Compliance with Limited Source Bidding procedures	n/a	n/a		Procurement documents relative to conduct of Limited Source Bidding
Indicator 3. Competitiveness of the Bidding Process					
3.a	Average number of entities who acquired bidding documents	13.33	3.00		Agency records and/or PhilGEPS records
3.b	Average number of bidders who submitted bids	1.33	0.00		Abstract of Bids or other agency records
3.c	Average number of bidders who passed eligibility stage	1.00	1.00		Abstract of Bids or other agency records
3.d	Sufficiency of period to prepare bids	Fully Compliant	3.00		Agency records and/or PhilGEPS records
3.e	Use of proper and effective procurement documentation and technical specifications/requirements	Substantially Compliant	2.00		Cost Benefit Analysis, Work Plans, Technical Specifications included in bidding documents
		Average I	1.64		
PILLAR II. AGENCY INSTITUTIONAL FRAMEWORK AND MANAGEMENT CAPACITY					
Indicator 4. Presence of Procurement Organizations					
4.a	Creation of Bids and Awards Committee(s)	Fully Compliant	3.00		Verify copy of Order creating BAC; Organizational Chart; and Certification of Training
4.b	Presence of a BAC Secretariat or Procurement Unit	Substantially Compliant	2.00		Verify copy of Order creating BAC Secretariat; Organizational Chart; and Certification of Training
Indicator 5. Procurement Planning and Implementation					
5.a	An approved APP that includes all types of procurement	Compliant	3.00		Copy of APP and its supplements (if any)
5.b	Preparation of Annual Procurement Plan for Common-Use Supplies and Equipment (APP-CSE) and Procurement of Common-Use Supplies and Equipment from the Procurement Service	Fully Compliant	3.00		APP, APP-CSE, PMR
5.c	Existing Green Specifications for GPPB-identified non-CSE items are adopted	Compliant	3.00		ITBs and/or RFQs clearly indicate the use of green technical specifications for the procurement activity
Indicator 6. Use of Government Electronic Procurement System					
6.a	Percentage of bid opportunities posted by the PhilGEPS-registered Agency	100.00%	3.00		Agency records and/or PhilGEPS records
6.b	Percentage of contract award information posted by the PhilGEPS-registered Agency	100.00%	3.00		Agency records and/or PhilGEPS records
6.c	Percentage of contract awards procured through alternative methods posted by the PhilGEPS-registered Agency	100.00%	3.00		Agency records and/or PhilGEPS records

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Name of Evaluator: Paulo Duman
Position: BAC Secretariat

No.	Assessment Conditions	Agency Score	APCPI Rating*	Comments/Findings to the Indicators and SubIndicators	Supporting Information/Documentation (Not to be Included in the Evaluation)
Indicator 7. System for Disseminating and Monitoring Procurement Information					
7.a	Presence of website that provides up-to-date procurement information easily accessible at no cost	Fully Compliant	3.00		Identify specific procurement-related portion in the agency website and specific website links
7.b	Preparation of Procurement Monitoring Reports using the GPPB-prescribed format, submission to the GPPB, and posting in agency website	Fully Compliant	3.00		Copy of PMR and received copy that it was submitted to GPPB
		Average II	2.90		
PILLAR III. PROCUREMENT OPERATIONS AND MARKET PRACTICES					
Indicator 8. Efficiency of Procurement Processes					
8.a	Percentage of total amount of contracts signed within the assessment year against total amount in the approved APPs	73.74%	2.00		APP (including Supplemental amendments, if any) and PMRs
8.b	Percentage of total number of contracts signed against total number of procurement projects done through competitive bidding	100.00%	3.00		APP(including Supplemental amendments, if any)and PMRs
8.c	Planned procurement activities achieved desired contract outcomes and objectives within the target/allotted timeframe	Fully Compliant	3.00		Agency Procedures/Systems for the conduct of needs analysis or market research, monitoring of timely delivery of goods, works, or services Contracts with amendments and variations to order amount to 10% or less
Indicator 9. Compliance with Procurement Timeframes					
9.a	Percentage of contracts awarded within prescribed period of action to procure goods	100.00%	3.00		PMRs
9.b	Percentage of contracts awarded within prescribed period of action to procure infrastructure projects	n/a	n/a		PMRs
9.c	Percentage of contracts awarded within prescribed period of action to procure consulting services	n/a	n/a		PMRs
Indicator 10. Capacity Building for Government Personnel and Private Sector Participants					
10.a	There is a system within the procuring entity to evaluate the performance of procurement personnel on a regular basis	Fully Compliant	3.00		Samples of forms used to evaluating procurement performance on top of or incorporated within the regular assessment for Procurement Personnel
10.b	Percentage of participation of procurement staff in procurement training and/or professionalization program	0.00%	0.00		Ask for copies of Office Orders, training modules, list of participants, schedules of actual training conducted
10.c	The procuring entity has open dialogue with private sector and ensures access to the procurement opportunities of the procuring entity	Compliant	3.00		Ask for copies of documentation of activities for bidders
Indicator 11. Management of Procurement and Contract Management Records					
11.a	The BAC Secretariat has a system for keeping and maintaining procurement records	Fully Compliant	3.00		Verify actual procurement records and time it took to retrieve records (should be no more than two hours) Refer to Section 4.1 of User's Manual for list of procurement-related documents for record-keeping and maintenance.
11.b	Implementing Units has and is implementing a system for keeping and maintaining complete and easily retrievable contract management records	Fully Compliant	3.00		Verify actual contract management records and time it took to retrieve records should be no more than two hours
Indicator 12. Contract Management Procedures					
12.a	Agency has defined procedures or standards in such areas as quality control, acceptance and inspection, supervision of works and evaluation of contractors' performance	Fully Compliant	3.00		Verify copies of written procedures for quality control, acceptance and inspection; CPES evaluation formsz
12.b	Timely Payment of Procurement Contracts	On or before 30 days	3.00		Ask Finance or Accounting Head of Agency for average period for the release of payments for procurement contracts
		Average III	2.64		

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Agency Procurement Compliance and Performance Indicator (APCPI) Self-Assessment Form

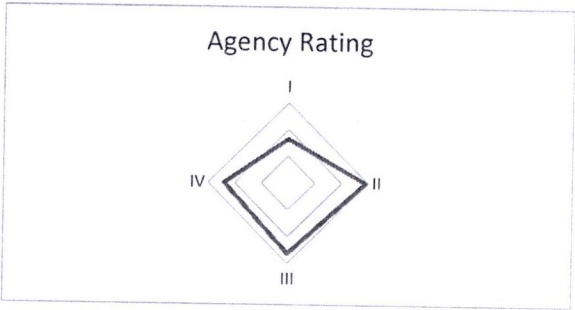
Name of Agency: SOCIAL HOUSING FINANCE CORPORATION
Date of Self Assessment: MARCH 20, 2024

Name of Evaluator: Paulo Duman
Position: BAC Secretariat

No.	Assessment Conditions	Agency Score	APCPI Rating*	Comments/Findings to the Indicators and SubIndicators	Supporting Information/Documentation (Not to be Included in the Evaluation)
PILLAR IV. INTEGRITY AND TRANSPARENCY OF AGENCY PROCUREMENT SYSTEM					
Indicator 13. Observer Participation in Public Bidding					
13.a	Observers are invited to attend stages of procurement as prescribed in the IRR	Fully Compliant	3.00		Verify copies of Invitation Letters to CSOs and professional associations and COA (List and average number of CSOs and PAs invited shall be noted.)
Indicator 14. Internal and External Audit of Procurement Activities					
14.a	Creation and operation of Internal Audit Unit (IAU) that performs specialized procurement audits	Not Compliant	0.00		Verify copy of Order or show actual organizational chart showing IAU, audit reports, action plans and IAU recommendations
14.b	Audit Reports on procurement related transactions	Above 90-100% compliance	3.00		Verify COA Annual Audit Report on Action on Prior Year's Audit Recommendations
Indicator 15. Capacity to Handle Procurement Related Complaints					
15.a	The Procuring Entity has an efficient procurement complaints system and has the capacity to comply with procedural requirements	Fully Compliant	3.00		Verify copies of BAC resolutions on Motion for Reconsiderations, Protests and Complaints; Office Orders adopting mesures to address procurement-related complaints
Indicator 16. Anti-Corruption Programs Related to Procurement					
16.a	Agency has a specific anti-corruption program/s related to procurement	Fully Compliant	3.00		Verify documentation of anti-corruption program
			Average IV	2.40	
GRAND TOTAL (Avarege I + Average II + Average III + Average IV / 4)			2.39		

Summary of APCPI Scores by Pillar

APCPI Pillars	Ideal Rating	Agency Rating
I Legislative and Regulatory Framework	3.00	1.64
II Agency Insitutional Framework and Management Capacity	3.00	2.90
III Procurement Operations and Market Practices	3.00	2.64
IV Integrity and Transparency of Agency Procurement Systems	3.00	2.40
Total (Pillar I+Pillar II+Pillar III+ PillarIV)/4	3.00	2.39



ANNEX B
GOVERNMENT PROCUREMENT POLICY BOARD
CONSOLIDATED PROCUREMENT MONITORING REPORT

Name of Agency: SOCIAL HOUSING FINANCE CORPORATION

Period Covered: CY 2023

	Total Amount of Approved APP	Total Number of Procurement Activities	No. of Contracts Awarded	Total Amount of Contracts Awarded	No. of Failed Biddings	Total No. of Entities who Acquired Bid Docs	Total No. of Bidders who Submitted Bids	Total No. of Bidders who passed Eligibility Stage	No. of Bid Opportunities Posted at PhilGEPS	No. of Contract Award Posted at PhilGEPS	Total No. Of Contracts that incurred negative slippage	Total No. of contracts with amendments to order or variation orders	No. of Contracts Awarded within prescribed timeframes
Column 1	Column 2	Column 3	Column 4	Column 5	Column 6	Column 7	Column 8	Column 9	Column 10	Column 11	Column 12	Column 13	Column 14
1. Public Bidding*													
1.1. Goods	116,591,972.00	3	3	106,100,310.48	0	40	4	3	3	3	0	0	3
1.2. Works													
1.3. Consulting Services													
Sub-Total	116,591,972.00	3	3	106,100,310.48	0	40	4	3	3	3	0	0	3
2. Alternative Modes													
2.1.1 Shopping (52.1 a above 50K)													
2.1.2 Shopping (52.1 b above 50K)	9,040,714.00	76	71	8,112,494.51									
2.1.3 Other Shopping	3,986,958.34	792	792	1,031,059.96					76	71			
2.2.1 Direct Contracting (above 50K)													
2.2.2 Direct Contracting (50K or less)													
2.3.1 Repeat Order (above 50K)													
2.3.2 Repeat Order (50K or less)													
2.4. Limited Source Bidding													
2.5.1 Negotiation (Common-Use Supplies)	1,514,140.13	14	14	1,514,140.13									
2.5.2 Negotiation (Recognized Government Printers)													
2.5.3 Negotiation (TFB 53.1)													
2.5.4 Negotiation (SVP 53.9 above 50K)	32,204,801.26	123	55	11,592,551.56									
2.5.5 Other Negotiated Procurement (Others above 50K)	12,122,140.40	25	21	5,900,167.60					123	55			
2.5.6 Other Negotiated Procurement (50K or less)	6,596,368.74	182	61							21			
Sub-Total	65,465,122.87	1,212	1,014	28,150,413.76					199	147			
3. Foreign Funded Procurement**													
3.1. Publicly-Bid													
3.2. Alternative Modes													
Sub-Total	0.00	0	0	0.00									
4. Others, specify:													
TOTAL	182,057,094.87	1,215	1,017	134,250,724.24									

* Should include foreign-funded publicly-bid projects per procurement type

** All procurement using Foreign Funds excluding National Competitive Bidding (NCB) contracts; conversion to peso will be at BSP rates at the time the bids/quotations were submitted

PAULO SHERWIN P. DUMAN
Head, BAC Secretariat

ATTY. LEO B. DEOCAMPO
Chairperson, BAC-CB

ANNICIA D. VILLAFUERTE
Chairperson, BAC-AMP

FEDERICO A. LAXA
President & CEO

AGENCY PROCUREMENT COMPLIANCE AND PERFORMANCE INDICATORS (APCPI)
QUESTIONNAIRE

Name of Agency: SOCIAL HOUSING FINANCE CORPORATION
Name of Respondent: Paulo Sherwin P. Duman

Date: March 20, 2024
Position: BAC Secretariat

Instruction: Put a check (✓) mark inside the box beside each condition/requirement met as provided below and then fill in the corresponding blanks according to what is asked. Please note that all questions must be answered completely.

1. Do you have an approved APP that includes all types of procurement, given the following conditions? (5a)

- ☒ Agency prepares APP using the prescribed format
- ☒ Approved APP is posted at the Procuring Entity's Website
please provide link: <https://www.shfc.dhsud.gov.ph/app-2024-v1/>
- ☒ Submission of the approved APP to the GPPB within the prescribed deadline
please provide submission date: December 6, 2023

2. Do you prepare an Annual Procurement Plan for Common-Use Supplies and Equipment (APP-CSE) and Procure your Common-Use Supplies and Equipment from the Procurement Service? (5b)

- ☒ Agency prepares APP-CSE using prescribed format
- ☒ Submission of the APP-CSE within the period prescribed by the Department of Budget and Management in its Guidelines for the Preparation of Annual Budget Execution Plans issued annually
please provide submission date: August 31, 2023
- ☒ Proof of actual procurement of Common-Use Supplies and Equipment from DBM-PS

3. In the conduct of procurement activities using Repeat Order, which of these conditions is/are met? (2e)

- ☒ Original contract awarded through competitive bidding
- ☒ The goods under the original contract must be quantifiable, divisible and consisting of at least four (4) units per item
- ☒ The unit price is the same or lower than the original contract awarded through competitive bidding which is advantageous to the government after price verification
- ☒ The quantity of each item in the original contract should not exceed 25%
- ☒ Modality was used within 6 months from the contract effectivity date stated in the NTP arising from the original contract, provided that there has been a partial delivery, inspection and acceptance of the goods within the same period

4. In the conduct of procurement activities using Limited Source Bidding (LSB), which of these conditions is/are met? (2f)

- ☐ N/A Upon recommendation by the BAC, the HOPE issues a Certification resorting to LSB as the proper modality
- ☐ N/A Preparation and Issuance of a List of Pre-Selected Suppliers/Consultants by the PE or an identified relevant government authority
- ☐ N/A Transmittal of the Pre-Selected List by the HOPE to the GPPB
- ☐ N/A Within 7cd from the receipt of the acknowledgement letter of the list by the GPPB, the PE posts the procurement opportunity at the PhilGEPS website, agency website, if available and at any conspicuous place within the agency

5. In giving your prospective bidders sufficient period to prepare their bids, which of these conditions is/are met? (3d)

- ☒ Bidding documents are available at the time of advertisement/posting at the PhilGEPS website or Agency website;
- ☒ Supplemental bid bulletins are issued at least seven (7) calendar days before bid opening;
- ☒ Minutes of pre-bid conference are readily available within five (5) days.

6. Do you prepare proper and effective procurement documentation and technical specifications/requirements, given the following conditions? (3e)

- ☐ The end-user submits final, approved and complete Purchase Requests, Terms of Reference, and other

AGENCY PROCUREMENT COMPLIANCE AND PERFORMANCE INDICATORS (APCPI)
QUESTIONNAIRE

documents based on relevant characteristics, functionality and/or performance requirements, as required by the procurement office prior to the commencement of the procurement activity

- ☒ No reference to brand names, except for items/parts that are compatible with the existing fleet or equipment
- ☒ Bidding Documents and Requests for Proposal/Quotation are posted at the PhilGEPS website, Agency website, if applicable, and in conspicuous places

7. In creating your BAC and BAC Secretariat which of these conditions is/are present?

For BAC: (4a)

- ☒ Office Order creating the Bids and Awards Committee
please provide Office Order No.: 23-1388

- ☒ There are at least five (5) members of the BAC
please provide members and their respective training dates:

Name/s	Date of RA 9184-related training
A. Atty. Leo B. Deocampo	<u>September 12-16, 2022</u>
B. Josefina B. Banglagan	<u>September 12-16, 2022</u>
C. Jason C. Yap	<u>September 12-16, 2022</u>
D. Joeen B. Buensalido	<u>September 12-16, 2022</u>
E. Florencio R. Carandang Jr.	<u>September 12-16, 2022</u>
F. Atty. Ronaldo B. Saco	<u>September 12-16, 2022</u>
G. _____	<u>_____</u>

- ☒ Members of BAC meet qualifications
- ☒ Majority of the members of BAC are trained on R.A. 9184

For BAC Secretariat: (4b)

- ☒ Office Order creating of Bids and Awards Committee Secretariat or designing Procurement Unit to act as BAC Secretariat
please provide Office Order No.: OO No. 22-1282

- ☐ The Head of the BAC Secretariat meets the minimum qualifications
please provide name of BAC Sec Head: Paulo Sherwin P. Duman

- ☒ Majority of the members of BAC Secretariat are trained on R.A. 9184
please provide training date: September 12-15, 19-22, 26-28, 2023

8. Have you conducted any procurement activities on any of the following? (5c)
If YES, please mark at least one (1) then, answer the question below.

- | | |
|--|---|
| <input checked="" type="checkbox"/> Computer Monitors, Desktop Computers and Laptops | <input type="checkbox"/> Paints and Varnishes |
| <input checked="" type="checkbox"/> Air Conditioners | <input type="checkbox"/> Food and Catering Services |
| <input type="checkbox"/> Vehicles | <input checked="" type="checkbox"/> Training Facilities / Hotels / Venues |
| <input type="checkbox"/> Fridges and Freezers | <input type="checkbox"/> Toilets and Urinals |
| <input type="checkbox"/> Copiers | <input type="checkbox"/> Textiles / Uniforms and Work Clothes |

Do you use green technical specifications for the procurement activity/ies of the non-CSE item/s?

- ☒ Yes ☐ No

9. In determining whether you provide up-to-date procurement information easily accessible at no cost, which of these conditions is/are met? (7a)

- ☒ Agency has a working website
please provide link: <https://www.shfc.dhsud.gov.ph/>

- ☒ Procurement information is up-to-date

- ☒ Information is easily accessible at no cost

10. In complying with the preparation, posting and submission of your agency's Procurement Monitoring Report,

AGENCY PROCUREMENT COMPLIANCE AND PERFORMANCE INDICATORS (APCPI)
QUESTIONNAIRE

which of these conditions is/are met? (7b)

- ☒ Agency prepares the PMRs
- ☒ PMRs are promptly submitted to the GPPB
please provide submission dates: 1st Sem - January 14, 2023 2nd Sem - July 13, 2023
- ☒ PMRs are posted in the agency website
please provide link: <https://www.shfc.dhsud.gov.ph/transparency-seal/>
- ☒ PMRs are prepared using the prescribed format

11. In planning of procurement activities to achieve desired contract outcomes and objectives within the target/allotted timeframe, which of these conditions is/are met? (8c)

- ☒ There is an established procedure for needs analysis and/or market research
- ☒ There is a system to monitor timely delivery of goods, works, and consulting services
- ☒ Agency complies with the thresholds prescribed for amendment to order, variation orders, and contract extensions, if any, in competitively bid contracts

12. In evaluating the performance of your procurement personnel, which of these conditions is/are present? (10a)

- ☒ Personnel roles, duties and responsibilities involving procurement are included in their individual performance commitment/s
- ☒ Procuring entity communicates standards of evaluation to procurement personnel
- ☒ Procuring entity and procurement personnel acts on the results and takes corresponding action

13. Which of the following procurement personnel have participated in any procurement training and/or professionalization program within the past three (3) years? (10b)

Date of most recent training: September 12-15, 19-22, 26-28, 20

- ☐ Head of Procuring Entity (HOPE)
- ☒ Bids and Awards Committee (BAC)
- ☒ BAC Secretariat/ Procurement/ Supply Unit
- ☒ BAC Technical Working Group
- ☒ End-user Unit/s
- ☒ Other staff

14. Which of the following is/are practised in order to ensure the private sector access to the procurement opportunities of the procuring entity? (10c)

- ☐ Forum, dialogues, meetings and the like (apart from pre-bid conferences) are conducted for all prospective bidders at least once a year
- ☒ The PE promptly responds to all interested prospective bidders' inquiries and concerns, with available facilities and various communication channels

AGENCY PROCUREMENT COMPLIANCE AND PERFORMANCE INDICATORS (APCPI)
QUESTIONNAIRE

15. In determining whether the BAC Secretariat has a system for keeping and maintaining procurement records, which of these conditions is/are present? (11a)

- ☒ There is a list of procurement related documents that are maintained for a period of at least five years
- ☒ The documents are kept in a duly designated and secure location with hard copies kept in appropriate filing cabinets and electronic copies in dedicated computers
- ☒ The documents are properly filed, segregated, easy to retrieve and accessible to authorized users and audit personnel

16. In determining whether the Implementing Units has a system for keeping and maintaining procurement records, which of these conditions is/are present? (11b)

- ☒ There is a list of contract management related documents that are maintained for a period of at least five years
- ☒ The documents are kept in a duly designated and secure location with hard copies kept in appropriate filing cabinets and electronic copies in dedicated computers
- ☒ The documents are properly filed, segregated, easy to retrieve and accessible to authorized users and audit personnel

17. In determining if the agency has defined procedures or standards for quality control, acceptance and inspection of goods, works and services, which of these conditions is/are present? (12a)

- ☒ Agency has written procedures for quality control, acceptance and inspection of goods, services and works

Have you procured Infrastructure projects through any mode of procurement for the past year?

- ☐ Yes ☒ No

If YES, please answer the following:

- ☐ Supervision of civil works is carried out by qualified construction supervisors
Name of Civil Works Supervisor: _____
- ☐ Agency implements CPES for its works projects and uses results to check contractors' qualifications (applicable for works only)
Name of CPES Evaluator: _____

18. How long will it take for your agency to release the final payment to your supplier/service provider or contractor/consultant, once documents are complete? (12b) _____ 15 _____ days

19. When inviting Observers for the following procurement activities, which of these conditions is/are met? (13a)

- A. Eligibility Checking (For Consulting Services Only)
- B. Shortlisting (For Consulting Services Only)
- C. Pre-bid conference
- D. Preliminary examination of bids
- E. Bid evaluation
- F. Post-qualification

- ☒ Observers are invited to attend stages of procurement as prescribed in the IRR
- ☒ Observers are allowed access to and be provided documents, free of charge, as stated in the IRR
- ☒ Observer reports, if any, are promptly acted upon by the procuring entity

AGENCY PROCUREMENT COMPLIANCE AND PERFORMANCE INDICATORS (APCPI)
QUESTIONNAIRE

20. In creating and operating your Internal Audit Unit (IAU) that performs specialized procurement audits, which set of conditions were present? (14a)

- ☐ Creation of Internal Audit Unit (IAU) in the agency
Agency Order/DBM Approval of IAU position/s: _____
- ☐ Conduct of audit of procurement processes and transactions by the IAU within the last three years
- ☐ Internal audit recommendations on procurement-related matters are implemented within 6 months of the submission of the internal auditor's report

21. Are COA recommendations responded to or implemented within six months of the submission of the auditors' report? (14b)

- ☒ Yes (percentage of COA recommendations responded to or implemented within six months)
100 %
- ☐ No procurement related recommendations received

22. In determining whether the Procuring Entity has an efficient procurement complaints system and has the capacity to comply with procedural requirements, which of conditions is/are present? (15a)

- ☒ The HOPE resolved Protests within seven (7) calendar days per Section 55 of the IRR
- ☒ The BAC resolved Requests for Reconsideration within seven (7) calendar days per Section 55 of the IRR
- ☒ Procuring entity acts upon and adopts specific measures to address procurement-related complaints, referrals, subpoenas by the Omb, COA, GPPB or any quasi-judicial/quasi-administrative body

23. In determining whether agency has a specific anti-corruption program/s related to procurement, which of these conditions is/are present? (16a)

- ☒ Agency has a specific office responsible for the implementation of good governance programs
- ☒ Agency implements a specific good governance program including anti-corruption and integrity development
- ☒ Agency implements specific policies and procedures in place for detection and prevention of corruption

No.	Assessment Conditions	Poor/Not Compliant (0)	Acceptable (1)	Satisfactory (2)	Very Satisfactory/Compliant (3)
		0	1	2	3
PILLAR I. LEGISLATIVE AND REGULATORY FRAMEWORK					
Indicator 1. Competitive Bidding as Default Method of Procurement					
1	Percentage of competitive bidding and limited source bidding contracts in terms of amount of total procurement	Below 70.00%	Between 70.00-80.99%	Between 81.00-90.99%	Between 91.00-100%
2	Percentage of competitive bidding and limited source bidding contracts in terms of volume of total procurement	Below 20.00%	Between 20.00- 39.99%	Between 40.00-50.00%	Above 50.00%
Indicator 2. Limited Use of Alternative Methods of Procurement					
3	Percentage of shopping contracts in terms of amount of total procurement	Above 7.00%	Between 6.00-7.00 %	Between 4.00-5.99 %	Below 4.00%
4	Percentage of negotiated contracts in terms of amount of total procurement	Above 15.00%	Between 11.00 -15.00%	Between 6.00-10.99%	Below 6.00%
5	Percentage of direct contracting in terms of amount of total procurement	Above 4.00%	Between 3.00-4.00%	Between 1.00-2.99%	Below 1.00%
6	Percentage of repeat order contracts in terms of amount of total procurement	Above 4.00%	Between 3.00-4.00%	Between 1.00-2.99%	Below 1.00%
7	Compliance with Repeat Order procedures	Not Compliant			Compliant
8	Compliance with Limited Source Bidding procedures	Not Compliant			Compliant
Indicator 3. Competitiveness of the Bidding Process					
9	Average number of entities who acquired bidding documents	Below 3.00	3.00-3.99	4.00-5.99	6.00 and above
10	Average number of bidders who submitted bids	Below 2.00	2.00-2.99	3.00-4.99	5.00 and above
11	Average number of bidders who passed eligibility stage	Below 1.00	1.00 – 1.99	2.00-2.99	3.00 and above
12	Sufficiency of period to prepare bids	Not Compliant	Partially Compliant	Substantially Compliant	Fully Compliant
13	Use of proper and effective procurement documentation and technical specifications/requirements	Not Compliant	Partially Compliant	Substantially Compliant	Fully Compliant
PILLAR II. AGENCY INSTITUTIONAL FRAMEWORK AND MANAGEMENT CAPACITY					
Indicator 4. Presence of Procurement Organizations					
14	Creation of Bids and Awards Committee(s)	Not Compliant	Partially Compliant	Substantially Compliant	Fully Compliant
15	Presence of a BAC Secretariat or Procurement Unit	Not Compliant	Partially Compliant	Substantially Compliant	Fully Compliant
Indicator 5. Procurement Planning and Implementation					
16	An approved APP that includes all types of procurement	Not Compliant			Compliant
17	Preparation of Annual Procurement Plan for Common-Use Supplies and Equipment (APP-CSE) and Procurement of Common-Use Supplies and Equipment from the Procurement Service	Not Compliant	Partially Compliant	Substantially Compliant	Fully Compliant
18	Existing Green Specifications for GPPB-identified non-CSE items are adopted	Not Compliant			Compliant
Indicator 6. Use of Government Electronic Procurement System					
19	Percentage of bid opportunities posted by the PhilGEPS-registered Agency	Below 70.99%	Between 71.00-80.99%	Between 81.00-90.99%	Above 91.00%

No.	Assessment Conditions	Poor/Not Compliant (0)	Acceptable (1)	Satisfactory (2)	Very Satisfactory/Compliant (3)
		0	1	2	3
20	Percentage of contract award information posted by the PhilGEPS-registered Agency	Below 20.00%	Between 20.00- 50.99%	Between 51.00-80.00%	Above 80.00%
21	Percentage of contract awards procured through alternative methods posted by the PhilGEPS-registered Agency	Below 20.00%	Between 20.00 - 50.99%	Between 51.00-80.00%	Above 80.00%
Indicator 7. System for Disseminating and Monitoring Procurement Information					
22	Presence of website that provides up-to-date procurement information easily accessible at no cost	Not Compliant	Partially Compliant	Substantially Compliant	Fully Compliant
23	Preparation of Procurement Monitoring Reports using the GPPB-prescribed format, submission to the GPPB, and posting in agency website	Not Compliant	Partially Compliant	Substantially Compliant	Fully Compliant
PILLAR III. PROCUREMENT OPERATIONS AND MARKET PRACTICES					
Indicator 8. Efficiency of Procurement Processes					
24	Percentage of total amount of contracts signed within the assessment year against total amount in the approved APPs	Below 40.00% or above 100.00%	Between 40.00- 60.99%	Between 61.00% -80.00%	Above 80.00%
25	Percentage of total number of contracts signed against total number of procurement projects done through competitive bidding	Below 90.00%	Between 90.00- 92.99%	Between 93.00-95.00%	Above 95.00%
26	Planned procurement activities achieved desired contract outcomes and objectives within the target/allotted timeframe	Not Compliant	Partially Compliant	Substantially Compliant	Fully Compliant
Indicator 9. Compliance with Procurement Timeframes					
27	Percentage of contracts awarded within prescribed period of action to procure goods	Below 90.00%	Between 90.00 to 95.99%	Between 96.00 to 99.99%	100%
28	Percentage of contracts awarded within prescribed period of action to procure infrastructure projects	Below 90.00%	Between 90.00 to 95.99%	Between 96.00 to 99.99%	100%
29	Percentage of contracts awarded within prescribed period of action to procure consulting services	Below 90.00%	Between 90.00 to 95.99%	Between 96.00 to 99.99%	100%
Indicator 10. Capacity Building for Government Personnel and Private Sector Participants					
30	There is a system within the procuring entity to evaluate the performance of procurement personnel on a regular basis	Not Compliant	Partially Compliant	Substantially Compliant	Fully Compliant
31	Percentage of participation of procurement staff in procurement training and/or professionalization program	Less than 60.00% Trained	Between 60.00-75.99% Trained	Between 76-90% of staff trained	Between 91.00-100% Trained
32	The procuring entity has open dialogue with private sector and ensures access to the procurement opportunities of the procuring entity	Not Compliant			Compliant
Indicator 11. Management of Procurement and Contract Management Records					
33	The BAC Secretariat has a system for keeping and maintaining procurement records	Not Compliant	Partially Compliant	Substantially Compliant	Fully Compliant
34	Implementing Units has and is implementing a system for keeping and maintaining complete and easily retrievable contract management records	Not Compliant	Partially Compliant	Substantially Compliant	Fully Compliant
Indicator 12. Contract Management Procedures					
35	Agency has defined procedures or standards in such areas as quality control, acceptance and inspection, supervision of works and evaluation of contractors' performance	Not Compliant	Partially Compliant	Substantially Compliant	Fully Compliant
36	Timely Payment of Procurement Contracts	After 45 days	Between 38-45 days	Between 31-37 days	On or before 30 days

No.	Assessment Conditions	Poor/Not Compliant (0)	Acceptable (1)	Satisfactory (2)	Very Satisfactory/Compliant (3)
		0	1	2	3
PILLAR IV. INTEGRITY AND TRANSPARENCY OF AGENCY PROCUREMENT SYSTEM					
Indicator 13. Observer Participation in Public Bidding					
37	Observers are invited to attend stages of procurement as prescribed in the IRR	Not Compliant	Partially Compliant	Substantially Compliant	Fully Compliant
Indicator 14. Internal and External Audit of Procurement Activities					
38	Creation and operation of Internal Audit Unit (IAU) that performs specialized procurement audits	Not Compliant	Partially Compliant	Substantially Compliant	Fully Compliant
39	Audit Reports on procurement related transactions	Below 60% compliance	Between 61-70.99% compliance	Between 71-89.99% compliance	Above 90-100% compliance
Indicator 15. Capacity to Handle Procurement Related Complaints					
40	The Procuring Entity has an efficient procurement complaints system and has the capacity to comply with procedural requirements	Not Compliant	Partially Compliant	Substantially Compliant	Fully Compliant
Indicator 16. Anti-Corruption Programs Related to Procurement					
41	Agency has a specific anti-corruption program/s related to procurement	Not Compliant	Partially Compliant	Substantially Compliant	Fully Compliant

Annex D

PROCUREMENT CAPACITY DEVELOPMENT ACTION PLAN TEMPLATE

Name of Agency: SOCIAL HOUSING FINANCE CORPORATION

Period: CY2023

Sub-Indicators	Key Area for Development	Proposed Actions to Address Key Areas	Responsible Entity	Timetable	Resources Needed
1.a	Percentage of competitive bidding and limited source bidding contracts in terms of amount of total procurement	To increase the total amount, or at least 70%, of procurement activities conducted through public bidding. As much as possible, the default mode of public bidding should be adopted. End-users should be required to submit a market survey and a thorough review of the PPMP submitted by the end-users. The end-users must undergo training and workshop on the proper preparation of Project Procurement Management Plan (PPMP) and determination of the approved budget for the contract (ABC).	HOPE, BAC, TWG, Secretariat, End-users	1st to 3rd Quarter	Authority and budget for Procurement Planning, training Computer, Stable and fast internet connection, meals, tables, chairs, etc.and workshop on procurement,
1.b	Percentage of competitive bidding and limited source bidding contracts in terms of volume of total procurement	To increase the total volume, or at least 20%, of procurement activities conducted through public bidding. As much as possible, the default mode of public bidding should be adopted. End-users should be required to submit a market survey and a thorough review of the PPMP submitted by the end-users. The end-users must undergo training and workshop on the proper preparation of Project Procurement Management Plan (PPMP) and determination of the approved budget for the contract (ABC).	HOPE, BAC, TWG, Secretariat, End-users		
2.a	Percentage of shopping contracts in terms of amount of total procurement	Upon submission of the assessed, evaluated, and recommended items to be procured, the default mode, public bidding, shall be adopted	HOPE, BAC, TWG, Secretariat, End-users		
2.b	Percentage of negotiated contracts in terms of amount of total procurement	Upon submission of the assessed, evaluated, and recommended items to be procured, the default mode, public bidding, shall be adopted	HOPE, BAC, TWG, Secretariat, End-users		
2.c	Percentage of direct contracting in terms of amount of total procurement				
2.d	Percentage of repeat order contracts in terms of amount of total procurement				
2.e	Compliance with Repeat Order procedures				
2.f	Compliance with Limited Source Bidding procedures				
3.a	Average number of entities who acquired bidding documents				
3.b	Average number of bidders who submitted bids				

3.c	Average number of bidders who passed eligibility stage				
3.d	Sufficiency of period to prepare bids				
3.e	Use of proper and effective procurement documentation and technical specifications/requirements	The end-users must undergo training and workshop on the proper preparation of Project Procurement Management Plan (PPMP) and determination of the approved budget for the contract (ABC).	HOPE, BAC, TWG, Secretariat, End-users	1st to 3rd Quarter	Authority and budget for Procurement Planning, training Computer, Stable and fast internet connection, meals, tables, chairs, etc and workshop on procurement
4.a	Creation of Bids and Awards Committee(s)				
4.b	Presence of a BAC Secretariat or Procurement Unit	We do have Procurement Department, which may be augmented of additional personnel for BAC Secretariat functions	Management, HRAG	2024	Authority and budget for plantilla positions
5.a	An approved APP that includes all types of procurement				
5.b	Preparation of Annual Procurement Plan for Common-Use Supplies and Equipment (APP-CSE) and Procurement of Common-Use Supplies and Equipment from the Procurement Service				
5.c	Existing Green Specifications for GPPB-identified non-CSE items are adopted				
6.a	Percentage of bid opportunities posted by the PhilGEPS-registered Agency				
6.b	Percentage of contract award information posted by the PhilGEPS-registered Agency				
6.c	Percentage of contract awards procured through alternative methods posted by the PhilGEPS-registered Agency				
7.a	Presence of website that provides up-to-date procurement information easily accessible at no cost				
7.b	Preparation of Procurement Monitoring Reports using the GPPB-prescribed format, submission to the GPPB, and posting in agency website				
8.b	Percentage of total number of contracts signed against total number of procurement projects done through competitive bidding				
8.c	Planned procurement activities achieved desired contract outcomes and objectives within the target/allotted timeframe				
9.a	Percentage of contracts awarded within prescribed period of action to procure goods				

9.b	Percentage of contracts awarded within prescribed period of action to procure infrastructure projects				
9.c	Percentage of contracts awarded within prescribed period of action to procure consulting services				
10.a	There is a system within the procuring entity to evaluate the performance of procurement personnel on a regular basis				
10.b	Percentage of participation of procurement staff in procurement training and/or professionalization program	To increase and comply with Section 16 of RA9184 and its IRR, the percentage of participation of procurement staff in procurement training and/or professionalization programs	Management, HRAG, BAC, Procurement-related personnel, Secretariat, TWG, and end-users	1st Quarter, 4th Quarter	Budget, Computer, Stable and fast internet connection, meals, tables, chairs, etc.
10.c	The procuring entity has open dialogue with private sector and ensures access to the procurement opportunities of the procuring entity				
11.a	The BAC Secretariat has a system for keeping and maintaining procurement records				
11.b	Implementing Units has and is implementing a system for keeping and maintaining complete and easily retrievable contract management records				
12.a	Agency has defined procedures or standards in such areas as quality control, acceptance and inspection, supervision of works and evaluation of contractors' performance				
12.b	Timely Payment of Procurement Contracts				
13.a	Observers are invited to attend stages of procurement as prescribed in the IRR				
14.a	Creation and operation of Internal Audit Unit (IAU) that performs specialized procurement audits	There is an existing internal audit of the corporation. It does the audits, and they are present during deliveries to witness the process of inspection and acceptance. However, the IAD does not perform procurement audits. We do have our auditors from COA, who consistently and judiciously perform procurement audits.			
14.b	Audit Reports on procurement related transactions				
15.a	The Procuring Entity has an efficient procurement complaints system and has the capacity to comply with procedural requirements				
16.a	Agency has a specific anti-corruption program/s related to procurement				

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Document Name	Supplement Number	File	Published Date	Published By
Approved APP-CSE	NA	1) file 1	31-Aug-2023 10:37 PM	Paulo Sherwin Duman

Export

SHFC's Procurement Monitoring Report 1st Semester CY2023

3 messages

Paulo Duman <pduman.procurement@gmail.com>

Wed, Jul 12, 2023 at 4:39 PM

To: pmr@gppb.gov.ph, GPPB-TSO Performance Monitoring Division <monitoring@gppb.gov.ph>

Cc: Procurement _2 Social Housing Finance Corporation <marian.procurementshfc@gmail.com>, dulce abusman <dulce_abusman@yahoo.com>

Bcc: Compliance Office <compliance.shfc@gmail.com>

In compliance with Appendix 5 of the Revised IRR of the RA9184 and GPPB-TSO Advisory No. 01-2021, we are sending you the Social Housing Finance Corporation (SHFC) PMR for the first half of the year 2023 in both Microsoft Excel and PDF formats.

Should you have any concerns, please feel free to contact me through this email.

Kindly confirm receipt of this email. Thank you.

Respectfully,

Paulo Sherwin P. Duman
Supply Officer III / Officer-in-Charge, Procurement Division
Social Housing Finance Corporation
8737 BDO Plaza Paseo de Roxas Makati City
Telefax: (02) 8817-3168
Trunkline: (02) 7750-6337 loc 9433

"In any moment of decision the best thing you can do is the right thing, the next best thing is the wrong thing, and the worst thing you can do is nothing."
-Theodore Roosevelt

"Everything is hard before it is easy" - Goethe J.W.

2 attachments**PMRGOODS&SERVICES-1stSem2023.xls**

78K

**SHFC_1STSEM_2023_PMR_WPOSTING CERT.pdf**

1263K

PMR <pmr@gppb.gov.ph>

Thu, Jul 13, 2023 at 9:11 AM

To: Paulo Duman <pduman.procurement@gmail.com>

Cc: Procurement _2 Social Housing Finance Corporation <marian.procurementshfc@gmail.com>, dulce abusman <dulce_abusman@yahoo.com>

Dear Sir/Ma'am:

Good day!

This is to acknowledge receipt of your electronic mail (email) with DMS Reference No. **2023-AD-0011665**.

For the proper, efficient, and timely processing of your email correspondence, kindly note the following:

1. Only submissions of Procurement Monitoring Reports (PMRs) are accepted in this email account.
2. PMRs are reviewed in accordance with Government Procurement Policy Board (GPPB) Circular No. 02-2020¹ dated 20 May 2020, particularly the following areas:
 - a. PMR conforms with the prescribed format;²
 - b. PMR is submitted in both Microsoft Excel and Portable Document Format (PDF) files;
 - c. PMR is approved by the Head of the Procuring Entity;
 - a. PMR is accompanied by a Posting Certification³ attesting that the PMR submitted is posted on your agency website or in absence of website, in a conspicuous place within your agency premises;
 - b. PMR is submitted within the set deadline⁴
3. PEs which are determined as compliant with the above requirements shall be included in the Positive List of PEs posted on the GPPB website which can be accessed through this link: <https://www.gppb.gov.ph/PositiveList.php>. Status of review of compliance may be inquired from the GPPB-TSO Public Assistance Team (PAT) through the numbers below.
4. Requests for revalidation for inclusion in the Positive List must include a screenshot of the auto-acknowledgement, including the thread of email submission, received through pmr@gppb.gov.ph. Only these documents will be accepted as proof of submission.

Other related concerns, clarifications and inquiries, please contact our PAT at (02) 7900-6740 to 41 and 43 to 44 loc. 101/ 108/ 117 or through email at gppb@gppb.gov.ph.

Please do not reply to this email.

Thank you.

Very truly yours,

PERFORMANCE MONITORING DIVISION

*Government Procurement Policy Board - Technical Support Office
Unit 2504 to 2506 Raffles Corporate Center
F. Ortigas Jr. Rd
Ortigas Center, Pasig City*

How to contact GPPB-TSO: https://gppb.gov.ph/gppb-tso_advisoryonhowtocontactus.php

We value your feedback! May we request a few minutes of your time to give us a feedback and answer the client satisfaction survey in this link: [GPPB-TSO CLIENT SATISFACTION SURVEY \(Page 1 of 15\)](#) ([office.com](#)).

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Moreover, the private views and opinions expressed in this email shall not be construed as the opinion or position of the Government Procurement Policy Board or its Technical Support Office.

From: Paulo Duman <pduman.procurement@gmail.com>
Sent: Wednesday, July 12, 2023 4:39 PM
To: PMR <pmr@gppb.gov.ph>; Performance Monitoring Division <monitoring@gppb.gov.ph>
Cc: Procurement _2 Social Housing Finance Corporation <marian.procurementshfc@gmail.com>; dulce abusman <dulce_abusman@yahoo.com>
Subject: SHFC's Procurement Monitoring Report 1st Semester CY2023

[Quoted text hidden]

Performance Monitoring Division <monitoring@gppb.gov.ph> Thu, Jul 13, 2023 at 9:11 AM
To: Paulo Duman <pduman.procurement@gmail.com>
Cc: Procurement _2 Social Housing Finance Corporation <marian.procurementshfc@gmail.com>, dulce abusman <dulce_abusman@yahoo.com>

Dear Sir/Ma'am:

Good day!

This is to acknowledge receipt of your electronic mail (email) with DMS Reference No. **2023-AD-0011665**. We will review your concerns and determine the appropriate staff work as soon as possible.

Please note that only the following subject matters are accommodated in this email:

1. Requests for assistance relative to the preparation and submission of Procurement Reports;
2. Report on decisions to conduct contract extensions for General Support Services for beyond six (6) months but not more than an aggregate period of one (1) year;
3. Pre-selected list of suppliers or consultant for the conduct of Limited Source Bidding;
4. Decision to include the name of surety or insurance company in the Negative List;
5. Registrations and concerns related to Online Blacklisting Portal; ¹
6. Requests and concerns relative to compliance with procurement reports for the grant of the Performance Based Bonus; and
7. Use of or access to the GPPB Online Portal; ²
8. Submission of Certification under Oath on the conduct of Early Procurement Activities;
9. Lists of observers; and
10. Requests for revalidation related to compliance on the submission of Annual Procurement Plan (APP), Procurement Monitoring Report (PMR), Agency Procurement Compliance and Performance Indicator (APCPI) results and Certification under Oath relative to the conduct of Early Procurement Activities (EPA)

The following email addresses: ebblacklisting_support@gppb.gov.ph, e-sig@gppb.gov.ph, pbb_monitoring@gppb.gov.ph, GPPBonlineportal@gppb.gov.ph, earlyprocurement@gppb.gov.ph and GPPBonlineregistration@gppb.gov.ph are no longer active as of date.

For submissions of APP, PMR or APCPI results, please refer to the following designated email accounts. Submissions received in the other email accounts of the GPPB-TSO shall not be considered for review of compliance:

1. APP, including supplements and updates | app@gppb.gov.ph
2. PMR | pmr@gppb.gov.ph
3. APCPI results | apcpi@gppb.gov.ph

To check the status of your compliance:

If you want to know whether your agency is determined compliant for the submission of Procurement Reports, please refer to this link: <https://www.gppb.gov.ph/PositiveList.php>. To know the status of review of your compliance, you may call our Public Assistance Team through telephone numbers listed below.

To request for revalidation for inclusion in the Positive List

Requests for revalidation for inclusion in the Positive List must include a screenshot of the auto-acknowledgement, together with the thread of email submission, received through the designated email address. Only these documents will be accepted as proof of submission.

To submit reports of Contract Extensions

Kindly ensure that your email was successfully sent to monitoring@gppb.gov.ph. Kindly note that the decision to extend a contract shall comply with the conditions set under the revised Guidelines for

Contract Extensions for General Support Services.

For other related concerns, clarifications and inquiries, please contact our Public Assistance Team at (02) 7900-6740 to 41, 43 to 44 loc. 101/ 108/ 117 or through email at gppb@gppb.gov.ph.

Thank you.

PERFORMANCE MONITORING DIVISION

Government Procurement Policy Board - Technical Support Office
Unit 2504 to 2506 Raffles Corporate Center
F. Ortigas Jr. Rd
Ortigas Center, Pasig City

How to contact GPPB-TSO: https://gppb.gov.ph/gppb-tso_advisoryonhowtocontactus.php

We value your feedback! May we request a few minutes of your time to give us a feedback and answer the client satisfaction survey in this link: [GPPB-TSO CLIENT SATISFACTION SURVEY \(Page 1 of 15\)](#) ([office.com](#)).

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Moreover, the private views and opinions expressed in this email shall not be construed as the opinion or position of the Government Procurement Policy Board or its Technical Support Office.

From: Paulo Duman <pduman.procurement@gmail.com>

Sent: Wednesday, July 12, 2023 4:39 PM

To: PMR <pmr@gppb.gov.ph>; Performance Monitoring Division <monitoring@gppb.gov.ph>

Cc: Procurement _2 Social Housing Finance Corporation <marian.procurementshfc@gmail.com>; dulce abusman <dulce_abusman@yahoo.com>

Subject: SHFC's Procurement Monitoring Report 1st Semester CY2023

[Quoted text hidden]

Automatic reply: Procurement Monitoring Report SHFC 2nd Sem 2022

PMR <pmr@gppb.gov.ph>
To: Paulo Duman <pduman.procurement@gmail.com>

Sat, Jan 14, 2023 at 10:21 AM

Dear Sir/Ma'am:

Good day!

This is to acknowledge receipt of your electronic mail (email).

For the proper, efficient, and timely processing of your email correspondence, kindly note the following:

1. Only submissions of Procurement Monitoring Reports (PMRs) are accepted in this email account. Other procurement reports such as the following shall be submitted to its respective e-mail address, otherwise, submission shall be deemed not received and therefore not compliant:

Report/Document	E-mail Address
Annual Procurement Plan	app@gppb.gov.ph
Agency Procurement Compliance and Performance Indicators Results	apcpi@gppb.gov.ph
Certification relative to the conduct of Early Procurement Activities (EPA)	earlyprocurement@gppb.gov.ph

2. PMRs are reviewed in accordance with Government Procurement Policy Board (GPPB) Circular No. 02-2020^[1] dated 20 May 2020, particularly on the following areas:

- 2.1. PMR conforms with the prescribed format;^[2]
- 2.2. PMR is submitted in both Microsoft Excel and Portable Document Format (PDF) files;
- 2.3. PMR is approved by the Head of the Procuring Entity;
- 2.4. PMR is accompanied by a Posting Certification^[3] attesting that the PMR submitted is posted on your agency website or in absence of website, in a conspicuous place within your agency premises;
- 2.5. PMR has been submitted through pmr@gppb.gov.ph on or before the set deadline

3. PEs are determined compliant with the above requirements shall be included in the Positive List of PEs posted in the GPPB website.

For concerns, please call us at telephone nos. (02) 7900-6741 to 44 or email us at gppb@gppb.gov.ph.

Please do not reply to this email.

Thank you.

Very truly yours,

PERFORMANCE MONITORING DIVISION

Government Procurement Policy Board - Technical Support Office
Unit 2504 to 2506 Raffles Corporate Center
F. Ortigas Jr. Rd
Ortigas Center, Pasig City

How to contact GPPB-TSO: https://gppb.gov.ph/gppb-tso_advisoryonhowtocontactus.php

We value your feedback! May we request a few minutes of your time to give us a feedback and answer the client satisfaction survey in this link:

https://docs.google.com/forms/d/e/1FAIpQLSdBVxTLWNjgp0_NjPnVKIHRvsnp28mywfmLv_JU4FZfW6EKQ/viewform

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Moreover, the private views and opinions expressed in this email shall not be construed as the opinion or position of the Government Procurement Policy Board or its Technical Support Office.

-
- [1] Guidelines in the Posting and Submission of Annual Procurement Plans, Procurement Monitoring Reports, and Agency Procurement Compliance and Performance Indicator (APCPI) Results
 - [2] Updated PMR form may be downloaded through this link: [https://www.gppb.gov.ph/downloadables/forms/PMR%20Format%20\(EPA\)_final.xlsx](https://www.gppb.gov.ph/downloadables/forms/PMR%20Format%20(EPA)_final.xlsx)
 - [3] Appendix "1" of the GPPB Circular 02-2020.

OFFICE ORDER NO. 23 - 1388
Series of 2023

SUBJECT: RECONSTITUTION AND CREATION OF SEPARATE BIDS AND AWARDS COMMITTEES (BACs) FOR GOODS AND CONSULTANCY SERVICES

In the interest of service and to expedite the procurement process, the Head of the Procuring Entity (HoPE) may create separate Bids and Awards Committees (BACs) according to the nature of procurement. Thus, the BAC for Goods and Consultancy Services is hereby reconstituted, to wit:

BIDS AND AWARDS COMMITTEE 1 – PUBLIC BIDDING

Chairperson	:	Atty. Leo B. Deocampo
Vice -Chairperson	:	Ms. Josefina B. Banglagan
Members	:	Engr. Elsa D.V. Calimlim
		Mr. Florencio R. Carandang Jr.
		Mr. Joeen B. Buensalido

BIDS AND AWARDS COMMITTEE 2 – ALTERNATIVE METHODS OF PROCUREMENT


Chairperson	:	Ms. Annicia D. Villafuerte
Vice -Chairperson	:	Atty. Ronaldo B. Saco
Members	:	Mr. Crisanto R. Alanes
		Mr. Jason C. Yap
		Atty. Tristan Frederick L. Tresvalles

The above-named personnel shall give utmost priority to BAC duties over and above all other duties and responsibilities. They are expected to undertake the functions specified in Section 12 of the RIRR of RA No. 9184 in order to facilitate professionalization and harmonization of procedures and standards.

To ensure the professionalization of the BAC and its support units, the Human Resources and Administrative Group (HRAG) shall ensure that they have satisfactorily complete the relevant trainings required by the GPPB within six (6) months from the issuance of this order.

This order takes effect immediately. Any office policies, office orders, and/or memoranda or parts thereof inconsistent with any provisions of this Order are deemed modified or repealed accordingly.

FEDERICO A. LAXA

President & CEO 

Date approved: Sept. 29, 2023

shfcph



Office Order No. 22 - 1282
Series of 2022

**SUBJECT: RECONSTITUTION OF THE BIDS AND AWARDS COMMITTEE
(BAC) FOR GOODS AND CONSULTANCY SERVICES**

.....
In the exigency of service, the BAC Secretariat for Goods and Consultancy Services are hereby reconstituted as follows:

Head :	PAULO SHERWIN P. DUMAN
Members :	JOSELITO A. CADA
	MONA ORDOÑEZ
	LILY LEBQUIN
	JENNEY LYN SAMANIEGO
	JUSANNE V. SALVADOR
	MARY GRACE D. MANGAO
	ROWDA VILLA F. ABON

The above named personnel shall give utmost priority to BAC assignments over and above all other duties and responsibilities. They are expected to perform the functions as stated in R.A. No. 9184 or the Government Procurement Reform Act and its Implementing Rules and Regulations.

This Office Order takes effect immediately. All other Policies, Office Orders and/or Memoranda or parts thereof inconsistent with any provisions of this Order are deemed modified and repealed accordingly.


ATTY. ARNOLFO RICARDO B. CABLING
President *g-a.*

Date: June 14, 2022



CENTRAL LUZON STATE UNIVERSITY

Science City of Munoz, Nueva Ecija

LoGoTRI-PhilNet; CDA CTPRO 073

Certificate of Attendance

This is to certify that

PAULO SHERWIN P. DUMAN

Social Housing Finance Corporation

has attended the 65-hour session on

Public Procurement Specialist Certification Course Level II – Batch 4

organized by the Central Luzon State University in collaboration with the

Government Procurement Policy Board-Technical Support Office

held on September 12-15, 19-22 and 26-28, 2023 via Zoom.


CHERIE AMOR P. DURPIANO

Acting Head, Training/Continuing Education Division,
University Extension Program Office



SCAN TO VERIFY



CLSU-UEPO-2023-10-4-0030



CENTRAL LUZON STATE UNIVERSITY

Science City of Munoz, Nueva Ecija

LoGoTRI-PhilNet; CDA CTPRO 073

Certificate of Participation

This is to certify that

PAULO SHERWIN P. DUMAN


has participated in the 65-hour session on

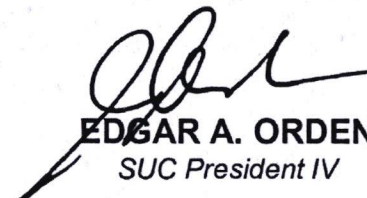
Public Procurement Specialist Certification Course Level II – Batch 4

organized by the Central Luzon State University in collaboration with the

Government Procurement Policy Board-Technical Support Office

held on September 12-15, 19-22 and 26-28, 2023 via Zoom.


EVARISTO A. ABELLA
Vice President, Administration


EDGAR A. ORDEN
SUC President IV
*e-signature affixed
by authority of
Dr. E. A. Orden
28-Sept-2023*



SCAN TO VERIFY



CLSU-UEPO-2023-10-4-0030