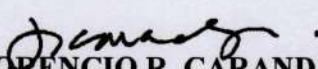# UPDATED STATUS OF SHFC ACCOMPLISHMENT BASED ON THE GCG PERFORMANCE SCORECARD
(January to September 2020)

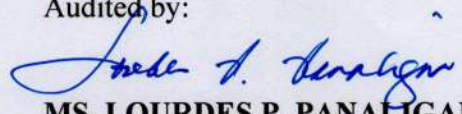| Performance Indicator	Weight	2020 Target	Actual Accomplishment	Accomplishment Rate	GCG Weighted Rating
SOCIAL IMPACT					
SM 1: Increase Number of ISFs Provided with Housing Finance Assistance	35%	35,000 number of ISFs provided with housing finance assistance	12,970 ISFs	37.06%	12.97%
Sub-Total	**35%**				**12.97%**
STAKEHOLDERS					
SM 2a: Percentage of Satisfied Customers (Pre-Takeout)	5%	90% of the Respondents gave a Satisfactory Rating	Preparatory activities conducted by the Customer Relations and Complaints Division in relation to the conduct of the 2020 Client Survey Satisfaction (Evaluation Report on the Potential Consultants for the Development and Implementation of CSS)	0.00%	0.00%
SM 2b: Percentage of Satisfied Customers (Post-Takeout)	5%	90% of the Respondents gave a Satisfactory Rating		0.00%	0.00%
Sub-Total	**10%**				**0.00%**
FINANCE					
SM 3: Improve Collection Efficiency Rate	10%	73% Cumulative CER	70.93% Cumulative CER	97.16%	9.72%
SM 4: Increase Net Operating Income (Before Tax and Subsidy)	10%	PhP 165 Million	(PhP 33.30 Million)	0.00%	0.00%
SM 5: Improve Budget Utilization Rate	10%	Not Less Than 90 % But Not More Than 100% of the GAA Allocation for SHFC Program	No chargeable SARO and NCA to SHFC's CY 2020 GAA	-	-
Sub-Total	**30%**				**9.72%**

INTERNAL PROCESS					
SM 6: Percentage of Loan Applications Processed Within Prescribed Period	10%	100% Loan Applications Processed Within Prescribed Time	100% Loan Applications Processed Within Prescribed Time (32 out of 32 projects were processed within 20 days)	100.00%	10.00%
SM 7: Improve Support Systems for Effective and Efficient Processes	5%	100% Attainment of the 2020 Deliverables based on SHFC's DICT-Approved ISSP 2018-2020	As of September 2020, three (3) out of seven (7) systems (Remedial Management System, Check Writer, Property Plant and Equipment) were already implemented.	42.86%	2.14%
Sub-Total	**15%**				**12.14%**
LEARNING AND GROWTH					
SM 8: Attain Quality Management Certification	5%	Pass ISO Surveillance Audit for the Head Office ISO Certification for one (1) Regional Branch	The 1st Surveillance Audit for the Head Office and ISO 9001:2015 Certification Audit for the Regional Branch will be conducted in FY 2021.	0.00%	0.00%
SM 9: Improvement of the Competency of the Organization	5%	Improvement in the Competency Base of the Organization	Competency Baseline will be computed by the last quarter of 2020.	0.00%	0.00%
Sub-Total	**10%**				**0.00%**
TOTAL	**100%**				**34.83%**

Prepared by:

MR. FLORENCIO R. CARANDANG, JR.
OIC-VP, Corporate Planning and Communications Group

Audited by:

MS. LOURDES P. PANALIGAN
OIC-VP, Internal Audit Department

SOCIAL HOUSING FINANCE CORPORATION
Kaagapay ng Komunidad sa Maginhawang Pamumuhay

CMP TAKEN-OUT PROJECTS
January-September 2020

A. LOT ACQUISITION

NO.	REGION	PROJECT CLASSIF.	PROJECT NAME	LOCATION	CMP-MOBILIZER	NO. OF (ISFs) ASSISTED	LOT ACQUI. TOD	LOT ACQUI. LOAN AMOUNT (₱)
1	NCR	On-site	Santiago Ville HOA, Inc.	2365 Kapatiran St.,Litex Road, Brgy. Commonwealth Q.C.	LGU-Quezon City	23	01/08/2020	2,226,533.80
2	8	LGU	Meriville HOA, Inc.	Brgy. Lamanoc, Merida, Leyte	Resilient Homereach of the Philippines, Inc.	239	01/16/2020	22,500,000.00
3	8	LGU	Villa de Tacloban HOA, Inc.	Brgy. Cabalawan, Tacloban City	LGU-Mandaue City	350	01/20/2020	11,219,520.00
4	7	On-site	Sitio Mabolo Basak Urban Poor HOA, Inc.	Brgy. Basak, Mandaue City	Atong Pinoy-anan, Inc.	63	01/20/2020	5,670,000.00
5	6	On-site	Mabini Altavas Urban HOA, Inc.	Arnaldo Blvd., Brgy. Baybay, Roxas City	Makawili Jay C Foundation	142	01/22/2020	7,958,169.24
6	7	On-site	San Isidro Asturias HOA, Inc.	Brgy. San Isidro, Asturias, Cebu	LGU-Asturias	169	01/22/2020	13,600,400.00
7	4-B	On-site	Maria Corazon HOA, Inc.	Brgy. San Luis, Occidental Mindoro	Foundation for the Development Alternative	115	02/19/2020	14,751,000.00
8	12	LGU	Abrea HOA, Inc.	Cannery Road, Polomolok, South Cotabato	ZAMPEN Urban Poor Alliance, Inc.	228	02/19/2020	14,074,119.67
9	6	On-Site	BMP Village HOA, Inc.	Barangay Cabug, Bacolod City	Negros Urban Rural Housing, Inc. (NURHI)	94	02/20/2020	6,637,400.00
10	11	LGU	San Juan HOA, Inc.	Brgy. Manambulan, Tugbok District, Davao City	LGU-Davao City	130	02/21/2020	12,099,600.00
11	11	LGU	Mandaya, Muslim, Bisaya - I HOA, Inc.	Sitio Magay, Brgy. Don Martin Marundan, Mati City, Davao Oriental	LGU-Province of Mati	256	03/02/20	14,000,000.00
12	11	LGU	Mandaya, Muslim, Bisaya - II HOA, Inc.	Sitio Magay, Brgy. Don Martin Marundan, Mati City, Davao Oriental	LGU-Province of Mati	247	03/02/20	14,000,000.00
13	11	LGU	Mandaya, Muslim, Bisaya - III HOA, Inc.	Sitio Magay, Brgy. Don Martin Marundan, Mati City, Davao Oriental	LGU-Province of Mati	240	03/02/20	14,000,000.00
14	6	On-site	Petals HOA, Inc.	Roxas City	Roxas City Urban Poor Federation, Inc.	200	03/02/20	19,946,380.03
15	4-B	On-site	Virginia's Project 1 HOA, Inc.	Purok Anonang, Brgy. Sicsican, Puerto Princesa City, Palawan	Habitares and Resources Foundation, Inc.	183	03/09/20	12,524,933.26
16	2	LGU CMP	Doña Anastacia Homes HOA, Inc.	Quezon, San Isidro, Isabela	Helping One People Empowerment (HOPE) and Bamboo Promotion Movement, Inc.	135	03/12/20	15,297,300.00
17	11	LGU	Green Heights of Toril HOA, Inc. Phase 1	Brgy. Baracatan, Toril District, Davao City	LGU-Davao City	167	03/20/20	12,000,000.00
18	11	LGU	Green Heights of Toril HOA, Inc. Phase 2	Brgy. Baracatan, Toril District, Davao City	LGU-Davao City	165	03/20/20	12,000,000.00
19	3	On-Site	Green Heights HOA, Inc.	Sitio Partida, Brgy. Muzon, San Jose del Monte, Bulacan	Makawili Jay C Foundation	180	03/20/20	7,252,680.00
20	11	LGU	Sto. Niño Riverside I HOAI	Davao City, Davao del Sur	LGU-Davao City	179	06/15/2020	13,206,600.00
21	11	LGU	Sto. Niño Riverside II HOAI	Davao City, Davao del Sur	LGU-Davao City	173	06/15/2020	13,207,150.00
22	NCR	On-site	Brilliant Stone Ville HOa, Inc.	Bagumbong Dulo, Brgy. 171, Caloocan City	Tulong at Silungan ng Masa Foundation, Inc.	377	06/19/2020	34,426,003.04
23	NCR		Villa Amparo 7 HOA, Inc.	Lot 16 Blk 63 Anubing St., Amparo Village, Caloocan City	LGU-Caloocan City	20	07/01/2020	1,913,400.00
24	11	LGU-Initiated	Saint Jude Tagumpay Homeowners Association, Inc.	Purok Cervantes, Magugpo South, Tagum City, Davao		80	07/01/2020	13,000,000.00
25	CAR	On-site	Tulong-Tulong CMP HOAI	San Luis Extension, Baguio City		11	08/05/2020	3,390,003.82
26	11	LGU CMP Resettlement	People's Ville I,II,III HOA Inc.	Brgy. Riverside Calinan, Davao City	Davao Center for Shelter Concerns Inc.	4,824	08/28/2020	228,618,810.00
27	11	On-site	Mother of Perpetual Help Homeowners Association of Sasa, Inc.	Upper del Carmen Village, Sasa, Davao City	LGU-Davao City	315	08/28/2020	63,741,829.70
28	6	LGU- Assisted	Country Ville Homeowners Association, Inc.	Barangay Mansilingan, Bacolod City	Helping Underprivileged Metropolitan Area and Neighborhood Evolvement (HUMANE) Inc.	158	09/03/2020	9,987,200.00
28				TOTAL (A) LOT ACQUISITION		9,463		613,249,032.56

B. SITE DEVELOPMENT

NO.	REGION	PROJECT CLASSIF.	PROJECT NAME	LOCATION	CMP-MOBILIZER	NO. OF (ISFs) ASSISTED	SITE DEV. TOD	SITE DEV LOAN AMOUNT (₱)
	4-A	on-site (Usufruct)	Mother of Eucharist HOA, Inc. (2nd Tranche) - Site development	Brgy. Mayao, Consing, Lucena City, Quezon	Center for Urban Poor Services (CUPS) Inc.		02/18/2020	1,972,907.90
	4-A	CMP Vertical	Ciudad de Strike HOA, Inc. 1st Drawdown	Molino Road, Molino I, Bacoor City, Cavite	Isabela Faithful Servants Foundation, Inc.		03/05/20	4,247,147.01
1	4-B	LGU	Guadalupe HOA, Inc. 15% Mobilization Fee	Puerto Princesa City, Palawan	Puerto Princesa City, Palawan	143	03/12/20	
2	4-A	LGU CMP (Assisted)	San Antonio Ville HOA, Inc. (15% Mobilization Fee)	Brgy. San Jose, San Antonio, Quezon	United Home Devt. Foundation, Inc. (UHDF)	1,043	07/01/2020	
	4-A	on-site (Usufruct)	Mother of Eucharist HOA, Inc. (3rd Tranche) - Site development	Brgy. Mayao, Consing, Lucena City, Quezon	Center for Urban Poor Services (CUPS) Inc.		07/08/2020	277,744.60
	4-A	on-site (Usufruct)	Mother of Eucharist HOA, Inc. (4th Tranche) - Site development	Brgy. Mayao, Consing, Lucena City, Quezon	Center for Urban Poor Services (CUPS) Inc.		09/03/2020	38,640.00
	4-A	off-site resettlement	Ciudad de Strike HOA, Inc. (2nd Drawdown Billing)	Molino Road, Molino I, Bacoor City, Cavite	Isabela Faithful Servants Foundation, Inc.		09/08/2020	1,696,580.42
	NCR	off-site CMP Vertical	Mapalad Ka HOA - 1st Billing	780 Area A La Forteza Subdivision Brgy. 175, Camarin, Caloocan City	Humanitarian Intention for Community Empowerment and Reform Inc. (HICER)		09/16/2020	930,200.90
	NCR	CMP Vertical	Villa Umami HOA - 1st Tranche	Matimyas St. Brgy. 527 Zone 52 Sampaloc, Manila	Center for Housing Innovations & Component Service		09/23/2020	1,053,823.66
2				TOTAL (B) SITE DEVELOPMENT		1,186		10,217,044.49

NO.	REGION	PROJECT CLASSIF.	PROJECT NAME	LOCATION	CMP-MOBILIZER	NO. OF (ISFs) ASSISTED	LOT ACQUL. TOD	LOT ACQUL. LOAN AMOUNT (₱)

C. HOUSE CONSTRUCTION

NO.	REGION	PROJECT CLASSIF.	PROJECT NAME	LOCATION	CMP-MOBILIZER	NO. OF (ISFs) ASSISTED	HOUSE CON. TOD	HOUSE CON. LOAN AMOUNT (₱)
	4-A	on-site Usufruct	Mother of Eucharist HOA, Inc. (2nd Tranche)	Brgy. Silangang Mayao, Lucena City	Center for Urban Poor Services, Inc.		02/18/2020	16,825,396.56
	4-A	CMP Vertical	Ciudad de Strike HOA, Inc. *1st Drawdown*	Molino Road, Molino I, Bacoor City, Cavite	Isabela Faithful Servants Foundation, Inc.		03/05/20	59,488,657.47
1	4-A	LGU CMP (Assisted)	San Antonio Ville HOA, Inc. (15% Mobilization Fee-House Construction)	Brgy. San Jose, San Antonio, Quezon	United Home Devt. Foundation, Inc. (UHDF)	1,043	07/01/2020	
	4-A	on-site (Usufruct)	Mother of Eucharist HOA, Inc. (3rd Tranche) - SD and House Construction	Brgy. Mayao, Consing, Lucena City, Quezon	Center for Urban Poor Services (CUPS) Inc.		07/08/2020	24,557,776.73
	4-A	on-site (Usufruct)	Mother of Eucharist HOA, Inc. (4th Tranche) - House Construction	Brgy. Mayao, Consing, Lucena City, Quezon	Center for Urban Poor Services (CUPS) Inc.		09/03/2020	19,122,672.68
	NCR	CMP Vertical	Villa Umami HOA - 1st Tranche	Matimyas St. Brgy. 527 Zone 52 Sampaloc, Manila	Center for Housing Innovations & Component Service		09/23/2020	4,070,558.30
	4-A	off-site resettlement	Ciudad de Strike HOA, Inc. (2nd Drawdown Billing)	Molino Road, Molino I, Bacoor City, Cavite	Isabela Faithful Servants Foundation, Inc.		09/08/2020	69,822,809.90
1			TOTAL (C) HOUSE CONSTRUCTION			1,043		193,887,871.64

D. LOAN ASSISTANCE

NO.	REGION	PROJECT CLASSIF.	PROJECT NAME	LOCATION	CMP-MOBILIZER	NO. OF (ISFs) ASSISTED	LOAN ASSIST. TOD	LOAN ASSIST. AMOUNT (₱)
0			TOTAL (D) LOAN ASSISTANCE			0		0.00

| 31 | | | GRAND TOTAL (A + B + C + D) | | | 11,692 | | 817,353,948.69 |

SM 1: Utilization of Housing Subsidies for the Provision of Shelter Security and Improved Housing Quality
High Density Housing
January to September 2020

A. LOT ACQUISITION (Phase 1)

NO.	REGION	TYPE OF PROJECT	BOARD APPROVAL DATE	PROJECT NAME	RELOCATION SITE	CSO PARTNER	NO. OF INFORMAL SETTLER FAMILIES (ISFs) FROM WATERWAYS/ DANGER AREAS ASSISTED	PHASE 1 AMOUNT RELEASED, PHP	PHASE 1 TAK EOUT DATE
1	NCR	New-City	07/22/2019	People's Plan Community Teamwork Homeowners Association, Inc. (PEPCOTEK HOAI)	Sitio Planas, Brgy. San Juan, Antipolo City	Lupang Kalinga Development Inc.	1,158	86,179,200.00	01/14/2020
1				Sub-total (Phase 1)			1,158	86,179,200.00	

B. SITE DEVELOPMENT & BUILDING CONSTRUCTION (Phase 2)

NO.	REGION	TYPE OF PROJECT	BOARD APPROVAL DATE	PROJECT NAME	RELOCATION SITE	CSO PARTNER	NO. OF INFORMAL SETTLER FAMILIES (ISFs) FROM WATERWAYS/ DANGER AREAS ASSISTED	PHASE 2 AMOUNT RELEASED, PHP	DRAWDOWN RELEASED DATE	PHASE 2 TAKE OUT DATE
	NCR	New-City usufruct	05/11/2016	UPCA VILLE Housing Cooperative (4th Drawdown billing)	Camarin, Caloocan City	Kilos Maralita, Inc.		9,777,529.79	01/24/2020	
	NCR	In-City Usufruct	09/19/2013	Balikatan Samahan Mapulang Lupa (BMSL) HOAI (6th drawdown billing)	Brgy Vicente Reales, Malanday, Valenzuela City	Lupang Kalinga Development, Inc		64,676,441.69	02/15/2020	
	NCR	In-City Usufruct	06/15/2016	Marangal Village HOAI (5th Drawdown billing)	#9 Rosal St., Brgy. Longos, Malabon City	Foundation for Development Alternatives, Inc. (FDA)		16,003,916.32	03/03/2020	
	NCR	In-city Usufruct	07/06/2017	Samahang Magkakapithabay na Nagkakaisa (SAMGBANAD) HOAI 2nd Drawdown	Bothraida St., Clemente Subdivision, Brgy. San Agustin, Novaliches, Quezon City	Center for Urban Poor Services, Inc. (CUPS)		3,816,684.42	06/30/2020	
	IV-A	New-City usufruct	02/24/2016	Ciudad de Srike HOA, Inc. 2 Final 3th Drawdown Billing (Partial)	Molino Road, Molino 1, Bacoor City, Cavite	Isabela Faithful Servants Foundation Inc.		31,308,019.76	06/01/2020	
	NCR	In-city Usufruct	06/15/2016	Marangal Village HOAI (6th Drawdown billing)	#9 Rosal St., Brgy. Longos, Malabon City	Foundation for Development Alternatives, Inc. (FDA)		14,439,951.46	07/01/2020	
	NCR	In-city Usufruct	12/13/2016	Genesis Ville HOA, Inc. (5th Drawdown)	Brgy. Camarin, Caloocan City	Settlement and Housing Alternative Resource (SHARE) Foundation, Inc.		23,611,447.55	07/01/2020	
2				Sub-total (Phase 2)			0	163,633,990.99		

C. REFINANCING SCHEME

NO.	REGION	TYPE OF PROJECT	BOARD APPROVAL DATE	PROJECT NAME	RELOCATION SITE	CSO PARTNER	NO. OF INFORMAL SETTLER FAMILIES (ISFs) FROM WATERWAYS/ DANGER AREAS ASSISTED	REFINANCING AMOUNT RELEASED, PHP	REFINANCING TAK EOUT DATE
0				Sub-total (Refinancing)			0	0.00	

3	TOTAL HDH (Phases 1 and 2 & Refinancing)		1,158	249,813,190.99	

SM 1. Increase Number of ISFs Provided with Housing Finance Assistance
Marawi Shelter Project
January to September 2020

A.   PHASE 1

| NO.	REGION	PROJECT CLASSIF.	PROJECT NAME	LOCATION	CMP-MOBILIZER	NO. OF INFORMAL SETTLER FAMILIES (ISFs) ASSISTED	BOARD APPROVED AMOUNT, Php	TOD
			TOTAL (A) LOT ACQUISITION			0	0.00	

B.   PHASE 2 AND 3

NO.	REGION	PROJECT CLASSIF.	PROJECT NAME	LOCATION	CMP-MOBILIZER	NO. OF INFORMAL SETTLER FAMILIES (ISFs) ASSISTED	BOARD APPROVED AMOUNT, Php	TOD
1	ARMM	Usufruct	Marawi Shelter Project Phase II *15% Mobilization Fee*	Brgy. West Dulay, Marawi City	Marawi City LGU and UN Habitat	120		01/28/2020
	ARMM	Usufruct	Marawi Shelter Project Phase I (Ampuan Prop) *1st Drawdown*	Brgy. West Dulay, Marawi City	Marawi City LGU and UN Habitat		28,389,185.68	03/02/2020
	ARMM	Usufruct	Marawi Shelter Projects Ph. 1 (Angus Malangas HOAI and Saduc Riverside HOAI) - Final Progress Billing	Brgy. West Dulay, Marawi City, Lanao del Sur	Marawi City LGU and UN Habitat		5,802,294.12	09/23/2020
1			TOTAL (B) SITE DEVELOPMENT			120	34,191,479.80	

C.   REFINANCING

NO.	REGION	PROJECT CLASSIF.	PROJECT NAME	LOCATION	CMP-MOBILIZER	NO. OF INFORMAL SETTLER FAMILIES (ISFs) ASSISTED	BOARD APPROVED AMOUNT, Php	TOD
			TOTAL (C) REFINANCING			0	0.00	

1			GRAND TOTAL (A + B + C)			120	34,191,479.80	

Note:
*For drawdown, TOD refers to date of check

Prepared by:

Wyndee Grace R. Pena
Project Development Officer, OSVP for Operations Group

Checked by:

Atty. Ronaldo B. Saco
OIC-Senior Vice President, OSVP for Operations Group

COLLECTION EFFICIENCY RATING (CORPORATE)
AS OF SEPTEMBER 30, 2020

COLLECTION, PhP	BILLING, PhP	CER
9,358,167,527	13,194,207,315	70.93%

Prepared by:

NORMAN LARIOSA
AE III

Certified Correct:

JULIETA N. GREGORIO
OIC-Manager, Corporate Accounting

Noted by:

DANTE M. ANABE
OIC-VP, Finance & Comptrollership

SOCIAL HOUSING FINANCE CORPORATION
Corporate Accounting Division - Finance and Comptrollership Department

NET OPERATING INCOME (Before Tax and Subsidies)
As of SEPTEMBER 30, 2020
(In Philippine Peso)

Income	
Service and Business Income	235,240,706.79
Financial Income	37,966,561.92
Total Income	**273,207,268.71**
Expenses	
Personnel Services	180,764,140.76
Maintenance and Other Operating Expenses	108,916,508.83
Financial Expenses	2,776,453.15
Non-Cash Expenses	14,052,485.68
Total Expenses	**306,509,588.42**
NET OPERATION INCOME (Before Tax and Subsidies)	**(33,302,319.71)**

Summary:	
NET OPERATION INCOME (As of September 2020)	(33,302,319.71)
2020 CORPORATE TARGET	165,000,000.00
Variance Over Target	(198,302,319.71)

Note:

As of September 2020, the Corporate Target for SM 4 (Increase Net Operating Income Before Tax & Subsidies) is 20.18% achieved.

Prepared by:

JULIETA N. GREGORIO
OIC - Manager
Corporate Accounting Division

Certified Correct:

DANTE M. ANABE
OIC - Vice President
Finance & Comptrollership Department

Social Housing Finance Corporation
Budget Utilization Report
3rd Quarter CY2020

Program	GAA Allocation	SARO issued by DBM	NCA released by DBM	Obligated	Disbursements
Community Mortgage Program	325,000,000.00			325,000,000.00	325,000,000.00
High Density Housing Program	582,997,350.00			-	-
Totals	907,997,350.00	-	-	325,000,000.00	325,000,000.00

Notes:

Amount of GAA Allocation is reduced by 35% in compliance to DBM Circular

Obligated is the total amount funded per Budget Utilization Requests

Disbursements is the amount of cash released per checks issued
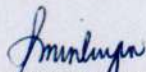
Actual amount obligated for CMP is P1.4B and actual disbursement is P917.6M as of 30 September 2020

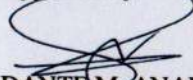There are no SARO and NCA chargeable to CY2020 GAA to date.

Utilization Rate:

Disbursements / GAA Allocation	0.00%

Prepared by:

JASMIN V. LUYUN
OIC-Manager, Budget and Expense Management Division

Approved by:

DANTE M. ANABE
OIC-Vice President, Finance and Comptrollership Department

SHFC — Social Housing Finance Corporation

Kaagapay ng Komunidad sa Maginhawang Pamumuhay

BALAI FILIPINO Communities

SM 6. Percentage of Loan Applications Processed Within Prescribed Period
Community Mortgage Program
January to September 2020

A.   LOT ACQUISITION

NO.	REGION	MODALITY	PROJECT NAME	LOCATION	CMP-MOBILIZER	NO. OF INFORMAL SETTLER FAMILIES (ISFs) ASSISTED	LOAN AMOUNT, Php	RFP NUMBER	ACCEPTANCE DATE*	VOUCHER DATE	TAKE-OUT DATE**	NO. OF WORKING DAYS***
1	NCR	On-site	Santiago Ville HOA, Inc.	2365 Kapatiran St.,Litex Road, Brgy. Commonwealth Q.C.	LGU-Quezon City	23	2,226,533.80	2019121704338	Dec. 27, 2019	Jan. 07, 2020	Jan. 08, 2020	9
2	VIII	LGU	Meriville HOA, Inc.	Brgy. Lamanoc, Merida, Leyte	Resilient Homereach of the Philippines, Inc.	239	22,500,000.00	2019112603753	Jan. 08, 2020	Jan. 10, 2020	Jan. 16, 2020	7
3	VIII	LGU	Villa de Tacloban HOA, Inc.	Brgy. Cabalawan, Tacloban City	LGU-Tacloban City	350	11,219,520.00	2019110403164	Jan. 16, 2020	Jan. 17, 2020	Jan. 20, 2020	3
4	VII	On-site	Sitio Mabolo Basak Urban Poor HOA, Inc.	Brgy. Basak, Mandaue City	Atong Pinoy-anan, Inc.	63	5,670,000.00	2019121904388	Jan. 16, 2020	Jan. 17, 2020	Jan. 20, 2020	3
5	VI	On-site	Mabini Altavas Urban HOA, Inc.	Arnaldo Blvd., Brgy. Baybay, Roxas City	Makawili Jay C Foundation	142	7,958,169.24	2019112003594	Jan. 17, 2020	Jan. 20, 2020	Jan. 22, 2020	4
6	VII	On-site	San Isidro Asturias HOA, Inc.	Brgy. San Isidro, Asturias, Cebu	LGU-Asturias	169	13,600,400.00	2020011400209	Jan. 14, 2020	Jan. 22, 2020	Jan. 22, 2020	7
7	IV-B	On-site	Maria Corazon HOA, Inc.	Brgy. San Luis, Occidental Mindoro	Foundation for the Development Alternative	115	14,751,000.00	2020020600850	Feb. 14, 2020	Feb. 17, 2020	Feb. 19, 2020	4
8	XII	LGU	Abrea HOA, Inc.	Cannery Road, Polomolok, South Cotabato	ZAMPEN Urban Poor Alliance, Inc.	228	14,074,119.67	2019112703817	Feb. 10, 2020	Feb. 12, 2020	Feb. 19, 2020	8
9	VI	On-Site	BMP Village HOA, Inc.	Barangay Cabug, Bacolod City	Negros Urban Rural Housing, Inc. (NURHI)	94	6,637,400.00	2020010900127	Feb. 19, 2020	Feb. 20, 2020	Feb. 20, 2020	2
10	XI	LGU	San Juan HOA, Inc.	Brgy. Manambulan, Tugbok District, Davao City	LGU-Davao City	130	12,099,600.00	2020010800104	Feb. 18, 2020	Feb. 20, 2020	Feb. 21, 2020	4
11	XI	LGU	Mandaya, Muslim, Bisaya - I HOA, Inc.	Sitio Magay, Brgy. Don Martin Marundan, Mati City, Davao Oriental	LGU-Province of Mati	256	14,000,000.00	2019122004402	Feb. 27, 2020	Mar. 02, 2020	Mar. 02, 2020	3
12	XI	LGU	Mandaya, Muslim, Bisaya - II HOA, Inc.	Sitio Magay, Brgy. Don Martin Marundan, Mati City, Davao Oriental	LGU-Province of Mati	247	14,000,000.00	2019122004409	Feb. 27, 2020	Mar. 02, 2020	Mar. 02, 2020	3
13	XI	LGU	Mandaya, Muslim, Bisaya - III HOA, Inc.	Sitio Magay, Brgy. Don Martin Marundan, Mati City, Davao Oriental	LGU-Province of Mati	240	14,000,000.00	2019122004417	Feb. 27, 2020	Mar. 02, 2020	Mar. 02, 2020	3
14	VI	On-site	Petals HOA, Inc.	Roxas City	Roxas City Urban Poor	200	19,946,380.03	2019112003598	Feb. 28, 2020	Mar. 02, 2020	Mar. 02, 2020	2
15	IV-B	On-site	Virginia's Project 1 HOA, Inc.	Purok Anonang, Brgy. Sicsican, Puerto Princesa City, Palawan	Habitares and Resources Foundation, Inc.	183	12,524,933.26	2019121304285	Mar. 03, 2020	Mar. 03, 2020	Mar. 09, 2020	5
16	II	LGU CMP	Doña Anastacia Homes HOA, Inc.	Quezon, San Isidro, Isabela	Helping One People	135	15,297,300.00	2020021000909	Mar. 05, 2020	Mar. 12, 2020	Mar. 12, 2020	6

NO.	REGION	PROJECT CLASSIF.	PROJECT NAME	LOCATION	CMP-MOBILIZER	NO. OF ISFs	LOAN AMOUNT	RFP NUMBER	ACCEPTANCE DATE	VOUCHER DATE	TAKE-OUT DATE	NO. OF WORKING DAYS
17	XI	LGU	Green Heights of Toril HOA, Inc. Phase 1	Brgy. Baracatan, Toril District, Davao City	LGU-Davao City	167	12,000,000.00	2020021701073	Mar. 20, 2020	Mar. 20, 2020	Mar. 20, 2020	1
18	XI	LGU	Green Heights of Toril HOA, Inc. Phase 2	Brgy. Baracatan, Toril District, Davao City	LGU-Davao City	165	12,000,000.00	2020021701076	Mar. 20, 2020	Mar. 20, 2020	Mar. 20, 2020	1
19	3	On-Site	Green Heights HOA, Inc.	Sitio Partida, Brgy. Muzon, San Jose del Monte, Bulacan	Makawili Jay C Foundation	180	7,252,680.00	2020031101659	Mar. 13, 2020	Mar. 13, 2020	Mar. 20, 2020	6
20	XI	LGU	Sto. Niño Riverside I HOAI	Davao City, Davao del Sur	LGU-Davao City	179	13,206,600.00	2020012100412	Jun. 02, 2020	Jun. 03, 2020	Jun. 15, 2020	10
21	XI	LGU	Sto. Niño Riverside II HOAI	Davao City, Davao del Sur	LGU-Davao City	173	13,207,150.00	2020012100417	Jun. 02, 2020	Jun. 03, 2020	Jun. 15, 2020	10
22	NCR	On-site	Brilliant Stone Ville HOA, Inc.	Bagumbong Dulo, Brgy. 171, Caloocan City	Tulong at Silungan ng Masa Foundation, Inc.	377	34,426,003.04	2020060901955	Jun. 17, 2020	Jun. 18, 2020	Jun. 19, 2020	3
23	NCR	LGU	Villa Amparo 7 HOA, Inc.	Lot 16 Blk 63 Anubing St., Amparo Village, Caloocan City	LGU-Caloocan City	20	1,913,400.00	2020030501533	Jun. 19, 2020	Jun. 19, 2020	Jul. 01, 2020	9
24	11	LGU-Initiated	Saint Jude Tagumpay Homeowners Association, Inc.	Purok Cervantes, Magugpo South, Tagum City, Davao	LGU-Tagum	80	13,000,000.00	2020063002090	Jul. 20, 2020	Jul. 23, 2020	Jul. 01, 2020	8
25	CAR	On-site	Tulong-Tulong CMP HOAI	San Luis Extension, Baguio City	SHFC In-house	11	3,390,003.82	2020071502220	Jul. 28, 2020	Jul. 30, 2020	Aug. 05, 2020	7
26	11	LGU CMP Resettlement	People's Ville I,II,III HOA Inc.	Brgy. Riverside Calinan, Davao City	Davao Center for Shelter Concerns Inc.	4,824	228,618,810.00	2020072802380	Aug. 26, 2020	Aug. 27, 2020	Aug. 28, 2020	3
27	11	On-site	Mother of Perpetual Help Homeowners Association of Sasa, Inc.	Upper del Carmen Village, Sasa, Davao City	LGU-Davao City	315	63,741,829.70	2020070302134	Aug. 25, 2020	Aug. 26, 2020	Aug. 28, 2020	4
28	6	LGU- Assisted	Country Ville Homeowners Association, Inc.	Barangay Mansilingan, Bacolod City	Helping Underprivileged Metropolitan Area and Neighborhood Evolvement (HUMANE) Inc.	158	9,987,200.00	2020070602139	Aug. 24, 2020	Aug. 24, 2020	Sep. 03, 2020	9
28			**TOTAL (A) LOT ACQUISITION**			9,463	613,249,032.56					

B. SITE DEVELOPMENT

NO.	REGION	PROJECT CLASSIF.	PROJECT NAME	LOCATION	CMP-MOBILIZER	NO. OF INFORMAL SETTLER FAMILIES (ISFs) ASSISTED	SITE DEV LOAN AMOUNT RELEASED, Php	RFP NUMBER	ACCEPTANCE DATE*	VOUCHER DATE	TAKE-OUT DATE**	NO. OF WORKING DAYS***
1	4-B	LGU	Guadalupe HOA, Inc. *15% Mobilization Fee*	Puerto Princesa City, Palawan	Puerto Princesa City, Palawan	143		2019110803295	Mar. 12, 2020	Mar. 12, 2020	Mar. 12, 2020	1
2	4-A	LGU CMP (Assisted)	San Antonio Ville HOA, Inc. (15% Mobilization Fee)	Brgy. San Jose, San Antonio, Quezon	United Home Devt. Foundation, Inc. (UHDF)	1,043		2020062202032	Jul. 01, 2020	Jul. 01, 2020	Jul. 01, 2020	1
2			**TOTAL (B) SITE DEVELOPMENT**			1,186						

C. HOUSE CONSTRUCTION

NO.	REGION	PROJECT CLASSIF.	PROJECT NAME	LOCATION	CMP-MOBILIZER	NO. OF INFORMAL SETTLER FAMILIES (ISFs) ASSISTED	HOUSE CONST. LOAN AMOUNT RELEASED, Php	RFP NUMBER	ACCEPTANCE DATE*	VOUCHER DATE	TAKE-OUT DATE**	NO. OF WORKING DAYS***
1	4-A		San Antonio Ville HOA, Inc. (15% Mobilization Fee-House Construction)	Brgy. San Jose, San Antonio, Quezon	United Home Devt. Foundation, Inc. (UHDF)	1,043		2020062202032	Jun. 29, 2020	Jul. 1, 2020	Jul. 01, 2020	3
1			TOTAL (C) HOUSE CONSTRUCTION			1,043						
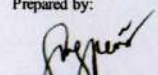
Note:

Refers to the acceptance date of complete documents from the Community Association
** Release of check payment to the landowner
*** Number of working days from the acceptance date to take-out

Prepared by:

Wyndee Grace R. Pena
Project Development Officer, OSVP for Operations Group

Checked by:

Atty. Ronaldo B. Saco
OIC-Senior Vice President, OSVP for Operations Group

Kaagapay ng Komunidad sa Maginhawang Pamumuhay

SM 6. Percentage of Loan Applications Processed Within Prescribed Period
High Density Housing Program
January to Septemebr 2020

A. PHASE 1

NO.	REGION	PROJECT CLASSIF.	PROJECT NAME	LOCATION	CSO Partner	NO. OF INFORMAL SETTLER FAMILIES (ISFs) ASSISTED	LOAN AMOUNT, Php	RFP NUMBER	ACCEPTANCE DATE*	VOUCHER DATE	TAKE-OUT DATE**	NO. OF WORKING DAYS***
1	HDH Luzon	HDH	People's Plan Community Teamwork Homeowners Association, Inc. (PEPCOTEK HOAI)	Sitio Planas, Brgy. San Juan, San Jose, Antipolo City	Lupang Kalinga Mobilizer	1,158	86,179,200.00	2019122004439	Jan. 9, 2020	Jan. 9, 2020	Jan. 10, 2020	2
1			**TOTAL (A) LOT ACQUISITION**			**1,158**	**86,179,200.00**					

B. PHASE 2 AND 3

NO.	REGION	PROJECT CLASSIF.	PROJECT NAME	LOCATION	CSO Partner	NO. OF INFORMAL SETTLER FAMILIES (ISFs) ASSISTED	LOAN AMOUNT RELEASED, Php	ACCEPTANCE DATE	VOUCHER DATE	TOD
			TOTAL (B) SITE DEVELOPMENT			**0**	**0.00**			

C. REFINANCING

NO.	REGION	PROJECT CLASSIF.	PROJECT NAME	LOCATION	CSO Partner	NO. OF INFORMAL SETTLER FAMILIES (ISFs) ASSISTED	LOAN AMOUNT RELEASED, Php	ACCEPTANCE DATE	VOUCHER DATE	TOD
			TOTAL (C) REFINANCING			**0**	**0.00**			

Note:
* Refers to the acceptance date of complete documents from the Community Association
** Release of check payment to the landowner
*** Number of working days from the acceptance date to take-out

Prepared by:

Wynder Grace R. Pena
Project Development Officer, OSVP for Operations Group

Checked By:

Atty. Ronaldo E. Saco
OIC-Senior Vice President, OSVP for Operations Group

SM 6. Percentage of Loan Applications Processed Within Prescribed Period
Marawi Shelter Project
January to September 2020

A. PHASE 1

NO.	REGION	PROJECT CLASSIF.	PROJECT NAME	LOCATION	CMP-MOBILIZER	NO. OF INFORMAL SETTLER FAMILIES (ISFs) ASSISTED	BOARD APPROVED AMOUNT, Php	RFP NUMBER	ACCEPTANCE DATE	VOUCHER DATE	TOD
		TOTAL (A) LOT ACQUISITION				0	0.00				

B. PHASE 2 AND 3

NO.	REGION	PROJECT CLASSIF.	PROJECT NAME	LOCATION	CMP-MOBILIZER	NO. OF INFORMAL SETTLER FAMILIES (ISFs) ASSISTED	BOARD APPROVED AMOUNT, Php	RFP NUMBER	ACCEPTANCE DATE*	VOUCHER DATE	TAKE-OUT DATE**	NO. OF WORKING DAYS***
1	BARMM	Usufruct	Marawi Shelter Project Phase II	Brgy. West Dulay, Marawi City	Marawi City LGU and UN Habitat	120		2020012100435	January 28, 2020	January 28, 2020	January 28, 2020	1
1		TOTAL (B) SITE DEVELOPMENT				120						

C. REFINANCING

NO.	REGION	PROJECT CLASSIF.	PROJECT NAME	LOCATION	CMP-MOBILIZER	NO. OF INFORMAL SETTLER FAMILIES (ISFs) ASSISTED	BOARD APPROVED AMOUNT, Php	RFP NUMBER	ACCEPTANCE DATE	VOUCHER DATE	TOD
		TOTAL (C) REFINANCING				0	0.00				

Note:
* Refers to the acceptance date of complete documents from the Community Association
** Release of check payment to the landowner
*** Number of working days from the acceptance date to take-out

Prepared by:

Wyndee Grace R. Pena
Project Development Officer, OSVP for Operations Group

Checked by:

Atty. Ronaldo B. Saco
OIC-Senior Vice President, OSVP for Operations Group

INFORMATION COMMUNICATION TECHNOLOGY DIVISION (ICTD)
Information System Strategic Plan (ISSP)
GCG Target – Phase III
As of September 2020

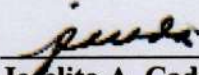| ZEUS Program	Actual Accomplishment	% of Completion
Remedial Management System	- Planning and Elicitation - System Analysis and Design - Coding and Integration - Testing (Unit and End-User) - Training and Implementation - Signed User Acceptance	100%
Notification System	- Planning and Elicitation - System Analysis and Design - On-going Coding and Integration - Testing (Unit and End-User) - Training and Implementation - Signed User Acceptance	90%
Checkwriter	- Planning and Elicitation - System Analysis and Design - Coding and Integration - Testing (Unit and End-User) - Training and Implementation - Signed User Acceptance	100%
Budget Management System	- Planning and Elicitation - System Analysis and Design - On-going Coding and Integration	60%
GL and Cost Center	- Planning and Elicitation - System Analysis and Design - On-going Coding and Integration	60%
Reportwriter Tool	- Planning and Elicitation - System Analysis and Design - On-going Coding and Integration	30%
Property Plant and Equipment	- Planning and Elicitation - System Analysis and Design - Coding and Integration - Testing (Unit and End-User) - Training and Implementation - Signed User Acceptance	100%
*Online Appointment System	- Planning and Elicitation - System Analysis and Design - On-going Coding and Integration	75%

* Community Needs Assessment (CNA)	- Planning and Elicitation - System Analysis and Design - On-going Coding and Integration - Testing (Unit and End-User) - Training and Implementation - On-going Sign-off	90%
*Electronic Signature	- Planning and Elicitation - System Analysis and Design - On-going Coding and Integration - Testing (Unit and End-User) - Training and Implementation - On-going Sign-off	90%

*Note: Change of system/program development priority due to pandemic (COVID-19)
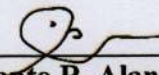
Prepared by:

Sharmaine Sarah J. Guiang
Technical Staff I

Checked by:

Joselito A. Cada
Division Chief III

Approved by:

Crisanto R. Alanes
OIC – Manager

Acceptance

Cheque Module

Information Communication Technology Division

Kaagapay ng Komunidad sa Maginhawang Pamumuhay
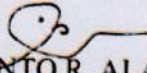
DOCUMENT ACCEPTANCE and RELEASE NOTICE

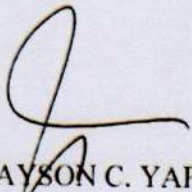This is releasing Version 0.1 of the ZEUS Cheque Module.

This is a managed document. For identification of amendments, each page contains a page number. Changes will only be issued when a new document version is executed and the superseded version shall be immediately destroyed.

This document is authorized for release once all signatures have been obtained.

Approved by: _____ DATE: _____
CRISANTO R. ALANES
ICTD OIC-Manager

Accepted by:

_____   _____
JOSELITO L. CABE   JAYSON C. YAP
Chief of Division, CMD   OIC VP Treasury Group

Date: ___7/20/2020___   Date: ___JUL 2 0 2020___

1. BUILD STATUS:

Version	Date	Reason	Document Section(s)
0.1	May 29, 2019	Cheque Module	

2. AMENDMENTS IN THIS RELEASE:

Section Reference	Amendment Summary
	This is the first release of cheque module documents

3. DISTRIBUTION:

Version 0.1 was distributed on May 29, 2019 to the following:

Copy No.	Issued To
1	Crisanto R. Alanes, Manager - Information Communication Technology Division (ICTD)
2	Joselito L. Cabe, Chief of Division– Cash Management Department (CMD)

Table of Contents

1 Overview

1.1 Purpose

The purposes of this Cheque Module are the following:

- Explain to all Social Housing Finance Corporation personnel that the test process to be undertaken will be appropriately managed and controlled by the Information Communication Technology Division (ICTD).
- By using the Cheque Module all SHFC personnel will be knowledgeable in using the system.

1.2 Scope

The User Acceptance Document (UAD) is exclusively for Cash Management Department (CMD) personnel.

1.3 Methodology

Outputs to be generated from the Acceptance Testing are as follows:

- The Agile Methodology will be used as a strategy method wherein all developments are monitored and all the testing are recorded;
- The team strategy is akin to the Agile Methodology used in the system development wherein the strategy includes: (a) monitoring the testing of development; and (b) coordination with the acceptance test manager every time there is a need to change: and
- Record testing.

2 Testing

2.1 General Approach

- The Information Communication Technology Division (ICTD) will conduct a set of meetings to gather all the information needed in the process flow of the program;
- The team will conduct periodical system test for the enhancement of the program using agile methodology; and
- The Information Communication Technology Division (ICTD) will be the resource person should a user encounter errors and bugs during the system/s test.

In addition, the Cheque Module will be tested many times upon implementation. This will also include re-testing for every change and problem corrected on the Cheque Module.

2.2 Responsibilities

The roles and responsibilities of Information Communication Technology Division (ICTD) Development Team and staff are detailed below.

- Maintain the system running and implement what is required;
- Develop and produce an accurate system;
- Assist the end-user in case of system error;
- Provide assistance on the use of the system; and
- Provide other technical assistance whenever deemed necessary.

The Cash Management Department's (CMD) responsibilities are:

- Verify fields to be included in the system;
- Review/check the system developed; and
- Encode and/or provide the needed data for the system.

2.2.1 Acceptance Testing

Nominee: Joselito L. Cabe, Chief of Division – Cash Management Department (CMD)

- Manage the data needed by the Development Team
- Test the development with the assistance of the developer

2.2.2 ICTD Development Team

Nominee: Crisanto R. Alanes, Manager - Information Communication Technology Division (ICTD)

- Supervise the development team as a Senior Analyst;
- Liaise with the Acceptance Test Manager;
- Assist in the development of Test Cases;
- Coordinate the testing activities with the Chief of Division – Cash Management Department (CMD);
- Verify the system;
- Design the development; and
- Conduct Quality Assurance (QA) of the developer; and

Nominee: Titus James G. Del Castillo, Technical Writer

- Test system functions;
- Test the developed system;
- Test system documentation;
- Undertake tests as requested;
- Administer and supervise the database;
- Undertake tests whenever requested;
- Record test cases and conditions;
- Record and report successful completion of tests and document or system problems encountered; and

Nominee: Raymund M. Barameda, Programmer

- Administer and initialize the system configuration data;
- Record test cases and conditions; and
- Report successful completion of tests and system problems encountered.
- Design and develop the Cheque Module.
- Test system functions;
- Test the developed system;

2.2.3 Test Responsibility Matrix

All testing, system, and management apart from Acceptance Testing will be the sole responsibility of ICTD Development Team.

Acceptance Testing will be the responsibility of the CMD Chief of Division.

2.3 Acceptance Testing

The planned schedule of activities for Acceptance Testing is detailed in Table 1.

Module/s	Quality Engineer	Date	Remarks
Login			
View List of Created Cheques			
Create New Cheque			
Update/Edit Cheque			
Cancel/Spoil Created Cheque			
View DV Pending Receipt			
Print RFP, BUR, LR and DV			
Print Created Cheque			
Print Cheque Disbursement Report			
Print CMP Projects			
Print Daily Disbursement Report			
Print Spoiled Cheque			
Print Transmital			
Print Cheque Disbursement Report			
Logout			

Table 1.   Department/System Testing Schedule

2.4 System Evaluation

Kindly provide honest answers to the questions to gather different views regarding the development and evaluation of the system. Put a check (✓) in the box opposite to each statement signifying your opinion using the scale and interpretation provided.

Scale	Verbal Interpretation
5	Very Satisfied
4	Satisfied
3	Neutral
2	Unsatisfied
1	Very Unsatisfied

	1	2	3	4	5
1. Provide error messages that clearly tells the user how to fix the problem					✓
2. Data or information is always available for use					✓
3. Prevent unauthorized access to programs or data by username and password					✓
4. Data or information will not be altered by unauthorized user					✓
5. Provide user level access					✓
6. System is easy to learn.					✓
7. The environment is user friendly					✓
8. Navigation on the system is easy					✓
9. Easy to understand texts and tabular presentations					✓
10. Easy to operate and control					✓
11. Consistent use of terms throughout the system					✓
12. Informs the users of mandatory data					✓
13. Informs the users of incomplete data					✓
14. Error-free system functions					✓
15. Overall Assessment					✓

Conforme: _____

7/30/2020

Acceptance
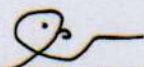
Property, Plant and Equipment System (PPES)

Information Communication Technology Division
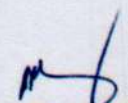
(ICTD)

DOCUMENT ACCEPTANCE and RELEASE NOTICE

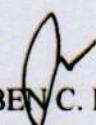This is releasing Version 0.1 of the ZEUS Property, Plant and Equipment System (PPES)

This is a managed document. For identification of amendments, each page contains a page number. Changes will only be issued when a new document version is executed and the superseded version shall be immediately destroyed.

This document is authorized for release once all signatures have been obtained.

Approved by: _____**CRISANTO R. ALANES**_____   DATE: _____

ICTD OIC-Manager

Accepted by:

_____**OFELIA R. MILLAREZ**_____

OIC Manager – FASD

Date: _____9/29/20_____

_____**RUBEN C. LASET**_____

Senior Vice-President

Date: _____9/29/20_____

1. BUILD STATUS:

Version	Date	Reason	Document Section(s)
0.1	February 28, 2020	Property, Plant and Equipment System (PPES)	

2. AMENDMENTS IN THIS RELEASE:

Section Reference	Amendment Summary
	This is the first release of PPES documents

3. DISTRIBUTION:

Version 0.1 was distributed on February 28, 2019 to the following:

Copy No.	Issued To
1	Crisanto R. Alanes, Manager - Information Communication Technology Division (ICTD)
2	Ofelia R. Millarez, OIC Manager – Facilities and Administrative Support Division (FASD)

Kaagapay ng Komunidad sa Maginhawang Pamumuhay

Table of Contents

1 Overview

1.1 Purpose

The purpose of this Property, Plant and Equipment System (PPES) Manual are the following:

- Explain to all Social Housing Finance Corporation personnel that the test process to be undertaken will be appropriately managed and controlled by the Information Communication Technology Division (ICTD).

- By using the Property, Plant and Equipment System (PPES), all SHFC personnel will be knowledgeable in using the system.

1.2 Scope

The User Acceptance Document (UAD) is exclusively for Facilities and Administrative Support Division (FASD) personnel.

1.3 Methodology

Outputs to be generated from the Acceptance Testing are as follows:

- The Agile Methodology will be used as a strategy method wherein all developments are monitored and all the testing are recorded;

- The team strategy is akin to the Agile Methodology used in the system development wherein the strategy includes: (a) monitoring the testing of development; and (b) coordination with the acceptance test manager every time there is a need to change; and

- Record testing.

2 Testing

2.1 General Approach

- The Information Communication Technology Division (ICTD) will conduct a set of meetings to gather all the information needed in the process flow of the program;

- The team will conduct periodical system test for the enhancement of the program using agile methodology; and

- The Information Communication Technology Division (ICTD) will be the resource person should a user encounter errors and bugs during the system/s test.

In addition, the Property, Plant and Equipment System (PPES) will be tested many times upon implementation. This will also include re-testing for every change and problem corrected on the Property, Plant and Equipment System (PPES).

2.2 Responsibilities

The roles and responsibilities of Information Communication Technology Division (ICTD) Development Team and staff are detailed below.

- Maintain the system running and implement what is required;
- Develop and produce an accurate system;
- Assist the end-user in case of system error;
- Provide assistance on the use of the system; and
- Provide other technical assistance whenever deemed necessary.

The Facilities and Administrative Support Division (FASD) responsibilities are:

- Verify fields to be included in the system;
- Review/check the system developed; and
- Encode and/or provide the needed data for the system.

2.2.1 Acceptance Testing

Nominee: Ofelia R. Millarez, OIC Manager - Facilities and Administrative Support Division (FASD)

- Manage the data needed by the Development Team
- Test the development with the assistance of the developer

2.2.2 ICTD Development Team

Nominee: Crisanto R. Alanes, Manager - Information Communication Technology Division (ICTD)

- Supervise the development team as a Senior Analyst;
- Liaise with the Acceptance Test Manager;
- Assist in the development of Test Cases;
- Coordinate the testing activities with the Manager - Facilities and Administrative Support Division (FASD);
- Verify the system;
- Design the development; and
- Conduct Quality Assurance (QA) of the developer; and

Nominee: Kharen Umacam, Junior Programmer

- Test system functions;
- Test the developed system;
- Test system documentation;
- Undertake tests as requested;
- Record test cases and conditions;
- Record and report successful completion of tests and document or system problems encountered; and
- Design and develop the PPES.

Nominee: Titus James G. Del Castillo, Technical Writer

- Test system functions;
- Test the developed system;
- Undertake tests as requested;
- Record test cases and conditions; and
- Record and report successful completion of tests and document or system problems encountered.

Nominee: Edcil M. Maravilla, Senior Programmer

- Administer and initialize the system configuration data;
- Administer and supervise the database;
- Undertake tests whenever requested;
- Record test cases and conditions; and
- Report successful completion of tests and system problems encountered.

2.2.3   Test Responsibility Matrix

All testing, system, and management apart from Acceptance Testing will be the sole responsibility of ICTD Development Team.

Acceptance Testing will be the responsibility of the ADM OIC-Manager.

2.3   Acceptance Testing

The planned schedule of activities for Acceptance Testing is detailed in Table 1.

Module/s	Quality Engineer	Date	Remarks
View List of Assets			
View List of Draft Assets			
Add Property Allocation			
Save New Property Allocation			
Save As Draft New Property Allocation			

Cancel create Property Allocation			
Print Inventory of Items List			
Print Inventory Custodian Slip			
Print PAR Form			
Print PAR Sticker			
Print Property Plant and Equipment			
Change Status by Serviceable and Unserviceable			
Refresh List			
Can Select All in the List			
Filter by Date			
Filter by Category			
View PAR Details			
View Previous Owner/s of PAR			
View Notes for PAR			
Transfer Item			
Logout			

Table 1.   Department/System Testing Schedule

2.4 System Evaluation

Kindly provide honest answers to the questions to gather different views regarding the development and evaluation of the system. Put a check (✓) in the box opposite to each statement signifying your opinion using the scale and interpretation provided.

Scale	Verbal Interpretation
5	Very Satisfied
4	Satisfied
3	Neutral
2	Unsatisfied
1	Very Unsatisfied

	1	2	3	4	5
1. Provide error messages that clearly tells the user how to fix the problem					
2. Data or information is always available for use				✓	
3. Prevent unauthorized access to programs or data by username and password					✓
4. Data or information will not be altered by unauthorized user					✓
5. Provide user level access					✓
6. System is easy to learn.				✓	
7. The environment is user friendly				✓	
8. Navigation on the system is easy				✓	
9. Easy to understand texts and tabular presentations				✓	
10. Easy to operate and control				✓	
11. Consistent use of terms throughout the system				✓	
12. Informs the users of mandatory data				✓	
13. Informs the users of incomplete data				✓	
14. Error-free system functions				✓	
15. Overall Assessment				✓	

Conforme: ___OFELIA R. MILLAREZ___

Acceptance

Remedial Accounts Module

Information Communication Technology Division

(ICTD)

DOCUMENT ACCEPTANCE and RELEASE NOTICE

This is releasing Version 0.1 of the ZEUS Remedial Accounts Module.

This is a managed document. For identification of amendments, each page contains a page number. Changes will only be issued when a new document version is executed and the superseded version shall be immediately destroyed.

This document is authorized for release once all signatures have been obtained.

Approved by: CRISANTO R. ALANES   DATE: _____

ICTD OIC-Manager

Accepted by:

JOEEN B. BUENSALIDO   ATTY. LEO DEOCAMPO
Manager – TFRMA   OIC-VP for Legal Partners and
                                       Enhancement

Subject to improvement of findings/recommendations below

Date: _September 28, 2020__   Date:

                                       _____

1. BUILD STATUS:

Version	Date	Reason	Document Section(s)
0.1	March 11, 2020	Remedial Accounts Module	

2. AMENDMENTS IN THIS RELEASE:

Section Reference	Amendment Summary
	This is the first release of Remedial Accounts Module documents

3. DISTRIBUTION:

Version 0.1 was distributed on March 11, 2020 to the following:

Copy No.	Issued To
1	Crisanto R. Alanes, Manager - Information Communication Technology Division (ICTD)
2	Joeen B. Buensalido, Manager – Task Force Remedial Management of Accounts (TFRMA)

Table of Contents

Kaagapay ng Komunidad sa Maginhawang Pamumuhay

1 Overview 1.1

Purpose

The purposes of this Remedial Accounts Module are the following:

- Explain to all Social Housing Finance Corporation personnel that the test process to be undertaken will be appropriately managed and controlled by the Information Communication Technology Division (ICTD).

- By using the Remedial Accounts Module all SHFC personnel will be knowledgeable in using the system.

1.2 Scope

The User Acceptance Document (UAD) is exclusively for Task Force Remedial Management of Accounts (TFRMA) personnel.

1.3 Methodology

Outputs to be generated from the Acceptance Testing are as follows:

- The Agile Methodology will be used as a strategy method wherein all developments are monitored and all the testing are recorded;

- The team strategy is akin to the Agile Methodology used in the system development wherein the strategy includes: (a) monitoring the testing of development; and (b) coordination with the acceptance test manager every time there is a need to change; and

- Record testing.

2 Testing

2.1 General Approach

- The Information Communication Technology Division (ICTD) will conduct a set of meetings to gather all the information needed in the process flow of the program;

- The team will conduct periodical system test for the enhancement of the program using agile methodology; and

- The Information Communication Technology Division (ICTD) will be the resource person should a user encounter errors and bugs during the system/s test.

In addition, the Remedial Accounts Module will be tested many times upon implementation. This will also include re-testing for every change and problem corrected on the Remedial Accounts Module.

2.2 Responsibilities

The roles and responsibilities of Information Communication Technology Division (ICTD) Development Team and staff are detailed below.

- Maintain the system running and implement what is required;
- Develop and produce an accurate system;
- Assist the end-user in case of system error;
- Provide assistance on the use of the system; and
- Provide other technical assistance whenever deemed necessary.

The Task Force Remedial Management of Accounts (TFRMA) responsibilities are:

- Verify fields to be included in the system;
- Review/check the system developed; and
- Encode and/or provide the needed data for the system.

2.2.1 Acceptance Testing

Nominee: Joeen B. Buensalido, Manager - Task Force Remedial Management of Accounts (TFRMA)

- Manage the data needed by the Development Team
- Test the development with the assistance of the developer

2.2.2 ICTD Development Team

Nominee: Crisanto R. Alanes, Manager - Information Communication Technology Division (ICTD)

- Supervise the development team as a Senior Analyst;
- Liaise with the Acceptance Test Manager;
- Assist in the development of Test Cases;
- **Coordinate the testing activities with the Manager - Task Force Remedial Management of Accounts (TFRMA);**
- Verify the system;
- Design the development; and
- Conduct Quality Assurance (QA) of the developer; and

Nominee: Titus James G. Del Castillo, Technical Writer

- Test system functions;
- Test the developed system;
- Test system documentation;
- Undertake tests as requested;
- Record test cases and conditions;
- Record and report successful completion of tests and document or system problems encountered; and
- Design and develop the Remedial Accounts Module.

Nominee: Sharmaine Sarah J. Guiang, Junior Programmer

- Administer and initialize the system configuration data;
- Administer and supervise the database;
- Undertake tests whenever requested;
- Record test cases and conditions; and
- Report successful completion of tests and system problems encountered.

2.2.3 Test Responsibility Matrix

All testing, system, and management apart from Acceptance Testing will be the sole responsibility of ICTD Development Team.

Acceptance Testing will be the responsibility of the TFRMA Manager.

2.3 Acceptance Testing

The planned schedule of activities for Acceptance Testing is detailed in Table 1.

Module/s	Quality Engineer	Date	Remarks
Remedial Accounts			
View List of Created Application (1 Year Updating/Restructuring)			
Search by Application Loan Type			
Filter the List by Date From and To			
Create New Application (1 Year Updating/Restructuring)			
Filter by CA No.			
View List of MB 60 mos. Payment delayed			
Save As Draft Application			
Submit Application			
Print Application			
Update/Edit Application			
Cancel Application			
Request for Reversal Application (1 Year Updating/Restructuring)			
Request for Updating for			

1 Year Updating Application			
Remove/Delete Application			
Monitoring of Request			
View List of Application Request for Reversal / Updating of (1 Year Updating/Restructuring)			
Filter the List by Date From and To			
Cancel Request			
View the Information of Request			
Logout			

Table 1.   **Department/System Testing Schedule**

2.4 System Evaluation

Kindly provide honest answers to the questions to gather different views regarding the development and evaluation of the system. Put a check (✓) in the box opposite to each statement signifying your opinion using the scale and interpretation provided.

Scale	Verbal Interpretation
5	Very Satisfied
4	Satisfied
3	Neutral
2	Unsatisfied
1	Very Unsatisfied

	1	2	3	4	5
1. Provide error messages that clearly tells the user how to fix the problem (Remedial findings: Nothing in Zeus, ASAP to provide, prompt should be incorporated such as MBs who availed restructuring and condonation and the like)	√				
2. Data or information is always available for use (Remedial findings: Maintenance should be done at night or week end or holiday similar to banks)			√		
3. Prevent unauthorized access to programs or data by username and Password (Remedial findings: should have OTP particularly for the MBs)				√	
4. Data or information will not be altered by unauthorized user (Remedial findings: Sec 124, PD 1445, Alteration of substituted MBs should to be lodge in the operations for check and balance or internal control purposes)		√			
5. Provide user level access (Remedial findings: create training account jncorporated as live)			√		
6. System is easy to learn. (Remedial findings: create training account jncorporated as live)			√		
7. The environment is user friendly (Remedial findings: create training account jncorporated as live, incorporate Mobile apps for Abstract of Collection and Remittance List and Mobile phone text blast to MBs for due dates and other announcements)			√		
8. Navigation on the system is easy (Remedial findings: create training account jncorporated as live)			√		
9. Easy to understand texts and tabular presentations (Remedial findings: see comments below)			√		
10. Easy to operate and control (Remedial findings: see comments below)			√		
11. Consistent use of terms throughout the system (Remedial findings: should be gender sensitive such as the word "sex")			√		
12. Informs the users of mandatory data (Remedial findings: see comments below)			√		
13. Informs the users of incomplete data (Remedial findings: payments such MRI, Documentary stamps, MBs enrolled for MRI, MBs for MRI enrollment should be present and see comments below)			√		
14. Error-free system functions (Remedial findings: various errors in the statement of accounts as well as computation and see also comments below)			√		
15. Overall Assessment (Remedial findings: continuous improvement)			√		

REMEDIAL: COMMENTS & SUGGESTIONS from Manolo on ICTD presentation

A.   PREPARATION ON PAYMENT
a.   Temporary posting due to
i.   Error-misrepresentation of payment
ii.   Un-posted payment-delayed or not yet posted from Land Bank.
iii.   Forms- Restructuring & 1 yr updating.
iv.   Request document- TCT, LPA, MASTERLIST

TO CREATE/ CORRECT SOA base on temporary data.

B.   Reports with excel format
i.   Statement of Account per MBs & CAs (CONSOLIDATED)
ii.   Total Restructured amount & Status per MBs (w/ indicators)
        (CONSOLIDATED)
iii.   Total Updating amount/ Status per MBs & CAs (w/ indicators)
        (CONSOLIDATED)
iv.   CER per MBs and CAs
v.   Payment per MB (collection report)
vi.   Ageing
vii.   Ledger
viii.   MWRF- Status
ix.   Substitution-Status

Conforme: _____
Subject to improvement of findings/recommendations

Strategic Measure 9: Improvement of the Competency Base of the Organization

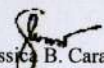| GROUP/DEPARTMENTAL COMMITTED KPIs	ACTUAL ACCOMPLISHMENT
Improvement in the Competency Baseline of the Organization	For the 3rd Quarter, HRDD has facilitated 81 external webinars and assisted 4 internal webinars *(attached is the list with the number of participants for each program)* most of which were free, and intended to address and help cope with the "New Normal" both in corporate and work-from-home settings. Underscored also were topics intended for mental and physical health awareness, stress and anxiety management, and even webinars that tackled parenting which are particularly beneficial during these times. Out of the 75 webinars, 45 topics were meant to address and/or elevate the skills/knowledge of our employees; 4 mandatory webinars were facilitated to update employees' competencies in Occupational Health and Safety, Continuing Professional Development for Licensed Appraisers, Data Privacy Act, Procurement Law; 3 GAD related webinar – *Making Data Work For You; Introduction to Gender Analysis and Disaggregation of Data, Gender-Responsive COVID-19 Recovery Plans for Businesses in Luzon, PCW GAD Webinar Series*; and the remaining webinars were aimed to help participants develop, improve, and cope with the "new normal" ways of doing things, both personally and professionally. HRDD also partnered and assisted various Departments in the conduct of internal webinars i.e *SHFC Branding Webinars* by Strategic Communications Division; *Title Unitization using the New LRA's System: Philaris-eTD* by Title Unitization and Assets Management Department; *Staying Young and Looking Young in the Government* by Systems Control and External Affairs Group; and *Loan Documents Writeshop* by Legal Affairs Group. These webinars targeted the technical competency gaps on Corporate Communications Management, Technology Literacy, Processing of Individualization of Title; Commitment to Credible Public Service, and Loan and Mortgage Review.

Prepared by:

Rhom Aniceto
Maan Palattao
Paul Quizon
HRDD

Reviewed by:

Marla A. Vargas
OIC-Manager

Noted by:

Jessica B. Caraso
OIC-Vice President

Human Resource Development Department
Training & Development Accomplishment Report for the 3rd Quarter of 2020

I.   FREE WEBINARS

The following is a summary of the free live webinar programs sourced and shared by HRDD for the 3rd quarter of 2020.

No.	Webinar Title	Provider	Date	Duration	Competency	Number of Participants
1.	COVID-19 and CUSTOMERS: Identifying your Gameplan for Retention	Direct Business Technologies, Inc.	July 1, 2020	1 hour	OC 4. Problem-solving and Decision Making	3
2.	Experiential Learning in Digital Space	Philippine Society of Talent and Development	July 2, 2020	1 hour	LC 3. Leading Change	25
3.	Si Lolo at Lola Ilayo sa Corona	Galing Ng Every Juan	July 3, 2020	1 hour	N/A	12
4.	COVID COVID Masdan ang ginawa mo: A Closer look at our Mental Health	UE College of education Student Council	July 6, 2020	1 hour	N/A	13
5.	Contracts, Force Majeure and the COVID-19 Virus"	Ariva Academy	July 6, 2020	1.5 hours	N/A	18
6.	Gender-Responsive COVID-19 Recovery Plans for Businesses in Luzon	Makati Business Club Inc.	July 7. 2020	2 hours	N/A	2
7.	Will the Agile Leaders Thrive in the New Normal? (1st Session)	RBT Consulting Corporation	July 7, 2020	1 hour	LC 3. Leading Change	4
8.	What Most Leaders Are Getting Wrong About Empathy	Coaching Leaders	July 7, 2020	1.5 hours	LC 3. Leading Change	4

9.	Exercise and Diet for Optimal Immunity	Surge Fitness	July 7, 2020	1 hour	N/A	3
10.	Protecting your Family's Privacy on Video Chat Apps	Click Right!	July 9, 2020	1 hour	Mandatory (Data Privacy Act)	8
11.	"Will the Agile Leaders Thrive in the New Normal? (2nd session)	RBT Consulting Corporation	July 9, 2020	1 hour	LC 3. Leading Change	8
12.	Conquering Challenges in the New Normal	Wesleyan University Philippines Guidance and Placement Center	July 13, 2020	2 hours	N/A	13
13.	Human Dignity and the Environment	Ecology Ministry of RCAM	July 13, 2020	2 hours	N/A	2
14.	Mental Health Awareness	Come Nautilus	July 13, 2020	1.5 hours	N/A	15
15.	Building Resilient MSMEs through Data and communication	Philippine Disaster Resilience Foundation	July 14, 2020	1 hour	LC 3. Leading Change	4
15.	Living a Purpose Driven Life	Come Nautilus	July 14, 2020	1.5 hours	N/A	22
16.	Maintaining Positivity Amidst COVID-19	PGCA	July 15, 2020	2 hours	N/A	7
17.	Nutrition Guide: How Food can Heal and Harm us	FAME Leader's Academy	July 15, 2020	2 hours	N/A	10
18.	Answering the Big Question: What's Next? by Come Nautilus	Come Nautilus	July 15, 2020	1.5 hours	N/A	5
19.	Capacity Building as Key to ensuring Pandemic Productivity	Philippine Disaster Resilience Foundation	July 15, 2020	1.5 hours	TC 15. Capacity Building	3
20.	Grisiliency: Thriving in Adverse Conditions (Learning key concepts of Adversity Quotient)	PSTD	July 16, 2020	1 hour	LC 3. Leading Change	8

21.	Keeping in Shape	Come Nautilus	July 16, 2020	1.5 hours	N/A	6
22.	Supporting Resilience Initiatives through Policy and Finance	Philippine Disaster Resilience Foundation	July 16, 2020	1 hour	LC 3. Leading Change	6
23.	End Physical Inactivity at Home	University of the East College of Education	July 17, 2020	1 hour	N/A	1
24.	Managing your Finances in Times of Crisis	Come Nautilus	July 17, 2020	1.5 hours	TC 15. Capacity Building	11
25.	Filipino Breakthrough Selling 2020: Your Fastart to Recovery	Ariva Academy	July 20, 2020	1.5 hours	N/A	14
26.	Government Procurement Under the New Normal for LUZON	GPPB-TSO	July 22, 2020	1 hour	TC 26. Procurement Management	6
27.	Strengthening Mental Health in the Workplace Programs	DOLE	July 22, 2020	1 hour	N/A	4
28.	Bringing out the Best in Others through Appreciative Inquiry	PSTD	July 22, 2020	1 hour	LC 1. Building Collaborative, Inclusive Working Relationship	7
29.	Government Procurement Under the New Normal for MINDANAO	GPPB-TSO	July 23, 2020	1 hour	TC 26. Procurement Management	1
30.	Government Procurement Under the New Normal for VISAYAS	GPPB-TSO	July 24, 2020	1 hour	TC 26. Procurement Management	4
31.	Advocacy Session on Child Protection during COVID-19 Pandemic	Regional Inter-agency Committee on Anti-Trafficking and VAWC Caraga	July 27, 2020	1 hour	N/A	8
32.	Mindfulness 101 Making each Moment Matter	PSTD	July 28, 2020	1 hour	N/A	18
33.	Managing Stress and Anxiety in a Changing World	Fame Leader's Academy	July 29, 2020	2 hours	N/A	14

34.	The Music In Me	PSTD	July 30, 2020	1 hour	NA	11
35.	Virtual Business Mentoring: 90 minute Online Business Mentoring Session PART 1	Ariva Academy	August 4, 2020	1 hour	LC 2. Managing Performance and Coaching Results	12
36.	Health and Wellness Talk	Asia Premier One Source Inc	August 5, 2020	1 hour	N/A	12
37.	Managing Stress and Anxiety in a Changing World	Fame Leader's Academy	August 5, 2020	1 hour	N/A	14
38.	From Roots to Fruits: Leading with Spirit and Values by PMAP	PMAP	August 6, 2020	1 hour	LC 5. Creating and Nurturing a High-Performing Organization	9
39.	Electronic Evidence and the New Rules on Evidence	Disini Law	August 6, 2020	1 hour	TC 7.1 Legal Research Proficiency	4
40.	Futures Thinking and the Jobs of Tomorrow: Building a Stronger and Smarter Philippines	Development Academy of the Philippines	August 7, 2020	1 hour	TC 28. Organizational Development	11
41.	Women on Grass: In Fitness and In Sports	Sante Fitness Lab	August 7, 2020	1 hour	N/A	4
42.	Virtual Business Mentoring: 90 minute Online Business Mentoring Session PART 1	ARIVA Academy	August 4, 2020	1 hour	LC 2. Managing Performance and Coaching Results	16
43.	Procurement Innovations Under New Normal	GPPB-TSO	August 12, 2020	2 hours	Mandatory (RA 9184)	6
44.	Organizing a Blended Learning Event	PSTD	August 13, 2020	1 hour	TC 30.2 L &D Intervention Delivery	19
45.	Data Governance: Privacy and Security	Disini Law	August 13, 2020	1 hour	Mandatory (Data Privacy Act)	8
46.	adHIKAin for every Juan	Galing Ng Every Juan	August 13, 2020	1 hour	N/A	11
47.	Appreciating Risk Management Concepts in the time of the Pandemic	Development Academy of the Philippines	August 14, 2020	1 hour	TC 9. Risk and Compliance Management	9

49.	Rising beyond Pandemic	CJC-Guidance & Counseling Center	August 17, 2020	2 hours	N/A	14
50.	Virtual Business Mentoring: 90 minute Online Business Mentoring Session PART 3	ARIVA Academy	August 18, 2020	1.5 hours	LC 2. Managing Performance and Coaching Results	9
51.	5 Tips to Overcome your Shyness PART 2	Jonathan Yabut	August 18, 2020	1 hour	OC 1.2 Oral	8
52.	When and How to pay Quarantined Employees by PMAP and ADP	PMAP	August 19, 2020	2 hours	N/A	14
53.	How do HR Leaders manage Change after COVID-19 by Ariva Academy	ARIVA	August 20, 2020	1.5 hours	TC 28. Organizational Development	5
54.	Getting the Tech Mindset by Workbank Think Tank	PSTD	August 25, 2020	1 hour	OC 6. Technology Literacy LC 3. Leading Change	14
55.	Food Augmentation and Community Kitchens: Mga tugon sa Gutom sa Panahon ng Pandemya	Ateneo de Manila University, The Institute of Philippine Culture (IPC) and Department of Science and Technology	August 26, 2020	1 hour	TC 15. Capacity Building	13
56.	The Concept of True Cost Accounting for Sustainability	Philippine Institute of Certified Accountants (PICPA)	August 26, 2020	1.5 hours	TC 32.1 General Accounting and Reporting	2
57.	Digital Parenting Advocacy	Provincial Government of Cavite	August 26, 2020	1 hour	N/A	8
58.	Women Leaders in the Midst of Crisis	UPLB Gender Center	August 27, 2020	1.5 hours	LC 3. Leading Change	11

59.	Citizen-centered Frontline Public Service Delivery During and Post CoViD-19 Pandemic	DAP and APO's Service	September 3, 2020	1 hour	CC 2.1 Delivering Service Excellence	8
60.	Philippine Program for Recovery with Equity and Solidarity	National Wages and Productivity Commission	September 3, 2020	1 hour	LC 3. Leading Change	6
61.	Kwentong Lingkod Bayani - Cultivating Self-Awareness on the Public Service Values: Patriotism, Integrity, Excellence and Spirituality (PIES)	DAP and APO's Service	September 4, 2020	1 hour	CC 1. Commitment to Credible Public Service	14
62.	Building Resiliency: A Primer on Emotional Intelligence	Workbank	September 4, 2020	1 hour	LC 5. Creating and Nurturing a High-Performing Organization	7
63.	Managing Stress and Anxiety in a Changing World	FAME Leaders Academy	September 7, 2020	1 hour	N/A	14
64.	Mindful Meditation	Asia Premier One Source	September 9, 2020	1 hour	N/A	17
65.	Economic Impact of COVID-19 & Revival Measures Taken World Over	Getz Pharma	September 10, 2020	1 hour	OC 3. Planning and Organizing	7
66.	PCW GAD Webinar Series	Philippine Commission on Women	September 10, 2020	2 hours	N/A	5
67.	Gender Equality in the Time of Pandemic	Institute for Data and Statistical Analysis-IDSA PUP	September 11, 2020	1 hour	LC 3. Leading Change	9
67.	Performance Evaluation in a Virtual World	HR Masterclass	September 15, 2020	1 hour	TC 29. Personnel Administration	8
68.	Building and Maintaining Resilience in a Pandemic	Trend Micro Philippines	September 17, 2020	1 hour	LC 5. Creating and Nurturing a High-Performing Organization	14
69.	ISO Quality Management System for Government Agencies: An Introduction	DAP and APO's	September 17, 2020	2 hours	TC 9. Risk and Compliance	13

		Service			Management	
70.	A Crash Course on Personality Development: Building Your Dreams while Making an Impact	The Millennial Mindset	September 18, 2020	1 hour	OC 1.2 Oral	7
71.	How to Prepare Financially for Uncertain Times	Workbank	September 18, 2020	1.5 hours	TC 15. Capacity Building	7
72.	Unboxing of Simplified 6th Edition of the Philippine Bidding Documents for Goods and Infrastructure Projects	GPPB-TSO	September 21, 2020	1 hour	TC 26. Procurement Management	3
73.	Wellness from Home: Nurturing Well-Being while Working Remotely	Ateneo CORD	September 22, 2020	2 hours	N/A	14
74.	From Trainer Tito to Plantito: Discovering your other Talents during the Pandemic	PSTD	September 23, 2020	1.5 hours	N/A	15
75.	KwentuJuan- Stress Eating:Paano Maiiwasan sa Panahon ng Pandemya? b	Galing Ng Every Juan	September 25, 2020	1 hour	N/A	7
76.	Building Better Mental Healthcare during pandemic: An Online Lecture	Mandaluyong High School SSG 2020-2021	September 30, 2020	1 hour	N/A	15
77.	Understanding Sexual Orientation, Gender Identity and Expression	POPCOM Bicol	September 30, 2020	1.5 hours	N/A	13
78.	Government Procurement under Bayanihan to Recover as One Act Online Webinar Series by	GPPB-TSO	September 30, 2020	1 hour	TC 26. Procurement Management	5

II.   Technical Online Trainings

The following are the internal online trainings and webinars hosted by Strategic Communications Division, Legal Department and TUAAMD, and assisted by HRDD:

No.	Webinar Title	Date	Duration	Participant/s (Plantilla/ Agency-hired)	Competency
1	SHFC Branding Discovery Session	July 1,3,6 and	1.5 hours/batch	Total of **80**	TC 2.1 Corporate Communications

No.			7, 2020		participants	Management
2	Loan Documents Writeshop Webinar Part 2	July20-21, 2020	6 hours/day	Total of **62** participants	TC 12 Loan and Mortgage Review
3	Title Utilization using the new LRA's system: Philaris-eTD	August 18, 20, 25 and 27, 2020	2 hours/batch	Total of **157** participants	TC 10.2 Processing of Individualization of title OC 6. Technology Literacy

III. Core Competency Webinar

This webinar was hosted by SCEXD and assisted by HRDD.

No.	Webinar Title	Date	Duration	Participant/s (Plantilla/ Agency-hired)	Competency
1	Staying Young and Looking Young in the Government"	July 13,15 and 17, 2020	2 hours/batch	Total of **67** participants	CC1. Commitment to Credible Public Service

IV. Mandatory Online Trainings

The following mandatory online trainings were facilitated by HRDD:

No.	Webinar Title	Date	Duration	Participant/s (Plantilla/ Agency-hired)	Competency
1	Health and Safety Works Virtual Forum by Ariva Academy	July 27-28, 2020	6 hours/day	Total of **18** participants	Mandatory (Occupational Health and Safety)
2	Online CPD for Licensed Appraisers by Philippine Association of Realty Appraisers (PARA)	August 8, 15, 22 and 29, 2020	4 hours/day	Total of **9** participants	TC 14. Technical Services Mandatory (Continuing Professional Development)

V.   External Trainings

HRDD has facilitated this publicly offered online training.

No.	Webinar Title	Date	Duration	Participant/s (Plantilla/ Agency-hired)	Competency
1	Making Data Work For You; Introduction to Gender Analysis and Disaggregation of Data	September 21-22, 2020	4 hours/day	Total of **44** participants	TC 35.1 Analysis and Study TC 35. 2 Implementation and evaluation

VI.   Other Webinar:

- Orientation on Short Term Loan Program and Loyalty Card Plus Program by PAGIBIG Fund
  - This was an initiative of HRD held last July 9, 2020 (2 hours) which was open to all interested employees. The Training Team assisted in the facilitation of this program.

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