

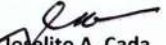
SOCIAL HOUSING FINANCE CORPORATION  
ANNUAL PROCUREMENT PLAN Y 2016

CORPORATE MAIN OFFICE/REGIONAL OFFICE  
REPAIRS AND MAINTENANCE

Code (PAP)	Item & Specifications	PMO/ End- User	Mode of Procurement	Schedule for Each Procurement Activity												Source of Funds	Estimated Budget (Php)			Remarks (brief description of Program/ Project)
				Pre-Proc Conference	Ads/Post of IAEB	Pre-bid Conf	Eligibility Check	Sub/Open of Bids	Bid Evaluation	Post Qual	Notice of Award	Contract Signing	Notice to Proceed	Delivery/ Completion	Acceptance/ Turnover		Total	M O O E	CO	
2016	1		Nego Proc: SVP (Sec 53.9)	n/a	As needed	n/a	As needed	As needed	As needed	n/a	As needed	As needed	n/a	As needed	As needed	GoP		550,000.00		
	2		Nego Proc: SVP (Sec 53.9)	n/a	As needed	n/a	As needed	As needed	As needed	n/a	As needed	As needed	n/a	As needed	As needed	GoP		50,000.00		
	3		Nego Proc: SVP (Sec 53.9)	n/a	As needed	n/a	As needed	As needed	As needed	n/a	As needed	As needed	n/a	As needed	As needed	GoP		50,000.00		
	4		Nego Proc: SVP (Sec 53.9)	n/a	As needed	n/a	As needed	As needed	As needed	n/a	As needed	As needed	n/a	As needed	As needed	GoP		100,000.00		
	5		Nego Proc: SVP (Sec 53.9)	n/a	As needed	n/a	As needed	As needed	As needed	n/a	As needed	As needed	n/a	As needed	As needed	GoP		300,000.00		

Code (PAP)	Item & Specifications	PMO/ End- User	Mode of Procurement	Schedule for Each Procurement Activity												Source of Funds	Estimated Budget (PhP)			Remarks (brief description of Program/ Project)
				Pre-Proc Conference	Ads/Post of IAEB	Pre-bid Conf	Eligibility Check	Sub/Open of Bids	Bid Evaluation	Post Qual	Notice of Award	Contract Signing	Notice to Proceed	Delivery/ Completion	Acceptance/ Turnover		Total	M O O E	CO	
6	R&M - Motor Vehicles		Nego Proc: SVP (Sec 53.9)	n/a	As needed	n/a	As needed	As needed	As needed	n/a	As needed	As needed	n/a	As needed	As needed	GoP		1,500,000.00		
7	R&M - Other Equipment (inclusive of biometric, aircon, TV Cable and the like)		Nego Proc: SVP (Sec 53.9)	n/a	As needed	n/a	As needed	As needed	As needed	n/a	As needed	As needed	n/a	As needed	As needed	GoP		150,000.00		
8	Various R&M (HDH)		Nego Proc: SVP (Sec 53.9)													GoP		50,000.00		
Grand Total																		2,750,000.00		

Prepared by:

  
 Joselito A. Cada  
 OIC, Procurement Division

  
 Ether S. Bugho  
 BAC Sec. for Goods and Services


Recommending Approval by:

  
 Atty. Jose D. Melgarejo  
 BAC Chairman for Goods and Services

Certified Funds Available:

  
 Dante M. Anabe  
 Manager, Finance and Controllership Dept.

Approved by:

  
 Maria Ana R. Oliveros  
 Head of Procuring Entity 1/11/16

SOCIAL HOUSING FINANCE CORPORATION  
ANNUAL PROCUREMENT PLAN Y 2016

CORPORATE MAIN OFFICE  
OTHERS SUPPLIES

			Procurement Program/Project	PMO/ End-User	Mode of Procurement	Schedule for Each Procurement Activity											Source of Funds	Estimated Budget (PhP)			Remarks (brief description of Program/Project)
						Pre-Proc Conference	Ads/Post of IAEB	Pre-bid Conf	Eligibility Check	Sub/Open of Bids	Bid Evaluation	Post Qual	Notice of Award	Contract Signing	Notice to Proceed	Delivery/ Completion		Acceptance/ Turnover	Total	M O O E	
2016	1	Drinking Water with Dispenser	HO	Nego Proc: SVP (Sec 53.9)	n/a	Annual	n/a	Annual	Annual	Annual	n/a	Annual	Annual	n/a	Annual	Annual	GoP		304,920.00		
	2	Drugs and Medicines																			
		Medicine (HO)	HO	Nego Proc: SVP (Sec 53.9)	n/a	As needed	n/a	As needed	As needed	As needed	n/a	As needed	As needed	n/a	As needed	As needed	GoP		107,368.00		
Subtotal 1																		412,288.00			

REGIONAL OFFICE  
OTHERS SUPPLIES

Code (PAP)		Procurement Program/Project	PMO/ End-User	Mode of Procurement	Schedule for Each Procurement Activity												Source of Funds	Estimated Budget (PhP)			Remarks (brief description of Program/Project)
					Pre-Proc Conference	Ads/Post of IAEB	Pre-bid Conf	Eligibility Check	Sub/Open of Bids	Bid Evaluation	Post Qual	Notice of Award	Contract Signing	Notice to Proceed	Delivery/ Completion	Acceptance/ Turnover		Total	M O O E	CO	
2016	1	Drinking Water	RO	Nego Proc: SVP (Sec 53.9)	n/a	Monthly	n/a	Monthly	Monthly	Monthly	n/a	Monthly	Monthly	n/a	Monthly	Monthly	GoP		26,796.00		
	2	Drugs and Medicines																			
		Cauayan and Palawan		Nego Proc: SVP (Sec 53.9)	n/a	As needed	n/a	As needed	As needed	As needed	n/a	As needed	As needed	n/a	As needed	As needed	GoP		3,600.00		
		Bicol		Nego Proc: SVP (Sec 53.9)	n/a	As needed	n/a	As needed	As needed	As needed	n/a	As needed	As needed	n/a	As needed	As needed	GoP		2,800.00		
Subtotal 2																			33,196.00		
Subtotal 1																			412,288.00		
Subtotal 2																			33,196.00		
Grand Total																			445,484.00		

Prepared by:  
Josefina A. Cada  
OIC, Procurement Division

Ethel S. Bugho  
BAC Sec. for Goods and Services

Recommending Approval by:  
Atty. Jose D. Melgarejo  
BAC Chairman for Goods and Services

Certified Funds Available:  
Dante M. Anabe  
Manager, Finance and Controllorship Dept.

Approved by:  
Maria Ana R. Oliveros  
Head of Procuring Entity



**SOCIAL HOUSING FINANCE CORPORATION**  
**ANNUAL PROCUREMENT PLAN Y 2016**

**CORPORATE MAIN OFFICE**  
**ACCOUNTABLE FORMS**

Code (PAP)	Item & Specifications	PMO/End-User	Mode of Procurement	Schedule for Each Procurement Activity												Source of Funds	Estimated Budget (Php)			Remarks (brief description of Program/Project)
				Pre-Proc Conference	Ads/Post of IAEB	Pre-bid Conf	Eligibility Check	Sub/Open of Bids	Bid Evaluation	Post Qual	Notice of Award	Contract Signing	Notice to Proceed	Delivery/ Completion	Acceptance/ Turnover		Total	M O O E	CO	
2016	1	Community Mortgage Receipt	CMD	Nego Proc: A-to-A (Sec 53.5)	n/a	As needed	n/a	As needed	As needed	As needed	n/a	As needed	As needed	n/a	As needed	As needed	GoP		340,000.00	
	2	Official Receipt	CMD	Nego Proc: A-to-A (Sec 53.5)	n/a	As needed	n/a	As needed	As needed	As needed	n/a	As needed	As needed	n/a	As needed	As needed	GoP		125,000.00	
Grand Total																		465,000.00		

Prepared by:  
*[Signature]*  
 Josecito A. Cada  
 OIC, Procurement Division

*[Signature]*  
 Ethel S. Bugho  
 BAC Sec. for Goods and Services

Recommending Approval by:  
*[Signature]*  
 Atty. Jose D. Melgarejo  
 BAC Chairman for Goods and Services

Certified Funds Available:  
*[Signature]*  
 Dante M. Anabe  
 Manager, Finance and Controllershship Dept.

Approved by:  
*[Signature]*  
 Maria Ana R. Oliveros  
 Head of Procuring Entity

## ANNUAL PROCUREMENT PLAN Y 2016


## ADVERTISING EXPENSES

Grand Total	8,045,150.00
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Ethel S. Bugho  
BAC Sec. for Goods and Services

Certified Funds Available:

**Dante M. Anabe**  
Manager, Finance and Controllorship Dept.

Approved by:  
  
 Maria Ana R. Oliveros  
 Head of Procuring Entity 11/19/16



# SOCIAL HOUSING FINANCE CORPORATION

ANNUAL PROCUREMENT PLAN Y 2016

## CORPORATE MAIN OFFICE

OTHER MOOE

Code (PAP)		Item & Specifications	PMO/ End-User	Mode of Procurement	Schedule for Each Procurement Activity												Source of Funds	Estimated Budget (Php)			Remarks (brief description of Program/ Project)
					Pre-Proc Conference	Ads/Post of IAEB	Pre-bid Conf	Eligibility Check	Sub/Open of Bids	Bid Evaluation	Post Qual	Notice of Award	Contract Signing	Notice to Proceed	Delivery/ Completion	Acceptance/ Turnover		Total	M O O E	CO	
2016	1	Other Corporate Activities																			
		Annual Corporate Planning Session (attended by SHFC Officers) (includes pre-planning activities)	PLANNING	Nego Proc: SVP (Sec 53.9)	n/a	As needed	n/a	As needed	As needed	As needed	n/a	As needed	As needed	n/a	As needed	As needed	GoP	750,000.00			
		SHFC Mid-year Assessment Meeting for Operation and Support Groups (include pre-planning activities)	PLANNING	Nego Proc: SVP (Sec 53.9)	n/a	As needed	n/a	As needed	As needed	As needed	n/a	As needed	As needed	n/a	As needed	As needed	GoP	500,000.00			
		Seminar, Strategic Planning activity for the Board of Directors & Officers	OBS	Nego Proc: SVP (Sec 53.9)	n/a	As needed	n/a	As needed	As needed	As needed	n/a	As needed	As needed	n/a	As needed	As needed	GoP	500,000.00			
		SHFC Anniversary	PAD	Nego Proc: SVP (Sec 53.9)	n/a	As needed	n/a	As needed	As needed	As needed	n/a	As needed	As needed	n/a	As needed	As needed	GoP	200,000.00			
		Quarterly COD Meeting of Visayas and Mindanao, mid-year assessment	LLPGVM	Nego Proc: SVP (Sec 53.9)	n/a	As needed	n/a	As needed	As needed	As needed	n/a	As needed	As needed	n/a	As needed	As needed	GoP	600,000.00			
		SHFC Chorale Group	HR	Nego Proc: SVP (Sec 53.9)	n/a	As needed	n/a	As needed	As needed	As needed	n/a	As needed	As needed	n/a	As needed	As needed	GoP	200,000.00			
		ROD Planning	Luzon	Nego Proc: SVP (Sec 53.9)	n/a	As needed	n/a	As needed	As needed	As needed	n/a	As needed	As needed	n/a	As needed	As needed	GoP	150,000.00			
		Planning activities	OP	Nego Proc: SVP (Sec 53.9)	n/a	As needed	n/a	As needed	As needed	As needed	n/a	As needed	As needed	n/a	As needed	As needed	GoP	140,000.00			
		On-site awarding of titles	AMD	Nego Proc: SVP (Sec 53.9)	n/a	As needed	n/a	As needed	As needed	As needed	n/a	As needed	As needed	n/a	As needed	As needed	GoP	136,000.00			
		Awarding of Titles	ROD	Nego Proc: SVP (Sec 53.9)	n/a	As needed	n/a	As needed	As needed	As needed	n/a	As needed	As needed	n/a	As needed	As needed	GoP	100,000.00			
		MSG Group Planning Workshop	MSG	Nego Proc: SVP (Sec 53.9)	n/a	As needed	n/a	As needed	As needed	As needed	n/a	As needed	As needed	n/a	As needed	As needed	GoP	100,000.00			
		In-house Assessment Meetings (attended by SHFC Officers and SOHEAI Representatives)	PLANNING	Nego Proc: SVP (Sec 53.9)	n/a	As needed	n/a	As needed	As needed	As needed	n/a	As needed	As needed	n/a	As needed	As needed	GoP	90,000.00			
		**Execution/Implementation of big ticket items for Consultancy engagements	CorpWide	Nego Proc: SVP (Sec 53.9)	n/a	As needed	n/a	As needed	As needed	As needed	n/a	As needed	As needed	n/a	As needed	As needed	GoP	1,500,000.00			
		Sub-total																4,966,000.00			

Code (PAP)	Item & Specifications	PMO/ End-User	Mode of Procurement	Schedule for Each Procurement Activity												Source of Funds	Estimated Budget (Php)			Remarks (brief description of Program/ Project)
				Pre-Proc Conference	Ads/Post of IAEB	Pre-bid Conf	Eligibility Check	Sub/Open of Bids	Bid Evaluation	Post Qual	Notice of Award	Contract Signing	Notice to Proceed	Delivery/ Completion	Acceptance/ Turnover		Total	M O O E	CO	
	Children's Christmas Party	HR	Nego Proc: SVP (Sec 53.9)	n/a	As needed	n/a	As needed	As needed	As needed	n/a	As needed	As needed	n/a	As needed	As needed	GoP		70,000.00		
	TSD Department Planning	TSD	Nego Proc: SVP (Sec 53.9)	n/a	As needed	n/a	As needed	As needed	As needed	n/a	As needed	As needed	n/a	As needed	As needed	GoP		70,000.00		
	Department Planning Session	LED	Nego Proc: SVP (Sec 53.9)	n/a	As needed	n/a	As needed	As needed	As needed	n/a	As needed	As needed	n/a	As needed	As needed	GoP		50,000.00		
	Department Planning Session	PAEMD	Nego Proc: SVP (Sec 53.9)	n/a	As needed	n/a	As needed	As needed	As needed	n/a	As needed	As needed	n/a	As needed	As needed	GoP		50,000.00		
	MED's Planning	MED	Nego Proc: SVP (Sec 53.9)	n/a	As needed	n/a	As needed	As needed	As needed	n/a	As needed	As needed	n/a	As needed	As needed	GoP		30,000.00		
	OP meeting	OP	Nego Proc: SVP (Sec 53.9)	n/a	As needed	n/a	As needed	As needed	As needed	n/a	As needed	As needed	n/a	As needed	As needed	GoP		20,000.00		
	OVP-LPG Midyear Assessment	LPG	Nego Proc: SVP (Sec 53.9)	n/a	As needed	n/a	As needed	As needed	As needed	n/a	As needed	As needed	n/a	As needed	As needed	GoP		10,000.00		
	OVP-LPG Planning	LPG	Nego Proc: SVP (Sec 53.9)	n/a	As needed	n/a	As needed	As needed	As needed	n/a	As needed	As needed	n/a	As needed	As needed	GoP		10,000.00		
	FCD Planning Activities	FCD	Nego Proc: SVP (Sec 53.9)	n/a	As needed	n/a	As needed	As needed	As needed	n/a	As needed	As needed	n/a	As needed	As needed	GoP		120,000.00		
	OVP-LPG Year-end Assessment	LPG	Nego Proc: SVP (Sec 53.9)	n/a	As needed	n/a	As needed	As needed	As needed	n/a	As needed	As needed	n/a	As needed	As needed	GoP		10,000.00		
	OEVP Meeting	OEVP	Nego Proc: SVP (Sec 53.9)	n/a	As needed	n/a	As needed	As needed	As needed	n/a	As needed	As needed	n/a	As needed	As needed	GoP		5,000.00		
	Planning	INSURANCE	Nego Proc: SVP (Sec 53.9)	n/a	As needed	n/a	As needed	As needed	As needed	n/a	As needed	As needed	n/a	As needed	As needed	GoP		4,800.00		
	Teambuilding activities (per department )		Nego Proc: SVP (Sec 53.9)	n/a	As needed	n/a	As needed	As needed	As needed	n/a	As needed	As needed	n/a	As needed	As needed	GoP		1,500,000.00		
	Sub-total																	1,949,800.00		



Code (PAP)	Item & Specifications	PMO/ End-User	Mode of Procurement	Schedule for Each Procurement Activity												Source of Funds	Estimated Budget (Php)			Remarks (brief description of Program/ Project)
				Pre-Proc Conference	Ads/Post of IAEB	Pre-bid Conf	Eligibility Check	Sub/Open of Bids	Bid Evaluation	Post Qual	Notice of Award	Contract Signing	Notice to Proceed	Delivery/ Completion	Acceptance/ Turnover		Total	M O O E	CO	
2	Subscription																			
	Prepaid Card - TV Cable	GSD	Nego Proc: SVP (Sec 53.9)	n/a	As needed	n/a	As needed	As needed	As needed	n/a	As needed	As needed	n/a	As needed	As needed	GoP		39,000.00		
	Newspaper	GSD	Nego Proc: SVP (Sec 53.9)	n/a	As needed	n/a	As needed	As needed	As needed	n/a	As needed	As needed	n/a	As needed	As needed	GoP		224,000.00		
3	Communication																			
	Mobile Phones (prepaid)	TFRMA/ID	Nego Proc: SVP (Sec 53.9)	n/a	As needed	n/a	As needed	As needed	As needed	n/a	As needed	As needed	n/a	As needed	As needed	GoP		5,000.00		
	Sub-total																	268,000.00		
	Corporate Activites																			
4	Annual Corporate Team Building Activity	HR	Nego Proc: SVP (Sec 53.9)	n/a	As needed	n/a	As needed	As needed	As needed	n/a	As needed	As needed	n/a	As needed	As needed	GoP		900,000.00		
5	Christmas Celebration (HO and RO)	HR	Nego Proc: SVP (Sec 53.9)	n/a	As needed	n/a	As needed	As needed	As needed	n/a	As needed	As needed	n/a	As needed	As needed	GoP		730,000.00		
6	Annual Cultural and Athletic Activities	HR	Nego Proc: SVP (Sec 53.9)	n/a	As needed	n/a	As needed	As needed	As needed	n/a	As needed	As needed	n/a	As needed	As needed	GoP		600,000.00		
7	KSA Sportsfest Cost Sharing (including budget for pax)	SOHEAI	Nego Proc: SVP (Sec 53.9)	n/a	As needed	n/a	As needed	As needed	As needed	n/a	As needed	As needed	n/a	As needed	As needed	GoP		200,000.00		
8	KSA Christmas Party - Cost sharing	HR	Nego Proc: SVP (Sec 53.9)	n/a	As needed	n/a	As needed	As needed	As needed	n/a	As needed	As needed	n/a	As needed	As needed	GoP		100,000.00		
	Sub-Total																	2,530,000.00		

9,713,800.00

**Subtotal 1      9,713,800.00**

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**SOCIAL HOUSING FINANCE CORPORATION**  
**ANNUAL PROCUREMENT PLAN Y 2016**

**REGIONAL OFFICE**  
**OTHER MOOE**

Code (PAP)	Item & Specifications	PMO/ End-User	Mode of Procurement	Schedule for Each Procurement Activity												Source of Funds	Estimated Budget (Php)			Remarks (brief description of Program/Projec t)
				Pre-Proc Conference	Ads/Post of IAEB	Pre-bid Conf	Eligibility Check	Sub/Open of Bids	Bid Evaluation	Post Qual	Notice of Award	Contract Signing	Notice to Proceed	Delivery/ Completion	Acceptance/ Turnover		Total	M O O E	CO	
2016	Other Corporate Activities																			
1	CMP Month Celebration	ISABELA	Nego Proc: SVP (Sec 53.9)	n/a	Annual	n/a	Annual	Annual	Annual	n/a	Annual	Annual	n/a	Annual	Annual	GoP		100,000.00		
2	CMP Month Celebration	PALAWAN	Nego Proc: SVP (Sec 53.9)	n/a	Annual	n/a	Annual	Annual	Annual	n/a	Annual	Annual	n/a	Annual	Annual	GoP		100,000.00		
3	CMP Month Celebration	BICOL	Nego Proc: SVP (Sec 53.9)	n/a	Annual	n/a	Annual	Annual	Annual	n/a	Annual	Annual	n/a	Annual	Annual	GoP		100,000.00		
4	Regional Consultation/ Dialogue for existing & new stakeholders	ISABELA	Nego Proc: SVP (Sec 53.9)	n/a	As needed	n/a	As needed	As needed	As needed	n/a	As needed	As needed	n/a	As needed	As needed	GoP		120,000.00		
5	CMP Month Celebration	DAVAO	Nego Proc: SVP (Sec 53.9)	n/a	Annual	n/a	Annual	Annual	Annual	n/a	Annual	Annual	n/a	Annual	Annual	GoP		100,000.00		
6	CMP Month Celebration	CEBU	Nego Proc: SVP (Sec 53.9)	n/a	Annual	n/a	Annual	Annual	Annual	n/a	Annual	Annual	n/a	Annual	Annual	GoP		100,000.00		
7	Team Building	PALAWAN	Nego Proc: SVP (Sec 53.9)	n/a	As needed	n/a	As needed	As needed	As needed	n/a	As needed	As needed	n/a	As needed	As needed	GoP		50,000.00		
8	CSO Team Building	ISABELA	Nego Proc: SVP (Sec 53.9)	n/a	As needed	n/a	As needed	As needed	As needed	n/a	As needed	As needed	n/a	As needed	As needed	GoP		30,000.00		
9	BSO Team Building	BICOL	Nego Proc: SVP (Sec 53.9)	n/a	As needed	n/a	As needed	As needed	As needed	n/a	As needed	As needed	n/a	As needed	As needed	GoP		30,000.00		
10	CSO Planning	ISABELA	Nego Proc: SVP (Sec 53.9)	n/a	As needed	n/a	As needed	As needed	As needed	n/a	As needed	As needed	n/a	As needed	As needed	GoP		25,000.00		
11	BSO Planning	BICOL	Nego Proc: SVP (Sec 53.9)	n/a	As needed	n/a	As needed	As needed	As needed	n/a	As needed	As needed	n/a	As needed	As needed	GoP		25,000.00		
12	Anniversary	PALAWAN	Nego Proc: SVP (Sec 53.9)	n/a	As needed	n/a	As needed	As needed	As needed	n/a	As needed	As needed	n/a	As needed	As needed	GoP		17,000.00		

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Code (PAP)	Item & Specifications	PMO/ End-User	Mode of Procurement	Schedule for Each Procurement Activity												Source of Funds	Estimated Budget (Php)			Remarks (brief description of Program/Projec t)
				Pre-Proc Conference	Ads/Post of IAEB	Pre-bid Conf	Eligibility Check	Sub/Open of Bids	Bid Evaluation	Post Qual	Notice of Award	Contract Signing	Notice to Proceed	Delivery/ Completion	Acceptance/ Turnover		Total	M O O E	CO	
	Communication Expenses																			
13	Mobile Load	PALAWAN	Nego Proc: SVP (Sec 53.9)	n/a	As needed	n/a	As needed	As needed	As needed	n/a	As needed	As needed	n/a	As needed	As needed	GoP		6,000.00		
14	Mobile Internet	PALAWAN	Nego Proc: SVP (Sec 53.9)	n/a	As needed	n/a	As needed	As needed	As needed	n/a	As needed	As needed	n/a	As needed	As needed	GoP		12,000.00		

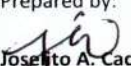
**\*\* Execution/Implementation of big ticket items for Consultancy engagements is under BAC Chairman for Consulting Services**

Subtotal 2      **815,000.00**

Subtotal 1      9,713,800.00

Subtotal 2      815,000.00


**Grand Total    10,528,800.00**


Prepared by:  
  
Jose A. Cada  
OIC, Procurement Division

  
Ethel S. Bugho  
BAC Sec. for Goods and Services

Recommending Approval by:  
  
Atty. Jose D. Melgarejo  
BAC Chairman for Goods and Services

  
Annicia D. Villafuerte\*\*  
BAC Chairman for Consulting Services

Certified Funds Available:  
  
Dante M. Anabe  
Manager, Finance and Controllership Dept.

Approved by:  
  
Maria Ana R. Oliveros  
Head of Procuring Entity  
8/19/16




SOCIAL HOUSING FINANCE CORPORATION

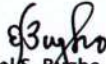
ANNUAL PROCUREMENT PLAN Y 2016

CORPORATE MAIN OFFICE

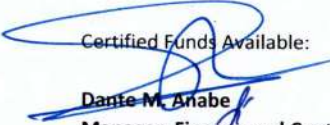
PRINTING AND BINDING


Code (PAP)	Item & Specifications	PMO/ End- User	Mode of Procurement	Schedule for Each Procurement Activity												Source of Funds	Estimated Budget (PhP)			Remarks (brief description of Program/ Project)
				Pre-Proc Conference	Ads/Post of IAEB	Pre-bid Conf	Eligibility Check	Sub/Open of Bids	Bid Evaluation	Post Qual	Notice of Award	Contract Signing	Notice to Proceed	Delivery/ Completion	Acceptance/ Turnover		Total	M O O E	CO	
2016	1 Photocopying Service Provider	GSD	Nego Proc: SVP (Sec 53.9)	n/a	Annual	n/a	Annual	Annual	Annual	n/a	Annual	Annual	n/a	Annual	Annual	GoP		500,000.00		
Grand Total																		500,000.00		

Prepared by:  
  
Jose Lito A. Cada  
OIC, Procurement Division

  
Ethel S. Bugho  
BAC Sec. for Goods and Services

Recommending Approval by:  
  
Atty. Jose D. Melgarejo  
BAC Chairman for Goods and Services

Certified Funds Available:  
  
Dante M. Anabe  
Manager, Finance and Controllership Dept.

Approved by:  
  
Maria Ana R. Oliveros  
Head of Procuring Entity  
6/19/16

SOCIAL HOUSING FINANCE CORPORATION

ANNUAL PROCUREMENT PLAN Y 2016

CORPORATE MAIN OFFICE

CAPACITY BUILDING

Code (PAP)	Item & Specifications	Total	PMO/ End-User	Mode of Procurement	Schedule for Each Procurement Activity												Source of Funds	Estimated Budget (Php)			Remarks (brief description of Program/ Project)
					Pre-Proc Conference	Ads/Post of IAEB	Pre-bid Conf	Eligibility Check	Sub/Open of Bids	Bid Evaluation	Post Qual	Notice of Award	Contract Signing	Notice to Proceed	Delivery/ Completion	Acceptance/ Turnover		Total	M O O E	CO	
2016																					
	1 Regional Consultation Workshops for CMP-Ms (to be attended by SHFC Officers, Selected Employees, Partner CSOs and Partner CMP- Ms)	30	PLANNING	Nego Proc: SVP (Sec 53.9)	n/a	As needed	n/a	As needed	As needed	As needed	n/a	As needed	As needed	n/a	As needed	As needed	GoP		4,483,500.00		
	2 Strategic Planning/Implementation Review for HDH	18	HDH	Nego Proc: SVP (Sec 53.9)	n/a	As needed	n/a	As needed	As needed	As needed	n/a	As needed	As needed	n/a	As needed	As needed	GoP		360,000.00		
	3 Quarterly meeting w/ BPA Partner CSOs	5	PLANNING	Nego Proc: SVP (Sec 53.9)	n/a	Quarterly	n/a	Quarterly	Quarterly	Quarterly	n/a	Quarterly	Quarterly	n/a	Quarterly	Quarterly	GoP		20,000.00		
	4 Capacity Building for CMP beneficiaries	1	AMD	Nego Proc: SVP (Sec 53.9)	n/a	As needed	n/a	As needed	As needed	As needed	n/a	As needed	As needed	n/a	As needed	As needed	GoP		136,500.00		

360,000.00 HDH  
4,640,000.00 HO

Grand Total 5,000,000.00

Prepared by:

Josef A. Cada  
OIC, Procurement Division

Ethel S. Bugho  
BAC Sec. for Goods and Services

Recommending Approval by:

Atty. Jose D. Margarejo  
BAC Chairman for Goods and Services

Certified Funds Available:

Dante M. Anabe  
Manager, Finance and Controllershship Dept.

Approved by:

Maria Ana R. Oliveros  
Head of Procuring Entity



**SOCIAL HOUSING FINANCE CORPORATION**

ANNUAL PROCUREMENT PLAN Y 2016

**CORPORATE MAIN OFFICE****TRAININGS/ SEMINAR**

Code (PAP)	Item & Specifications	PMO/ End-User	Mode of Procurement	Schedule for Each Procurement Activity												Source of Funds	Estimated Budget (PhP)			Remarks (brief description of Program/ Project)
				Pre-Proc Conference	Ads/Post of IAEB	Pre-bid Conf	Eligibility Check	Sub/Open of Bids	Bid Evaluation	Post Qual	Notice of Award	Contract Signing	Notice to Proceed	Delivery/ Completion	Acceptance/ Turnover		Total	M O O E	CO	
2016																				
1	Supervisory Development Trainings	HR	Nego Proc: SVP (Sec 53.9)	n/a	As needed	n/a	As needed	As needed	As needed	n/a	As needed	As needed	n/a	As needed	As needed	GoP		2,700,000.00		
2	Management Development Trainings	HR	Nego Proc: SVP (Sec 53.9)	n/a	As needed	n/a	As needed	As needed	As needed	n/a	As needed	As needed	n/a	As needed	As needed	GoP		1,800,000.00		
3	Foreign Training	HR	Nego Proc: SVP (Sec 53.9)	n/a	As needed	n/a	As needed	As needed	As needed	n/a	As needed	As needed	n/a	As needed	As needed	GoP		1,650,000.00		
4	Executive Development Trainings	HR	Nego Proc: SVP (Sec 53.9)	n/a	As needed	n/a	As needed	As needed	As needed	n/a	As needed	As needed	n/a	As needed	As needed	GoP		1,500,000.00		
5	Project Management	HR	Nego Proc: SVP (Sec 53.9)	n/a	As needed	n/a	As needed	As needed	As needed	n/a	As needed	As needed	n/a	As needed	As needed	GoP		450,000.00		
6	Health, Safety & Wellness Programs	HR	Nego Proc: SVP (Sec 53.9)	n/a	As needed	n/a	As needed	As needed	As needed	n/a	As needed	As needed	n/a	As needed	As needed	GoP		315,000.00		
7	Conduct Seminars on Housing, Urban Development and other related issues and concerns (in-house)	HR	Nego Proc: SVP (Sec 53.9)	n/a	As needed	n/a	As needed	As needed	As needed	n/a	As needed	As needed	n/a	As needed	As needed	GoP		225,000.00		
8	Comptia A+ Essential and Practical Application	HR	Nego Proc: SVP (Sec 53.9)	n/a	As needed	n/a	As needed	As needed	As needed	n/a	As needed	As needed	n/a	As needed	As needed	GoP		200,000.00		
9	PHP, AJAX, Javascript Programming	HR	Nego Proc: SVP (Sec 53.9)	n/a	As needed	n/a	As needed	As needed	As needed	n/a	As needed	As needed	n/a	As needed	As needed	GoP		200,000.00		
10	System Analysys and Design	HR	Nego Proc: SVP (Sec 53.9)	n/a	As needed	n/a	As needed	As needed	As needed	n/a	As needed	As needed	n/a	As needed	As needed	GoP		200,000.00		
11	Complete Staff Work (CSW)	HR	Nego Proc: SVP (Sec 53.9)	n/a	As needed	n/a	As needed	As needed	As needed	n/a	As needed	As needed	n/a	As needed	As needed	GoP		180,000.00		
12	Problem Solving and Decision Making	HR	Nego Proc: SVP (Sec 53.9)	n/a	As needed	n/a	As needed	As needed	As needed	n/a	As needed	As needed	n/a	As needed	As needed	GoP		180,000.00		
13	Comptia Network+	HR	Nego Proc: SVP (Sec 53.9)	n/a	As needed	n/a	As needed	As needed	As needed	n/a	As needed	As needed	n/a	As needed	As needed	GoP		150,000.00		
14	Partnership/Network Building Training (LCMP/Regions)	HR	Nego Proc: SVP (Sec 53.9)	n/a	As needed	n/a	As needed	As needed	As needed	n/a	As needed	As needed	n/a	As needed	As needed	GoP		150,000.00		
15	VB. Net Programming	HR	Nego Proc: SVP (Sec 53.9)	n/a	As needed	n/a	As needed	As needed	As needed	n/a	As needed	As needed	n/a	As needed	As needed	GoP		150,000.00		
16	Effective Oral Communications Skills Training	HR	Nego Proc: SVP (Sec 53.9)	n/a	As needed	n/a	As needed	As needed	As needed	n/a	As needed	As needed	n/a	As needed	As needed	GoP		120,000.00		
17	MS Excel Training	HR	Nego Proc: SVP (Sec 53.9)	n/a	As needed	n/a	As needed	As needed	As needed	n/a	As needed	As needed	n/a	As needed	As needed	GoP		120,000.00		
18	Public Relations Enhancement and Effective Writing Seminar	HR	Nego Proc: SVP (Sec 53.9)	n/a	As needed	n/a	As needed	As needed	As needed	n/a	As needed	As needed	n/a	As needed	As needed	GoP		120,000.00		
19	Records and Filing Management Seminar	HR	Nego Proc: SVP (Sec 53.9)	n/a	As needed	n/a	As needed	As needed	As needed	n/a	As needed	As needed	n/a	As needed	As needed	GoP		120,000.00		



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				Pre-Proc Conference	Ads/Post of IAEB	Pre-bid Conf	Eligibility Check	Sub/Open of Bids	Bid Evaluation	Post Qual	Notice of Award	Contract Signing	Notice to Proceed	Delivery/ Completion	Acceptance/ Turnover		Total	M O O E	CO	
20	Specific, Writing Training (Business, Minutes, Memo, etc.)	HR	Nego Proc: SVP (Sec 53.9)	n/a	As needed	n/a	As needed	As needed	As needed	n/a	As needed	As needed	n/a	As needed	As needed	GoP		120,000.00		
21	Executive Assistant's Technical Training	HR	Nego Proc: SVP (Sec 53.9)	n/a	As needed	n/a	As needed	As needed	As needed	n/a	As needed	As needed	n/a	As needed	As needed	GoP		105,000.00		
22	MCLE Seminar for Lawyers	HR	Nego Proc: SVP (Sec 53.9)	n/a	As needed	n/a	As needed	As needed	As needed	n/a	As needed	As needed	n/a	As needed	As needed	GoP		105,000.00		
23	Procurement Unit Technical Training	HR	Nego Proc: SVP (Sec 53.9)	n/a	As needed	n/a	As needed	As needed	As needed	n/a	As needed	As needed	n/a	As needed	As needed	GoP		102,000.00		
24	PAD's Workshops	HR	Nego Proc: SVP (Sec 53.9)	n/a	As needed	n/a	As needed	As needed	As needed	n/a	As needed	As needed	n/a	As needed	As needed	GoP		100,000.00		
25	AMD's Technical Trainings	HR	Nego Proc: SVP (Sec 53.9)	n/a	As needed	n/a	As needed	As needed	As needed	n/a	As needed	As needed	n/a	As needed	As needed	GoP		90,000.00		
26	Attend seminars/ forums on housing and urban development and other socio-economic issues and concerns	HR	Nego Proc: SVP (Sec 53.9)	n/a	As needed	n/a	As needed	As needed	As needed	n/a	As needed	As needed	n/a	As needed	As needed	GoP		90,000.00		
27	PID's Technical Training	HR	Nego Proc: SVP (Sec 53.9)	n/a	As needed	n/a	As needed	As needed	As needed	n/a	As needed	As needed	n/a	As needed	As needed	GoP		90,000.00		
28	SOHEAI Officers' Training	HR	Nego Proc: SVP (Sec 53.9)	n/a	As needed	n/a	As needed	As needed	As needed	n/a	As needed	As needed	n/a	As needed	As needed	GoP		90,000.00		
29	VisMin Operations Technical Training	HR	Nego Proc: SVP (Sec 53.9)	n/a	As needed	n/a	As needed	As needed	As needed	n/a	As needed	As needed	n/a	As needed	As needed	GoP		90,000.00		
30	FCD's Technical Trainings	HR	Nego Proc: SVP (Sec 53.9)	n/a	As needed	n/a	As needed	As needed	As needed	n/a	As needed	As needed	n/a	As needed	As needed	GoP		160,000.00		
31	Agency Procurement Compliance and Performance Indicator System	HR	Nego Proc: SVP (Sec 53.9)	n/a	As needed	n/a	As needed	As needed	As needed	n/a	As needed	As needed	n/a	As needed	As needed	GoP		75,000.00		
32	HRDD's Technical Trainings	HR	Nego Proc: SVP (Sec 53.9)	n/a	As needed	n/a	As needed	As needed	As needed	n/a	As needed	As needed	n/a	As needed	As needed	GoP		75,000.00		
33	OBS's Technical Training	HR	Nego Proc: SVP (Sec 53.9)	n/a	As needed	n/a	As needed	As needed	As needed	n/a	As needed	As needed	n/a	As needed	As needed	GoP		75,000.00		
34	PAD's Technical Training	HR	Nego Proc: SVP (Sec 53.9)	n/a	As needed	n/a	As needed	As needed	As needed	n/a	As needed	As needed	n/a	As needed	As needed	GoP		75,000.00		
35	ROD's Technical Trainings	HR	Nego Proc: SVP (Sec 53.9)	n/a	As needed	n/a	As needed	As needed	As needed	n/a	As needed	As needed	n/a	As needed	As needed	GoP		75,000.00		
36	NCR-Luzon's Technical Trainings	HR	Nego Proc: SVP (Sec 53.9)	n/a	As needed	n/a	As needed	As needed	As needed	n/a	As needed	As needed	n/a	As needed	As needed	GoP		60,000.00		
37	OP/OEVP's Technical Training	HR	Nego Proc: SVP (Sec 53.9)	n/a	As needed	n/a	As needed	As needed	As needed	n/a	As needed	As needed	n/a	As needed	As needed	GoP		60,000.00		
38	TSD's Technical Training	HR	Nego Proc: SVP (Sec 53.9)	n/a	As needed	n/a	As needed	As needed	As needed	n/a	As needed	As needed	n/a	As needed	As needed	GoP		60,000.00		
39	HDH's Technical Training	HR	Nego Proc: SVP (Sec 53.9)	n/a	As needed	n/a	As needed	As needed	As needed	n/a	As needed	As needed	n/a	As needed	As needed	GoP		54,000.00		
40	LED's Technical Training	HR	Nego Proc: SVP (Sec 53.9)	n/a	As needed	n/a	As needed	As needed	As needed	n/a	As needed	As needed	n/a	As needed	As needed	GoP		48,000.00		
41	IAD's Technical Training	HR	Nego Proc: SVP (Sec 53.9)	n/a	As needed	n/a	As needed	As needed	As needed	n/a	As needed	As needed	n/a	As needed	As needed	GoP		45,000.00		
42	PD's Technical Training	HR	Nego Proc: SVP (Sec 53.9)	n/a	As needed	n/a	As needed	As needed	As needed	n/a	As needed	As needed	n/a	As needed	As needed	GoP		45,000.00		
43	Project Management	HR	Nego Proc: SVP (Sec 53.9)	n/a	As needed	n/a	As needed	As needed	As needed	n/a	As needed	As needed	n/a	As needed	As needed	GoP		45,000.00		




Code (PAP)	Item & Specifications	PMO/ End-User	Mode of Procurement	Schedule for Each Procurement Activity												Source of Funds	Estimated Budget (Php)			Remarks (brief description of Program/ Project)
				Pre-Proc Conference	Ads/Post of IAEB	Pre-bid Conf	Eligibility Check	Sub/Open of Bids	Bid Evaluation	Post Qual	Notice of Award	Contract Signing	Notice to Proceed	Delivery/ Completion	Acceptance/ Turnover		Total	M O O E	CO	
44	TAD's Technical Trainings	HR	Nego Proc: SVP (Sec 53.9)	n/a	As needed	n/a	As needed	As needed	As needed	n/a	As needed	As needed	n/a	As needed	As needed	GoP		42,000.00		
45	Treasury Group's Technical Training	HR	Nego Proc: SVP (Sec 53.9)	n/a	As needed	n/a	As needed	As needed	As needed	n/a	As needed	As needed	n/a	As needed	As needed	GoP		36,000.00		
46	TFRMA's Technical Trainings	HR	Nego Proc: SVP (Sec 53.9)	n/a	As needed	n/a	As needed	As needed	As needed	n/a	As needed	As needed	n/a	As needed	As needed	GoP		30,000.00		
Grand Total																	12,572,000.00			


Prepared by:

  
Josefito A. Cada  
OIC, Procurement Division


  
Ethel S. Bugho  
BAC Sec. for Goods and Services

Recommending Approval by:


  
Atty. Jose D. Melgarejo  
BAC Chairman for Goods and Services

  
Annicia D. Villafuerte  
BAC Chairman for Consulting Services

Certified Funds Available:

  
Dante M. Anabe  
Manager, Finance and Controllership Dept.

Approved by:

  
Maria Ana R. Oliveros  
Head of Procuring Entity

8/19/16

**SOCIAL HOUSING FINANCE CORPORATION**  
**ANNUAL PROCUREMENT PLAN Y 2016**

**CORPORATE MAIN OFFICE**  
**OFFICE/ WAREHOUSE/ EQUIPMENT RENTAL**

Code (PAP)	Item & Specifications	PMO/ End- User	Mode of Procurement	Schedule for Each Procurement Activity												Source of Funds	Estimated Budget (PhP)			Remarks (brief description of Program/ Project)
				Pre-Proc Conference	Ads/Post of IAEB	Pre-bid Conf	Eligibility Check	Sub/Open of Bids	Bid Evaluation	Post Qual	Notice of Award	Contract Signing	Notice to Proceed	Delivery/ Completion	Acceptance/ Turnover		Total	M O O E	CO	
2016	1 Warehouse	GSD	Nego Proc: Lease of Real Property (Sec 53.10)	n/a	Multi-year	n/a	Multi-year	Multi-year	Multi-year	n/a	Multi-year	Multi-year	n/a	Multi-year	Multi-year	GoP		1,857,600.00		
	2 Office Equipment Rental	GSD	Nego Proc: SVP (Sec 53.9)	n/a	Annual	n/a	Annual	Annual	Annual	n/a	Annual	Annual	n/a	Annual	Annual	GoP		43,794.00		
Subtotal 1																		1,901,394.00		

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SOCIAL HOUSING FINANCE CORPORATION

ANNUAL PROCUREMENT PLAN Y 2016

REGIONAL OFFICE

OFFICE/ WAREHOUSE/ EQUIPMENT RENTAL

Code (PAP)	Item & Specifications	PMO/ End- User	Mode of Procurement	Schedule for Each Procurement Activity												Source of Funds	Estimated Budget (Php)			Remarks (brief description of Program/ Project)
				Pre-Proc Conference	Ads/Post of IAEB	Pre-bid Conf	Eligibility Check	Sub/Open of Bids	Bid Evaluation	Post Qual	Notice of Award	Contract Signing	Notice to Proceed	Delivery/ Completion	Acceptance/ Turnover		Total	M O O E	CO	
2016	1	Cauayan Isabela	Nego Proc: Lease of Real Property (Sec 53.10)	n/a	Multi-year	n/a	Multi-year	Multi-year	Multi-year	n/a	Multi-year	Multi-year	n/a	Multi-year	Multi-year	GoP		143,109.12		
	2	Zamboanga City	Nego Proc: Lease of Real Property (Sec 53.10)	n/a	Multi-year	n/a	Multi-year	Multi-year	Multi-year	n/a	Multi-year	Multi-year	n/a	Multi-year	Multi-year	GoP		243,936.00		
	3	Cebu City	Nego Proc: Lease of Real Property (Sec 53.10)	n/a	Multi-year	n/a	Multi-year	Multi-year	Multi-year	n/a	Multi-year	Multi-year	n/a	Multi-year	Multi-year	GoP		612,864.00		
	4	General Santos City	Nego Proc: Lease of Real Property (Sec 53.10)	n/a	Multi-year	n/a	Multi-year	Multi-year	Multi-year	n/a	Multi-year	Multi-year	n/a	Multi-year	Multi-year	GoP		397,836.12		
	5	Cagayan De Oro City	Nego Proc: Lease of Real Property (Sec 53.10)	n/a	Multi-year	n/a	Multi-year	Multi-year	Multi-year	n/a	Multi-year	Multi-year	n/a	Multi-year	Multi-year	GoP		726,811.20		
	6	Davao City	Nego Proc: Lease of Real Property (Sec 53.10)	n/a	Multi-year	n/a	Multi-year	Multi-year	Multi-year	n/a	Multi-year	Multi-year	n/a	Multi-year	Multi-year	GoP		1,108,857.60		
	7	Bacolod City	Nego Proc: Lease of Real Property (Sec 53.10)	n/a	Multi-year	n/a	Multi-year	Multi-year	Multi-year	n/a	Multi-year	Multi-year	n/a	Multi-year	Multi-year	GoP		268,176.00		
	8	Bicol	Nego Proc: Lease of Real Property (Sec 53.10)	n/a	Multi-year	n/a	Multi-year	Multi-year	Multi-year	n/a	Multi-year	Multi-year	n/a	Multi-year	Multi-year	GoP		267,660.00		

2

Code (PAP)	Item & Specifications	PMO/End-User	Mode of Procurement	Schedule for Each Procurement Activity												Source of Funds	Estimated Budget (Php)			Remarks (brief description of Program/Project)
				Pre-Proc Conference	Ads/Post of IAEB	Pre-bid Conf	Eligibility Check	Sub/Open of Bids	Bid Evaluation	Post Qual	Notice of Award	Contract Signing	Notice to Proceed	Delivery/Completion	Acceptance/Turnover		Total	M O O E	CO	
9	Palawan		Nego Proc: Lease of Real Property (Sec 53.10)	n/a	Multi-year	n/a	Multi-year	Multi-year	Multi-year	n/a	Multi-year	Multi-year	n/a	Multi-year	Multi-year	GoP		662,889.60		
10	Iloilo City		Nego Proc: Lease of Real Property (Sec 53.10)	n/a	Multi-year	n/a	Multi-year	Multi-year	Multi-year	n/a	Multi-year	Multi-year	n/a	Multi-year	Multi-year	GoP		377,641.44		

Subtotal 2 4,809,781.08

Subtotal 1 1,901,394.00

Subtotal 2 4,809,781.08

Grand Total 6,711,175.08

Prepared by:

  
Josphito A. Cada  
OIC, Procurement Division

  
Ethel S. Bugho  
BAC Sec. for Goods and Services



Recommending Approval by:

  
Atty. Jose D. Melgarejo  
BAC Chairman for Goods and Services

Certified Funds Available:

  
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Manager, Finance and Controllership Dept.

Approved by:

  
Maria Ana R. Oliveros  
Head of Procuring Entity  




**SOCIAL HOUSING FINANCE CORPORATION**  
ANNUAL PROCUREMENT PLAN Y 2016

**CORPORATE MAIN OFFICE**  
FURNITURE AND FIXTURES

Code (PAP)	Item & Specifications	PMO/ End-User	Mode of Procurement	Schedule for Each Procurement Activity												Source of Funds	Estimated Budget (PhP)			Remarks (brief description of Program/Project)
				Pre-Proc Conference	Ads/Post of IAEB	Pre-bid Conf	Eligibility Check	Sub/Open of Bids	Bid Evaluation	Post Qual	Notice of Award	Contract Signing	Notice to Proceed	Delivery/ Completion	Acceptance/ Turnover		Total	M O O E	CO	
2016	1	Cabinet (Lateral)	Competitive Bidding (Sec 10)																135,000.00	
	2	Cabinet (Vertical)	Competitive Bidding (Sec 10)	February to March 2016															44,000.00	
	3	Clerical Chair (Stanton)	Competitive Bidding (Sec 10)																64,000.00	
	4	Clerical chair without armrest-revolving	Competitive Bidding (Sec 10)																36,000.00	
	5	COD Chair	Competitive Bidding (Sec 10)																25,000.00	
	6	Cork Board (24" x 24")	Nego Proc: SVP (Sec 53.9)	n/a	April Week 1	n/a	April Week 2	April Week 3	April Week 4	n/a	April Week 4	April Week 4	n/a	May Week 2	May Week 2	GoP			1,000.00	
	7	Cork Board (Big)	Nego Proc: SVP (Sec 53.9)	n/a	April Week 1	n/a	April Week 2	April Week 3	April Week 4	n/a	April Week 4	April Week 4	n/a	May Week 2	May Week 2	GoP			15,000.00	
	8	Frontline Counter Table (Customized)	Competitive Bidding (Sec 10)																100,000.00	
	9	Display Rack for Trophies,Plaques, etc.	Competitive Bidding (Sec 10)																20,000.00	
	10	High Back Chair	Competitive Bidding (Sec 10)																6,000.00	
	11	Open Typed Shelves (Customized for Warehouse)	Competitive Bidding (Sec 10)																340,000.00	
	12	Partition (glass 90x30 inches)	Competitive Bidding (Sec 10)																120,000.00	
	13	Partition (half(1/2 glass) Fabric)	Competitive Bidding (Sec 10)																234,000.00	

Code (PAP)	Item & Specifications	PMO/ End-User	Mode of Procurement	Schedule for Each Procurement Activity												Source of Funds	Estimated Budget (PhP)			Remarks (brief description of Program/ Project)
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14	Vault Cabinet		Competitive Bidding (Sec 10)																100,000.00	
15	Visitor Chair		Competitive Bidding (Sec 10)																21,000.00	
16	Visitor Chair without armrest		Competitive Bidding (Sec 10)																32,000.00	
17	Wall Blinds		Competitive Bidding (Sec 10)																40,000.00	
18	White Board (3x4)		Nego Proc: SVP (Sec 53.9)	n/a	April Week 1	n/a	April Week 2	April Week 3	April Week 4	n/a	April Week 4	April Week 4	n/a	May Week 2	May Week 2	GoP			2,000.00	
19	Window Blinds (3rd and 2nd floor)		Competitive Bidding (Sec 10)																1,000,000.00	

4,000.00 HDH

2,331,000.00 HO

Subtotal 1 2,335,000.00



# SOCIAL HOUSING FINANCE CORPORATION

ANNUAL PROCUREMENT PLAN Y 2016

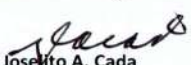
## REGIONAL OFFICE

### FURNITURE & FIXTURE

Code (PAP)	Item & Specifications	PMO/ End-User	Mode of Procurement	Schedule for Each Procurement Activity												Source of Funds	Estimated Budget (Php)			Remarks (brief description of Program/Project)
				Pre-Proc Conference	Ads/Post of IAEB	Pre-bid Conf	Eligibility Check	Sub/Open of Bids	Bid Evaluation	Post Qual	Notice of Award	Contract Signing	Notice to Proceed	Delivery/ Completion	Acceptance/ Turnover		Total	M O O E	CO	
2016	1	Mid back Chair	Nego Proc: SVP (Sec 53.9)	n/a	As needed	n/a	As needed	As needed	As needed	n/a	As needed	As needed	n/a	As needed	As needed	GoP			18,000.00	
	2	Clerical Table	Nego Proc: SVP (Sec 53.9)	n/a	As needed	n/a	As needed	As needed	As needed	n/a	As needed	As needed	n/a	As needed	As needed	GoP			110,000.00	
	3	Clerical Chair	Nego Proc: SVP (Sec 53.9)	n/a	As needed	n/a	As needed	As needed	As needed	n/a	As needed	As needed	n/a	As needed	As needed	GoP			112,000.00	
	4	Visitor Chair	Nego Proc: SVP (Sec 53.9)	n/a	As needed	n/a	As needed	As needed	As needed	n/a	As needed	As needed	n/a	As needed	As needed	GoP			40,000.00	
	5	Gang Chair (4seaters)	Nego Proc: SVP (Sec 53.9)	n/a	As needed	n/a	As needed	As needed	As needed	n/a	As needed	As needed	n/a	As needed	As needed	GoP			148,000.00	
	6	Long John Chair (5-seaters)	Nego Proc: SVP (Sec 53.9)	n/a	As needed	n/a	As needed	As needed	As needed	n/a	As needed	As needed	n/a	As needed	As needed	GoP			30,000.00	
	7	Monoblock Chair	Nego Proc: SVP (Sec 53.9)	n/a	As needed	n/a	As needed	As needed	As needed	n/a	As needed	As needed	n/a	As needed	As needed	GoP			47,500.00	
	8	Monoblock Bench	Nego Proc: SVP (Sec 53.9)	n/a	As needed	n/a	As needed	As needed	As needed	n/a	As needed	As needed	n/a	As needed	As needed	GoP			10,000.00	
	9	Computer Table	Nego Proc: SVP (Sec 53.9)	n/a	As needed	n/a	As needed	As needed	As needed	n/a	As needed	As needed	n/a	As needed	As needed	GoP			24,000.00	
	10	Printer Table	Nego Proc: SVP (Sec 53.9)	n/a	As needed	n/a	As needed	As needed	As needed	n/a	As needed	As needed	n/a	As needed	As needed	GoP			11,000.00	
	11	Side Table	Nego Proc: SVP (Sec 53.9)	n/a	As needed	n/a	As needed	As needed	As needed	n/a	As needed	As needed	n/a	As needed	As needed	GoP			38,500.00	
	12	Conference Chair	Nego Proc: SVP (Sec 53.9)	n/a	As needed	n/a	As needed	As needed	As needed	n/a	As needed	As needed	n/a	As needed	As needed	GoP			170,200.00	
	13	Conference Table	Nego Proc: SVP (Sec 53.9)	n/a	As needed	n/a	As needed	As needed	As needed	n/a	As needed	As needed	n/a	As needed	As needed	GoP			72,000.00	
	14	Cabinet (Lateral)	Nego Proc: SVP (Sec 53.9)	n/a	As needed	n/a	As needed	As needed	As needed	n/a	As needed	As needed	n/a	As needed	As needed	GoP			345,000.00	
	15	Cabinet (Vertical)	Nego Proc: SVP (Sec 53.9)	n/a	As needed	n/a	As needed	As needed	As needed	n/a	As needed	As needed	n/a	As needed	As needed	GoP			45,000.00	
	16	Open Typed Shelves (Lateral)	Nego Proc: SVP (Sec 53.9)	n/a	As needed	n/a	As needed	As needed	As needed	n/a	As needed	As needed	n/a	As needed	As needed	GoP			290,000.00	

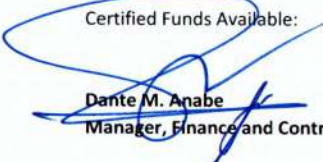
Code (PAP)	Item & Specifications	PMO/ End-User	Mode of Procurement	Schedule for Each Procurement Activity												Source of Funds	Estimated Budget (PhP)			Remarks (brief description of Program/ Project)
				Pre-Proc Conference	Ads/Post of IAEB	Pre-bid Conf	Eligibility Check	Sub/Open of Bids	Bid Evaluation	Post Qual	Notice of Award	Contract Signing	Notice to Proceed	Delivery/ Completion	Acceptance/ Turnover		Total	M O O E	CO	
17	White Board with stand (Big)		Nego Proc: SVP (Sec 53.9)	n/a	As needed	n/a	As needed	As needed	As needed	n/a	As needed	As needed	n/a	As needed	As needed	GoP			70,000.00	
18	Counter /Cashier Table		Nego Proc: SVP (Sec 53.9)	n/a	As needed	n/a	As needed	As needed	As needed	n/a	As needed	As needed	n/a	As needed	As needed	GoP			60,000.00	
19	Cashier's Booth		Nego Proc: SVP (Sec 53.9)	n/a	As needed	n/a	As needed	As needed	As needed	n/a	As needed	As needed	n/a	As needed	As needed	GoP			110,000.00	
20	Teller's Cubicle		Nego Proc: SVP (Sec 53.9)	n/a	As needed	n/a	As needed	As needed	As needed	n/a	As needed	As needed	n/a	As needed	As needed	GoP			10,000.00	
21	Executive Table		Nego Proc: SVP (Sec 53.9)	n/a	As needed	n/a	As needed	As needed	As needed	n/a	As needed	As needed	n/a	As needed	As needed	GoP			15,000.00	
22	Wooden Working Long Table		Nego Proc: SVP (Sec 53.9)	n/a	As needed	n/a	As needed	As needed	As needed	n/a	As needed	As needed	n/a	As needed	As needed	GoP			15,000.00	
23	Cork Board		Nego Proc: SVP (Sec 53.9)	n/a	As needed	n/a	As needed	As needed	As needed	n/a	As needed	As needed	n/a	As needed	As needed	GoP			25,000.00	
																	Subtotal 2		1,816,200.00	

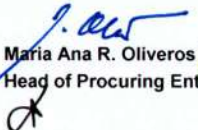
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<b>Grand Total</b>	<b>4,151,200.00</b>	

Prepared by:  
  
 Joseito A. Cada  
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 Ethel S. Bugho  
 BAC Sec. for Goods and Services

Recommending Approval by:  
  
 Atty. Jose D. Melgarejo  
 BAC Chairman for Goods and Services

Certified Funds Available:  
  
 Dante M. Anabe  
 Manager, Finance and Controllershship Dept.

Approved by:  
  
 Maria Ana R. Oliveros  
 Head of Procuring Entity 8/14/24



SOCIAL HOUSING FINANCE CORPORATION

ANNUAL PROCUREMENT PLAN Y 2016

CORPORATE MAIN OFFICE

TRANSPORTATION EQUIPMENT

Code (PAP)		Item & Specifications	PMO/ End- User	Mode of Procurement	Schedule for Each Procurement Activity												Source of Funds	Estimated Budget (Php)			Remarks (brief description of Program/ Project)
					Pre-Proc Conference	Ads/Post of IAEB	Pre-bid Conf	Eligibility Check	Sub/Open of Bids	Bid Evaluation	Post Qual	Notice of Award	Contract Signing	Notice to Proceed	Delivery/ Completion	Acceptance/ Turnover		Total	M O O E	CO	
2016	1	Motor Vehicle (Motor Pool) (GSD)	GSD	Competitive Bidding (Sec 10)	June - July 2016															6,250,000.00	
Grand Total																	6,250,000.00				

Prepared by:

  
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Ethel S. Bugho  
BAC Sec. for Goods and Services


Recommending Approval by:

  
Atty. Jose D. Melgarejo  
BAC Chairman for Goods and Services

Certified Funds Available:

  
Dante M. Anabe  
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Approved by:

  
Maria Ana R. Oliveros  
Head of Procuring Entity  
6/19/16

SOCIAL HOUSING FINANCE CORPORATION

ANNUAL PROCUREMENT PLAN Y 2016

CORPORATE MAIN OFFICE

IT EQUIPMENT AND SOFTWARE

Code (PAP)	Item & Specifications	PMO/ User	End- Mode of Procurement	Schedule for Each Procurement Activity												Source of Funds	Estimated Budget (PhP)			Remarks (brief description of Program/ Project)
				Pre-Proc Conference	Ads/Post of IAEB	Pre-bid Conf	Eligibility Check	Sub/Open of Bids	Bid Evaluation	Post Qual	Notice of Award	Contract Signing	Notice to Proceed	Delivery/ Completion	Acceptance/ Turnover		Total	M O O E	CO	
2016	1 Laptop	AMD/ ISD	Competitive Bidding (Sec 10)																100,000.00	
	2 Desktop Computer	FCD/ HR	Competitive Bidding (Sec 10)	March - April 2016															200,000.00	
	3 Portable Printer	LPG/ PD/ PAD	Competitive Bidding (Sec 10)																60,000.00	
	4 Printer Inkjet (colored) (CISS)	PID/ SOHEAI	Competitive Bidding (Sec 10)																80,000.00	
	5 Heavy Duty Scanner with OCR	PU	Competitive Bidding (Sec 10)																70,000.00	
	6 Scanner	FCD/ LLPGVM	Competitive Bidding (Sec 10)																36,000.00	
	7 Printer Colored (3 in 1 Function)	MSG	Competitive Bidding (Sec 10)																20,000.00	
	8 (Wireless Queue Management System with digital signage solution (LCD/ LED TV)	CMD	Nego Proc: SVP (Sec 53.9)	n/a	As needed	n/a	As needed	As needed	As needed	n/a	As needed	As needed	n/a	As needed	As needed	GoP			200,000.00	
	9 Server UPS	ISD	Competitive Bidding (Sec 10)																30,000.00	
	10 Various IT Equipment and software (AKPF)		Competitive Bidding (Sec 10)																110,000.00	
	Sub-Total																		906,000.00	
	NETWORK INFRASTRUCTURE IMPLEMENTATION																			
	10 Data Cabling (Head Office)	ISD	Competitive Bidding (Sec 10)																3,000,000.00	



Code (PAP)		Item & Specifications	PMO/ User	End- Mode of Procurement	Schedule for Each Procurement Activity												Source of Funds	Estimated Budget (Php)			Remarks (brief description of Program/ Project)			
					Pre-Proc Conference	Ads/Post of IAEB	Pre-bid Conf	Eligibility Check	Sub/Open of Bids	Bid Evaluation	Post Qual	Notice of Award	Contract Signing	Notice to Proceed	Delivery/ Completion	Acceptance/ Turnover		Total	M O O E	CO				
	11	Core Switches-Head Office	ISD	Competitive Bidding (Sec 10)	July - August 2016																		1,216,860.00	
	12	Core Switches-HUB Sites	ISD	Competitive Bidding (Sec 10)																740,668.00				
	13	Data Cabling (HUB)	ISD	Competitive Bidding (Sec 10)																450,000.00				
	14	Data Cabling (Satellite Office)	ISD	Competitive Bidding (Sec 10)																300,000.00				
	15	Core Switches-Satellite Offices	ISD	Competitive Bidding (Sec 10)																390,267.00				
	16	Wireless Access Points	ISD	Competitive Bidding (Sec 10)																330,000.00				
	17	VPN Firewall-Hub Sites	ISD	Competitive Bidding (Sec 10)																555,501.00				
	18	VPN Firewall-Satellite Office	ISD	Competitive Bidding (Sec 10)																390,267.00				
	19	Network Attached Storage-Head Office	ISD	Competitive Bidding (Sec 10)																400,000.00				
	20	Servers-Head Office	ISD	Competitive Bidding (Sec 10)																200,000.00				
	21	Disaster Recovery (Software/Hardware)	ISD	Competitive Bidding (Sec 10)																3,000,000.00				
	22	Data Center Rehabilitation	ISD	Competitive Bidding (Sec 10)																2,000,000.00				
	23	Servers-Head Office	ISD	Competitive Bidding (Sec 10)																1,800,000.00				
		Sub-Total																		14,773,563.00				
		LICENSES																						

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Code (PAP)	Item & Specifications	PMO/ User	End.	Mode of Procurement	Schedule for Each Procurement Activity												Source of Funds	Estimated Budget (PhP)			Remarks (brief description of Program/ Project)
					Pre-Proc Conference	Ads/Post of IAEB	Pre-bid Conf	Eligibility Check	Sub/Open of Bids	Bid Evaluation	Post Qual	Notice of Award	Contract Signing	Notice to Proceed	Delivery/ Completion	Acceptance/ Turnover		Total	M O O E	CO	
24	Microsoft Windows Server	ISD		Nego Proc: SVP (Sec 53.9)	n/a	As needed	n/a	As needed	As needed	As needed	n/a	As needed	As needed	n/a	As needed	As needed	GoP			300,000.00	
25	Microsoft Windows SQL-CAL	ISD		Nego Proc: SVP (Sec 53.9)	n/a	As needed	n/a	As needed	As needed	As needed	n/a	As needed	As needed	n/a	As needed	As needed	GoP			90,000.00	
	Sub-Total																			390,000.00	
	<b>SUBSCRIPTIONS</b>																				
26	Grid Coordinates/tie Points	TSD		Direct Contracting																800,000.00	
27	Anti-Virus Software	ISD		Nego Proc: SVP (Sec 53.9)	n/a	As needed	n/a	As needed	As needed	As needed	n/a	As needed	As needed	n/a	As needed	As needed	GoP			500,000.00	
28	Fortigate Firewall Subscription and Support	ISD		Nego Proc: SVP (Sec 53.9)	n/a	As needed	n/a	As needed	As needed	As needed	n/a	As needed	As needed	n/a	As needed	As needed	GoP			150,000.00	
29	Plotting Software	TSD		Nego Proc: SVP (Sec 53.9)	n/a	As needed	n/a	As needed	As needed	As needed	n/a	As needed	As needed	n/a	As needed	As needed	GoP			150,000.00	
30	Subscription to Google Earth	TSD		Nego Proc: SVP (Sec 53.9)	n/a	As needed	n/a	As needed	As needed	As needed	n/a	As needed	As needed	n/a	As needed	As needed	GoP			150,000.00	
31	Subscription to online resources (e.g. Euromonitor, Thompson Reuters, etc.)	PD		Nego Proc: SVP (Sec 53.9)	n/a	As needed	n/a	As needed	As needed	As needed	n/a	As needed	As needed	n/a	As needed	As needed	GoP			240,000.00	
32	Internet Subscription	ISD		Renewal on ISP based on GUIDELINES ON PROCUREMENT OF WATER, ELECTRICITY, TELECOMMUNICATIONS AND INTERNET SERVICE PROVIDERS																1,000,000.00	
	Sub-Total																			2,990,000.00	
	<b>SOFTWARE DEVELOPMENT</b>																				
33	Loan Management System and Financial Management Information Sytem	ISD		Competitive Bidding (Sec 10)	April - May 2016															40,530,000.00	
Subtotal 1																			59,589,563.00		

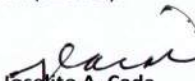


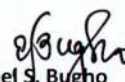
SOCIAL HOUSING FINANCE CORPORATION  
ANNUAL PROCUREMENT PLAN Y 2016

REGIONAL OFFICE  
IT EQUIPMENT AND SOFTWARE

Code (PAP)		Item & Specifications	PMO/ User	End	Mode of Procurement	Schedule for Each Procurement Activity											Source of Funds	Estimated Budget (Php)			Remarks (brief description of Program/Project)	
						Pre-Proc Conference	Ads/Post of IAEB	Pre-bid Conf	Eligibility Check	Sub/Open of Bids	Bid Evaluation	Post Qual	Notice of Award	Contract Signing	Notice to Proceed	Delivery/ Completion		Acceptance/ Turnover	Total	M O O E		CO
2016	1	UPS	CEBU/ GENSAN/ CDO		Competitive Bidding (Sec 10)															55,000.00		
	2	Scanner	BACOLOD/ CEBU/ DAVAO/ GENSAN/ CDO		Competitive Bidding (Sec 10)															90,000.00		
	3	Photocopier Machine	ISABELA/ BICOL		Nego Proc: SVP (Sec 53.9)	n/a	As needed	n/a	As needed	As needed	n/a	As needed	As needed	n/a	As needed	As needed	GoP			200,000.00		
Subtotal 2																					345,000.00	



Subtotal 1 59,589,563.00  
Subtotal 2 345,000.00  
Grand Total 59,934,563.00

Prepared by:  
  
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Recommending Approval by:  
  
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BAC Chairman for Goods and Services

Certified Funds Available:  
  
Dante M. Anabe  
Manager, Finance and Controllorship Dept.

Approved by:  
  
Maria Ana R. Oliveros  
Head of Procuring Entity  


SOCIAL HOUSING FINANCE CORPORATION  
ANNUAL PROCUREMENT PLAN Y 2016

CORPORATE MAIN OFFICE  
OFFICE IMPROVEMENT

Code (PAP)		Item & Specifications	PMO/ End-User	Mode of Procurement	Schedule for Each Procurement Activity											Source of Funds	Estimated Budget (PhP)			Remarks (brief description of Program/ Project)	
					Pre-Proc Conference	Ads/Post of IAEB	Pre-bid Conf	Eligibility Check	Sub/Open of Bids	Bid Evaluation	Post Qual	Notice of Award	Contract Signing	Notice to Proceed	Delivery/ Completion		Acceptance/ Turnover	Total	M O O E		CO
2016	1	Provision/renovation for SOHEAI Office	SOHEAI	Nego Proc: SVP (Sec 53.9)	n/a	As needed	n/a	As needed	As needed	As needed	n/a	As needed	As needed	n/a	As needed	As needed	GoP			100,000.00	
	2	Exit signage (fiber glass & LED illuminated)	GSD	Nego Proc: SVP (Sec 53.9)	n/a	As needed	n/a	As needed	As needed	As needed	n/a	As needed	As needed	n/a	As needed	As needed	GoP			12,000.00	
Subtotal 1																			112,000.00		



SOCIAL HOUSING FINANCE CORPORATION

ANNUAL PROCUREMENT PLAN Y 2016

REGIONAL OFFICE

OFFICE IMPROVEMENT

Code (PAP)		Item & Specifications	PMO/ End-User	Mode of Procurement	Schedule for Each Procurement Activity											Source of Funds	Estimated Budget (PhP)			Remarks (brief description of Program/ Project)	
					Pre-Proc Conference	Ads/Post of IAEB	Pre-bid Conf	Eligibility Check	Sub/Open of Bids	Bid Evaluation	Post Qual	Notice of Award	Contract Signing	Notice to Proceed	Delivery/ Completion		Acceptance/ Turnover	Total	M O O E		CO
2016	1	Venetian Blinds	ISABELA	Nego Proc: SVP (Sec 53.9)	n/a	As needed	n/a	As needed	As needed	As needed	n/a	As needed	As needed	n/a	As needed	As needed	GoP			50,000.00	
	2	Roman Shades (blinds)	BICOL; PALAWAN	Nego Proc: SVP (Sec 53.9)	n/a	As needed	n/a	As needed	As needed	As needed	n/a	As needed	As needed	n/a	As needed	As needed	GoP			300,000.00	
	3	Transfer to New Office (Palawan)	PALAWAN	Nego Proc: SVP (Sec 53.9)	n/a	As needed	n/a	As needed	As needed	As needed	n/a	As needed	As needed	n/a	As needed	As needed	GoP			500,000.00	
	4	Office Renovation (include repair of glass panel and office maintenance) (Cauayan)	ISABELA	Nego Proc: SVP (Sec 53.9)	n/a	As needed	n/a	As needed	As needed	As needed	n/a	As needed	As needed	n/a	As needed	As needed	GoP			450,000.00	
	5	Glass Door (Palawan)	PALAWAN	Nego Proc: SVP (Sec 53.9)	n/a	As needed	n/a	As needed	As needed	As needed	n/a	As needed	As needed	n/a	As needed	As needed	GoP			15,000.00	
	6	Stainless Logo and Acrylic Signage	BICOL	Nego Proc: SVP (Sec 53.9)	n/a	As needed	n/a	As needed	As needed	As needed	n/a	As needed	As needed	n/a	As needed	As needed	GoP			35,000.00	
	7	Modular (4Partition)	BICOL	Nego Proc: SVP (Sec 53.9)	n/a	As needed	n/a	As needed	As needed	As needed	n/a	As needed	As needed	n/a	As needed	As needed	GoP			70,000.00	
	8	Signage (indoor)	ALL VISMIN	Nego Proc: SVP (Sec 53.9)	n/a	As needed	n/a	As needed	As needed	As needed	n/a	As needed	As needed	n/a	As needed	As needed	GoP			175,000.00	
	9	Signage (outdoor)	ALL VISMIN	Nego Proc: SVP (Sec 53.9)	n/a	As needed	n/a	As needed	As needed	As needed	n/a	As needed	As needed	n/a	As needed	As needed	GoP			175,000.00	
	10	Office Improvement (CDO) (transfer to new office)	CDO	Nego Proc: SVP (Sec 53.9)	n/a	As needed	n/a	As needed	As needed	As needed	n/a	As needed	As needed	n/a	As needed	As needed	GoP			250,000.00	
	11	Office Improvement (Bacolod) Cubicle System & Repairs and Maintenance	BACOLOD	Nego Proc: SVP (Sec 53.9)	n/a	As needed	n/a	As needed	As needed	As needed	n/a	As needed	As needed	n/a	As needed	As needed	GoP			100,000.00	
	12	Office Improvement (GenSan) (Transfer to new office and all other costs)	GENSAN	Nego Proc: SVP (Sec 53.9)	n/a	As needed	n/a	As needed	As needed	As needed	n/a	As needed	As needed	n/a	As needed	As needed	GoP			500,000.00	
	13	Office Improvement (Zambo) (cubicle and repair and maintenance)	ZAMBO	Nego Proc: SVP (Sec 53.9)	n/a	As needed	n/a	As needed	As needed	As needed	n/a	As needed	As needed	n/a	As needed	As needed	GoP			100,000.00	
	14	Office Improvement (Iloilo) (cubicle and repair and maintenance)	ILOILO	Nego Proc: SVP (Sec 53.9)	n/a	As needed	n/a	As needed	As needed	As needed	n/a	As needed	As needed	n/a	As needed	As needed	GoP			100,000.00	

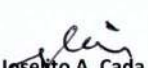
Code (PAP)	Item & Specifications	PMO/ End-User	Mode of Procurement	Schedule for Each Procurement Activity												Source of Funds	Estimated Budget (Php)			Remarks (brief description of Program/ Project)
				Pre-Proc Conference	Ads/Post of IAEB	Pre-bid Conf	Eligibility Check	Sub/Open of Bids	Bid Evaluation	Post Qual	Notice of Award	Contract Signing	Notice to Proceed	Delivery/ Completion	Acceptance/ Turnover		Total	M O O E	CO	
15	Office Improvement (Cebu) (Renovation)	CEBU	Nego Proc: SVP (Sec 53.9)	n/a	As needed	n/a	As needed	As needed	As needed	n/a	As needed	As needed	n/a	As needed	As needed	GoP			175,000.00	
16	Office Renovation (New Office) (Davao)	DAVAO	Nego Proc: SVP (Sec 53.9)	n/a	As needed	n/a	As needed	As needed	As needed	n/a	As needed	As needed	n/a	As needed	As needed	GoP			100,000.00	
Subtotal 2																			3,095,000.00	

Subtotal 1 112,000.00 3%

Subtotal 2 3,095,000.00 97%

Grand Total 3,207,000.00

Prepared by:

  
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Recommending Approval by:

  
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 BAC Chairman for Goods and Services

Certified Funds Available:

  
 Dante M. Anabe  
 Manager, Finance and Controllershship Dept.

Approved by:

  
 Maria Ana R. Oliveros  
 Head of Procuring Entity




SOCIAL HOUSING FINANCE CORPORATION  
ANNUAL PROCUREMENT PLAN Y 2016

CORPORATE MAIN OFFICE  
BOOKS

Code (PAP)	Item & Specifications	PMO/ End- User	Mode of Procurement	Schedule for Each Procurement Activity												Source of Funds	Estimated Budget (PhP)			Remarks (brief description of Program/ Project)
				Pre-Proc Conference	Ads/Post of IAEB	Pre-bid Conf	Eligibility Check	Sub/Open of Bids	Bid Evaluation	Post Qual	Notice of Award	Contract Signing	Notice to Proceed	Delivery/ Completion	Acceptance/ Turnover		Total	M O O E	CO	
2016	1 RA 9184 Handbook-New Edition	PU	Nego Proc. A- to-A (Sec 53.5)	n/a	April Week 1	n/a	April Week 2	April Week 3	April Week 4	n/a	April Week 4	April Week 4	n/a	May Week 2	May Week 2	GoP			20,000.00	
	2 IPREA Journal (per semester)	TSD	Direct Contracting (Sec. 50)	n/a	April Week 1	n/a	April Week 2	April Week 3	April Week 4	n/a	April Week 4	April Week 4	n/a	May Week 2	May Week 2	GoP			4,000.00	
	3 National Building Code (Book)	TSD	Nego Proc: SVP (Sec 53.9)	n/a	April Week 1	n/a	April Week 2	April Week 3	April Week 4	n/a	April Week 4	April Week 4	n/a	May Week 2	May Week 2	GoP			2,000.00	
	4 National Structural Code of the Philippines	TSD	Nego Proc: SVP (Sec 53.9)	n/a	April Week 1	n/a	April Week 2	April Week 3	April Week 4	n/a	April Week 4	April Week 4	n/a	May Week 2	May Week 2	GoP			2,000.00	
	5 References Book and other reference materials	PD	Nego Proc: SVP (Sec 53.9)	n/a	As needed	n/a	As needed	As needed	As needed	n/a	As needed	As needed	n/a	As needed	As needed	GoP			120,000.00	
	6 Books (GSD)	GSD	Nego Proc: SVP (Sec 53.9)	n/a	As needed	n/a	As needed	As needed	As needed	n/a	As needed	As needed	n/a	As needed	As needed	GoP			100,000.00	
Grand Total																			248,000.00	

Prepared by:

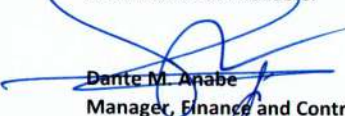
  
Joseito A. Cada  
OIC, Procurement Division

  
Ethel S. Bugho  
BAC Sec. for Goods and Services

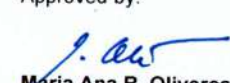
Recommending Approval by:

  
Atty. Jose D. Megarejo  
BAC Chairman for Goods and Services

Certified Funds Available:

  
Dante M. Anabe  
Manager, Finance and Controllership Dept.

Approved by:

  
Maria Ana R. Oliveros  
Head of Procuring Entity

**SOCIAL HOUSING FINANCE CORPORATION**  
ANNUAL PROCUREMENT PLAN Y 2016

**CORPORATE MAIN OFFICE**  
CONSULTING SERVICES/ PROFESSIONAL SERVICES FEE


Code (PAP)		Procurement Program/Project	PMO/ End-User	Mode of Procurement	Schedule for Each Procurement Activity												Source of Funds	Estimated Budget (PhP)			Remarks (brief description of Program/ Project)
					Pre-Proc Conference	Ads/Post of IAEB	Pre-bid Conf	Eligibility Check	Sub/Open of Bids	Bid Evaluation	Post Qual	Notice of Award	Contract Signing	Notice to Proceed	Delivery/ Completion	Acceptance/ Turnover		Total	M O O E	CO	
2016	1	Construction Project Monitoring (CPM) for HDH for 2015-2016 Projects	HDH	Competitive Bidding (Sec 10)															89,000,000.00		
	2	Client Satisfaction Survey**	PAD	Nego Proc: A-to-A (Sec 53.5)															4,500,000.00		**Under BAC for Goods and Services
	3	Network Infrastructure Design Consultancy	ISD	Competitive Bidding (Sec 10)															3,000,000.00		
	4	Highly Confidential Consultants	OP	Competitive Bidding (Sec 10)															2,520,000.00		
	5	HR Consultant	HR	Competitive Bidding (Sec 10)															751,752.00		
	6	Change Management (deferred)	OP	Competitive Bidding (Sec 10)															700,000.00		
	7	Consultant ISO Certifying Body	OP	Nego Proc: SVP (Sec 53.9)	n/a	As needed	n/a	As needed	As needed	As needed	n/a	As needed	As needed	n/a	As needed	As needed	GoP		500,000.00		
	8	Manual of Operations	OP	Nego Proc: SVP (Sec 53.9)	n/a	As needed	n/a	As needed	As needed	As needed	n/a	As needed	As needed	n/a	As needed	As needed	GoP		500,000.00		
	9	Consultant Liase Congress/Senate	OBS	Nego Proc: SVP (Sec 53.9)	n/a	As needed	n/a	As needed	As needed	As needed	n/a	As needed	As needed	n/a	As needed	As needed	GoP		408,000.00		
	10	Career Development Program	HR	Nego Proc: SVP (Sec 53.9)	n/a	As needed	n/a	As needed	As needed	As needed	n/a	As needed	As needed	n/a	As needed	As needed	GoP		400,000.00		
	11	Customer Experience and Branding Strategy	PAD	Competitive Bidding (Sec 10)															1,500,000.00		




Code (PAP)	Procurement Program/Project	PMO/ End-User	Mode of Procurement	Schedule for Each Procurement Activity												Source of Funds	Estimated Budget (PhP)			Remarks (brief description of Program/ Project)
				Pre-Proc Conference	Ads/Post of IAEB	Pre-bid Conf	Eligibility Check	Sub/Open of Bids	Bid Evaluation	Post Qual	Notice of Award	Contract Signing	Notice to Proceed	Delivery/ Completion	Acceptance/ Turnover		Total	M O O E	CO	
12	External Appraiser	TSD	Competitive Bidding (Sec 10)															1,000,000.00		
13	Online Testing (HR)	HR	Nego Proc: SVP (Sec 53.9)	n/a	As needed	n/a	As needed	As needed	As needed	n/a	As needed	As needed	n/a	As needed	As needed	GoP		300,000.00		

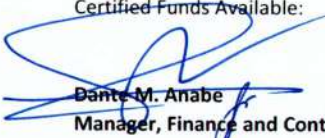
Note: \*\* Consultancy for Client Satisfaction Survey is under BAC Chairman for Goods and Services

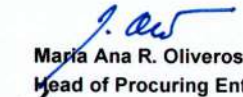
HO 16,079,752.00  
HDH 89,000,000  
GRAND TOTAL 105,079,752.00

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BAC Chairman for Consulting Services  
  
Atty. Jose D. Melgarejo\*\*  
BAC Chairman for Goods and Services

Certified Funds Available:  
  
Dante M. Anabe  
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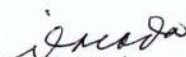
Approved by:  
  
Maria Ana R. Oliveros  
Head of Procuring Entity 8/19/26

SOCIAL HOUSING FINANCE CORPORATION  
ANNUAL PROCUREMENT PLAN Y 2016

CORPORATE MAIN OFFICE  
MANPOWER SERVICES


Code (PAP)	Procurement Program/Project	PMO/ End-User	Mode of Procurement	Schedule for Each Procurement Activity												Source of Funds	Estimated Budget (Php)			Remarks (brief description of Program/Project)
				Pre-Proc Conference	Ads/Post of IAEB	Pre-bid Conf	Eligibility Check	Sub/Open of Bids	Bid Evaluation	Post Qual	Notice of Award	Contract Signing	Notice to Proceed	Delivery/ Completion	Acceptance/ Turnover		Total	M O O E	CO	
2016	1	General Services*	HR	Competitive Bidding (Sec 10)														56,894,406.72		
	2	Janitorial Services*	HR	Competitive Bidding (Sec 10)														3,412,478.16		
	3	Security Expenses*	HR	Competitive Bidding (Sec 10)														8,621,279.52		
Grand Total																		68,928,164.40		


\* As per FCD's recommendation for adjustment

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