**ANNUAL PROCUREMENT PLAN Y 2016** 

# CORPORATE MAIN OFFICE/REGIONAL OFFICE REPAIRS AND MAINTENANCE

									Sched	ule for Each	Procureme	nt Activity					Source	Estin	nated Budget (PI	nP)	Remarks
	de AP)	Item & Specifications	PMO/ End- User	Mode of Procurement	Pre-Proc Conference	Ads/Post of IAEB	Pre-bid Conf	Eligibility Check	Sub/Open of Bids	Bid Evaluation	Post Qual	Notice of Award	Contract Signing	Notice to Proceed	Delivery/ Completion	Acceptance/ Turnover	- of Funds	Total	M O O	СО	(brief description of Program/ Project)
016		R&M - Office Buildings (elevator, assessment, transformer)		Nego Proc: SVP (Sec 53.9)	n/a	As needed	n/a	As needed	As needed	As needed	n/a	As needed	As needed	n/a	As needed	As needed	GoP		550,000.00		
	2	R&M - Office Equipment		Nego Proc: SVP (Sec 53.9)	n/a	As needed	n/a	As needed	As needed	As needed	n/a	As needed	As needed	n/a	As needed	As needed	GoP		50,000.00		
	3	R&M - Furniture & Fixtures		Nego Proc: SVP (Sec 53.9)	n/a	As needed	n/a	As needed	As needed	As needed	n/a	As needed	As needed	n/a	As needed	As needed	GoP		50,000.00		
F	4	R&M - IT Equipment & Software		Nego Proc: SVP (Sec 53.9)	n/a	As needed	n/a	As needed	As needed	As needed	n/a	As needed	As needed	n/a	As needed	As needed	GoP		100,000.00		
	5	R&M- Communication Equipment (inclusive of PABX)		Nego Proc: SVP (Sec 53.9)	n/a	As needed	n/a	As needed	As needed	As needed	n/a	As needed	As needed	n/a	As needed	As needed	GoP		300,000.00	2.3	

								Sched	ule for Each	Procureme	nt Activity					Source	Estir	mated Budget (Ph	ıP)	Remarks
Code PAP)	Item & Specifications	PMO/ End- User	Mode of Procurement	Pre-Proc Conference	Ads/Post of IAEB	Pre-bid Conf	Eligibility Check	Sub/Open of Bids	Bid Evaluation	Post Qual	Notice of Award	Contract Signing	Notice to Proceed	Delivery/ Completion	Acceptance/ Turnover	of Funds	Total	M O O	со	(brief description of Program/ Project)
6	R&M - Motor Vehicles		Nego Proc: SVP (Sec 53.9)	n/a	As needed	n/a	As needed	As needed	As needed	n/a	As needed	As needed	n/a	As needed	As needed	GoP		1,500,000.00		
7	R&M - Other Equipment (inclusive of biometric, aircon, TV Cable and the like)		Nego Proc: SVP (Sec 53.9)	n/a	As needed	n/a	As needed	As needed	As needed	n/a	As needed	As needed	n/a	As needed	As needed	GoP		150,000.00		
	Various R&M (HDH)		Nego Proc: SVP (Sec 53.9)													GoP		50,000.00		

Prepared by:

Togelito A. Cada OC, Procurement Division

Ether S. Bygho BAC Sec. for Goods and Services

Recommending Approval by:

Atty. Jose D. Melgarejo

BAC Chairman for Goods and Services

Certified Funds Availables

Dante M. Anabe Manager, Finance and Controllership Dept.

Approved by:

Maria Ana R. Oliveros Head of Procuring Entity

**ANNUAL PROCUREMENT PLAN Y 2016** 

#### **CORPORATE MAIN OFFICE**

OTHERS SUPPLIES

Procurement Program/Project  End-User  Procurement Vergram/Project  End-User  Procurement Vergram/Project  Notice to Conference IAEB  Procurement Vergram/Project  End-User  Procurement Vergram/Project  Notice to Signing Vergram/Project  Award Signing Vergram/Project  Notice to Signing Vergram/Project  Notice to Contract Notice to Delivery/ Acceptance/ Notice to Delivery/ Acceptan								Schedu	ile for Each	Procuremen	t Activity					Source of Funds	Estima	ated Budget (P	hP)	Remark: (brief
Drinking Water with Dispenser	*	Procurement Program/Project		TOTAL CO. LEGISLA						Post Qual	A STATE OF THE STA	20023335555555555	102349 TO STORY (1)		The state of the s		Total	<b>M</b> O O	со	description of Program Project)
2   Drugs and Medicines	2016	Drinking Water with Dispenser	но		Annual	n/a	Annual	Annual	Annual	n/a	Annual	Annual	n/a	Annual	Annual	GoP		304.920.00		
		2 Drugs and Medicines						101000000000000000000000000000000000000							0					
		Medicine (HO)	НО		As needed	n/a	As needed	As needed	As needed	n/a	As needed	As needed	n/a .	As needed	As needed	GoP		107,368.00		

Subtotal 1 412,288.00

#### **REGIONAL OFFICE**

OTHERS SUPPLIES

								Schedu	le for Each I	Procuremen	nt Activity					Source of Funds	Estima	ated Budget (P	hP)	Remarks (brief
Code (PAP)	Procurement Program/Project	PMO/ End- User	Mode of Procurement	Pre-Proc Conference	Ads/Post of IAEB	Pre-bid Conf	Eligibility Check	Sub/Open of Bids	Bid Evaluation	Post Qual	Notice of Award	Contract Signing	Notice to Proceed	Delivery/ Completion	Acceptance/ Turnover		Total	M O O E	со	of Program/Pr ject)
016	Drinking Water	RO	Nego Proc: SVP (Sec 53.9)	n/a	Monthly	n/a	Monthly	Monthly	Monthly	n/a	Monthly	Monthly	n/a	Monthly	Monthly	GoP		26,796.00		
	Drugs and Medicines																			
	Cauayan and Palawan		Nego Proc: SVP (Sec 53.9)	n/a	As needed	n/a	As needed	As needed	As needed	n/a	As needed	As needed	n/a	As needed	As needed	GoP		3,600.00		
	Bicol		Nego Proc: SVP (Sec 53.9)	n/a	As needed	n/a	As needed	As needed	As needed	n/a	As needed	As needed	n/a	As needed	As needed	GoP		2,800.00		

Subtotal 2

33,196.00

Subtotal 1 Subtotal 2 **Grand Total** 

412,288.00 33,196.00 445,484.00

Prepared by: \

Joselito A. Cada OIC Procurement Division

BAC Sec. for Goods and Services

Recommending Approval by:

Atty Jose D. Melgarejo

BAC Chairman for Goods and Services

Certified Funds Availal

Dante M. Anabe

Manager, Finance and Controllership Dept.

Approved by:

Maria Ana R. Oliveros Head of Procuring Entity

**ANNUAL PROCUREMENT PLAN Y 2016** 

#### **CORPORATE MAIN OFFICE**

ACCOUNTABLE FORMS

								Sched	ule for Each Pi	rocuremer	t Activity					Source of	Estimated Budget (Ph	Carlo de Septimina de Carlo de
Code (PAP)	Item & Specifications	PMO/ End- User		Pre-Proc Conference	Ads/Post of IAEB	Pre-bid Conf	Eligibility Check	Sub/Open of Bids	Bid Evaluation	Post Qual	Notice of Award	Contract Signing	Notice to Proceed	Delivery/ Completion	Acceptance/ Turnover	Funds	Total M O O F	CO (brief description Program/Projec
2016	Community Mortgage Receipt	СМД	Nego Proc: A- to-A (Sec 53.5)	n/a	As needed	n/a	As needed	As needed	As needed	n/a	As needed	As needed	n/a	As needed	As needed	GoP	340,000.00	
	. Official Receipt	CMD	Nego Proc: A- to-A (Sec 53.5)	n/a	As needed	n/a	As needed	As needed	As needed	n/a	As needed	As needed	n/a	As needed	As needed	GoP	125,000.00	

Grand Total 465,000.00

Prepared by:

Joselito A. Cada GIC, Procurement Division

**BAC Sec. for Goods and Services** 

Recommending Approval by:

Atty Jose D. Melgarejo

**BAC Chairman for Goods and Services** 

Certified Funds Available:

Dante M Anabe

Manager, Finance and Controllership Dept.

Approved by:

ANNUAL PROCUREMENT PLAN Y 2016

#### CORPORATE MAIN OFFICE AND REGIONAL OFFICE

ADVERTISING EXPENSES

		PMO/						Schedul	o for Each P	rocurer	nent Activi	ty				Source of	Esti	mated Budget (Ph	ıP)	Remark (brief
ode AP)	Procurement Program/Project	End- User	Mode of Procurement	Pre-Proc Conference	Ads/Post of IAEB	Pre-bid Conf	Eligibility Check	Sub/Open of Bids	Bid Evaluation	Post Qual	Notice of Award	Contract Signing	Notice to Proceed	Delivery/ Completion	Acceptance/ Turnover	Funds	Total	<b>M</b> O O E	со	descripti of Progra
6																				
1	Marketing/ promotional activities for SHFC (RO marketing activities @ 150K)	PAD	Nego Proc: SVP (Sec 53.9)	n/a	As needed	n/a	As needed	As needed	As needed	n/a	As needed	As needed	n/a	As needed	As needed	GoP		2,150,000.00		
2	2016 Communication Campaign	PAD	Nego Proc: SVP (Sec 53.9)	n/a	As needed	n/a	As needed	As needed	As needed	n/a	As needed	As needed	n/a	As needed	As needed	GoP		3,046,650.00	*	
3	2016 Ad Placements (Circulars) and participation in KSA's and PS Events	PAD	Nego Proc: SVP (Sec 53.9)	n/a	As needed	n/a	As needed	As needed	As needed	n/a	As needed	As needed	n/a	As needed	As needed	GoP		800,000.00		
4	2015 Annual Report Production	PAD	Nego Proc: SVP (Sec 53.9)	n/a	As needed	n/a	As needed	As needed	As needed	n/a	As needed	As needed	n/a	As needed	As needed	GoP		300,000.00		
5	2016 Communication Plan Implementation (SHFC Reorg)	PAD	Nego Proc: SVP (Sec 53.9)	n/a	As needed	n/a	As needed	As needed	As needed	n/a	As needed	As needed	n/a	As needed	As needed	GoP		300,000.00		
6	2016 Calendar Production	PAD	Nego Proc: SVP (Sec 53.9)	n/a	As needed	n/a	As needed	As needed	As needed	n/a	As needed	As needed	n/a	As needed	As needed	GoP		300,000.00		
7	Recruitment (Advertising) (HR)	HR	Nego Proc: SVP (Sec 53.9)	n/a	As needed	n/a	As needed	As needed	As needed	n/a	As needed	As needed	n/a	As needed	As needed	GoP		150,000.00		
8	Printing/ advertisement expenses/ Tokens for stakeholders	VISMIN RO	Nego Proc: SVP (Sec 53.9)	n/a	As needed	n/a	As needed	As needed	As needed	n/a	As needed	As needed	n/a	As needed	As needed	GoP		140,000.00		
9	2016 Client Satisfaction Survey Implementation	PAD	Nego Proc: SVP (Sec 53.9)	n/a	As needed	n/a	As needed	As needed	As needed	n/a	As needed	As needed	n/a	As needed	As needed	GoP		100,000.00		
10	SSI Survey Forms Production	PAD	Nego Proc: SVP (Sec 53.9)	n/a	As needed	n/a	As needed	As needed	As needed	n/a	As needed	As needed	n/a	As needed	As needed	GoP		80,000.00		
11	Internal Orientations (cascading on SHFC programs/projects)	PAD	Nego Proc: SVP (Sec 53.9)	n/a	As needed	n/a	As needed	As needed	As needed	n/a	As needed	As needed	n/a	As needed	As needed	GoP		75,000.00		
12	Various Advertising Expense (HDH)	HDH	Nego Proc: SVP (Sec 53.9)													GoP		280,000.00		
13	Various Advertising Expense (AKPF)	AKPF	Nego Proc: SVP (Sec 53.9)													GoP		323,500.00		
																Grand		8,045,150.00		

Josepho A. Cada OIC Procurement Division BAC Sec. for Goods and Services

Recommending Approval by:

Atty Jose D. Melgarejo

**BAC Chairman for Goods and Services** 

Certified Funds Available:

Dante M. Anabe

Manager, Jinance and Controllership Dept.

Approved by:

Maria Ana R. Oliveros Mead of Procuring Entity

ANNUAL PROCUREMENT PLAN Y 2016

## CORPORATE MAIN OFFICE

								Schedu	le for Each	Procure	ment Acti	vity				Source of	Estim	ated Budget (Phi	P)	Remarks (brief
Code (PAP)	Item & Specifications	PMO/ End-User	Mode of Procurement	Pre-Proc Conference	Ads/Post of IAEB	Pre-bid Conf	Eligibility Check	Sub/Open of Bids	Bid Evaluation	Post Qual	Notice of Award	Contract Signing	Notice to Proceed	Delivery/ Completion	Acceptance/ Turnover	Funds	Total	M O O E	со	description of Program/ Project)
2016 1	Other Corporate Activities																			
	Annual Corporate Planning Session (attended by SHFC Officers) (includes pre-planning activities)	PLANNING	Nego Proc: SVP (Sec 53.9)	n/a	As needed	n/a	As needed	As needed	As needed	n/a	As needed	As needed	n/a	As needed	As needed	GoP		750,000.00		
	SHFC Mid-year Assessment Meeting for Operation and Support Groups (include pre- planning activities)	PLANNING	Nego Proc: SVP (Sec 53.9)	n/a	As needed	n/a	As needed	As needed	As needed	n/a	As needed	As needed	n/a	As needed	As needed	GoP		500,000.00		
	Seminar, Strategic Planning activity for the Board of Directors & Officers	OBS	Nego Proc: SVP (Sec 53.9)	n/a	As needed	n/a	As needed	As needed	As needed	n/a	As needed	As needed	n/a	As needed	As needed	GoP		500,000.00		
	SHFC Anniversary	PAD	Nego Proc: SVP (Sec 53.9)	n/a	As needed	n/a	As needed	As needed	As needed	n/a	As needed	As needed	n/a	As needed	As needed	GoP		200,000.00		
	Quarterly COD Meeting of Visayas and Mindanao, mid-year assessment	LLPGVM	Nego Proc: SVP (Sec 53.9)	n/a	As needed	n/a	As needed	As needed	As needed	n/a	As needed	As needed	n/a	As needed	As needed	GoP		600,000.00		
	SHFC Chorale Group	HR	Nego Proc: SVP (Sec 53.9)	n/a	As needed		As needed	As needed		n/a	As needed		n/a	As needed	As needed	GoP		200,000.00		
	ROD Planning	Luzon	Nego Proc: SVP (Sec 53.9)	n/a	As needed	n/a	As needed			n/a	As needed		n/a	As needed	As needed	GoP		150,000.00		
	Planning activities	OP	Nego Proc: SVP (Sec 53.9)	n/a	As needed	n/a		As needed		n/a	As needed	As needed	n/a	As needed	As needed	GoP		140,000.00		
	On-site awarding of titles	AMD	Nego Proc: SVP (Sec 53.9)	n/a	As needed	n/a	As needed	As needed	As needed	n/a	As needed	As needed	n/a	As needed	As needed	GoP		136,000.00		
	Awarding of Titles	ROD	Nego Proc: SVP (Sec 53.9)	n/a	As needed	n/a	As needed	As needed	As needed	n/a	As needed	As needed	n/a	As needed	As needed	GoP		100,000.00		
	MSG Group Planning Workshop	MSG	Nego Proc: SVP (Sec 53.9)	n/a	As needed	n/a	As needed	As needed	As needed	n/a	As needed	As needed	n/a	As needed	As needed	GoP		100,000.00		
	In-house Assessment Meetings (attended by SHFC Officers and SOHEAI Representatives)	PLANNING	Nego Proc: SVP (Sec 53.9)	n/a	As needed	n/a	As needed	As needed	As needed	n/a	As needed	As needed	n/a	As needed	As needed	GoP		90,000.00		
	**Execution/Implementation of big ticket items for Consultancy engagements	CorpWide	Nego Proc: SVP (Sec 53.9)	n/a	As needed	n/a	As needed	As needed	As needed	n/a	As needed	As needed	n/a	As needed	As needed	GoP		1,500,000.00		
	Sub-total																	4,966,000.00		

			1					Schedu	le for Each I	Procure	ment Acti	vity				Source of	Estimated Budget	(PhP)	Remarks
Code (PAP)	Item & Specifications	PMO/ End-User	Mode of Procurement	Pre-Proc Conference	Ads/Post of IAEB	Pre-bid Conf	Eligibility Check	Sub/Open of Bids	Bid Evaluation	Post Qual	Notice of Award	Contract Signing	Notice to Proceed	Delivery/ Completion	Acceptance/ Turnover	Funds	Total M O O E	СО	(brief description o Program/ Project)
	Children's Christmas Party	HR	Nego Proc: SVP (Sec 53.9)	n/a	As needed	n/a	As needed	As needed	As needed	n/a	As needed	As needed	n/a	As needed	As needed	GoP	70,000	00	
	TSD Department Planning	TSD	Nego Proc: SVP (Sec 53.9)	n/a	As needed	n/a	As needed	As needed	As needed	n/a	As needed	As needed	n/a	As needed	As needed	GoP	70,000	00	
	Department Planning Session	LED	Nego Proc: SVP (Sec 53.9)	n/a	As needed	n/a	As needed	As needed	As needed	n/a	As needed	As needed	n/a	As needed	As needed	GoP	50,000	00	
	Department Planning Session	PAEMD	Nego Proc: SVP (Sec 53.9)	n/a	As needed	n/a	As needed	As needed	As needed	n/a	As needed	As needed	n/a	As needed	As needed	GoP	50,000	00	
	MED's Planning	MED	Nego Proc: SVP (Sec 53.9)	n/a	As needed	n/a	As needed	As needed	As needed	n/a	As needed	As needed	n/a	As needed	As needed	GoP	30,000	00	
	OP meeting	OP	Nego Proc: SVP (Sec 53.9)	n/a	As needed	n/a	As needed	As needed	As needed	n/a	As needed	As needed	n/a	As needed	As needed	GoP	20,000		
	OVP-LPG Midyear Assessment	LPG	Nego Proc: SVP (Sec 53.9)	n/a	As needed	n/a	As needed	As needed	As needed			As needed	n/a	As needed	As needed	GoP	10,000		
	OVP-LPG Planning	LPG	Nego Proc: SVP (Sec 53.9)	n/a	As needed	n/a	As needed	As needed		n/a	As needed		n/a	As needed	As needed	GoP	10,000		
	FCD Planning Activities	FCD	Nego Proc: SVP (Sec 53.9)	n/a	As needed	n/a	As needed	As needed	As needed	n/a	As needed	As needed	n/a	As needed	As needed	GoP	120,000		
	OVP-LPG Year-end Assessment	LPG	Nego Proc: SVP (Sec 53.9)	n/a	As needed	n/a	As needed	As needed	As needed	n/a	As needed	As needed	n/a	As needed	As needed	GoP	10,000		
	OEVP Meeting	OEVP	Nego Proc: SVP (Sec 53.9)	n/a	As needed	n/a	As needed	As needed		n/a	As needed	V - V - W	n/a	As needed	As needed	GoP	5,000		
	Planning	INSURANCE	Nego Proc: SVP (Sec 53.9)	n/a	As needed	n/a	As needed	As needed		n/a	As needed		n/a	As needed	As needed	GoP	4,800		
	Teambuilding activities (per department )		Nego Proc: SVP (Sec 53.9)	n/a	As needed	n/a	As needed	As needed	As needed				n/a	As needed	As needed	GoP	1,500,000.		
	Sub-total									-							1,949,800		

ode PAP)	Itom & Considerations	PMO/ End-User	Mode of Procurement					Schedu	le for Each I	Procure	ment Acti	vity			-	Source of Funds	Estim	ated Budget (Ph	P)	Remarks (brief description of Program/ Project)
				Pre-Proc Conference	Ads/Post of IAEB	Pre-bid Conf	Eligibility Check	Sub/Open of Bids	Bid Evaluation	Post Qual	Notice of Award	Contract Signing	Notice to Proceed	Delivery/ Completion	Acceptance/ Turnover		Total	M O O E	со	
2	2 Subscription																			
	Prepaid Card - TV Cable	GSD	Nego Proc: SVP (Sec 53.9)	n/a	As needed	n/a	As needed	As needed	As needed	n/a	As needed	As needed	n/a	As needed	As needed	GoP		39,000.00		
	Newspaper	GSD	Nego Proc: SVP (Sec 53.9)	n/a	As needed	n/a			As needed	n/a		As needed	n/a	As needed	As needed	GoP		224,000.00		
3	3 Communication		33.57	100	A3 Hooded	Tira	Na Fieeded	As Heeded	As rieeded	riva	As needed	AS Heeded	n/a	As needed	As needed	GOP		224,000.00		
	Mobile Phones (prepaid)	TFRMA/ID	Nego Proc: SVP (Sec 53.9)	n/a	As needed	n/a	As needed	As needed	As needed	n/a	As needed	As needed	n/a	As needed	As needed	GoP		5,000.00		12
	Sub-total												1.00	7.07.00000	710 TICOGOG			268,000.00		
	Corporate Activites																	200,000.00		
4	4 Annual Corporate Team Building Activity	HR	Nego Proc: SVP (Sec 53.9)	n/a	As needed	n/a	As needed	As needed	As needed	n/a	As needed	As needed	n/a	As needed	As needed	GoP		900,000.00		
5	5 Christmas Celebration (HO and RO)	HR	Nego Proc: SVP (Sec 53.9)	n/a	As needed	n/a	As needed	As needed	As needed	n/a	As needed	As needed	n/a	As needed	As needed	GoP		730,000.00		
6	Annual Cultural and Athletic Activities	HR	Nego Proc: SVP (Sec 53.9)	n/a	As needed	n/a	As needed	As needed	As needed	n/a	As needed	As needed	n/a	As needed	As needed	GoP		600,000.00		
7	KSA Sportsfest Cost Sharing (including budget for pax)	SOHEAI	Nego Proc: SVP (Sec 53.9)	n/a	As needed	n/a	As needed	As needed	As needed	n/a	As needed	As needed	n/a	As needed	As needed	GoP		200,000.00		
8	KSA Christmas Party - Cost sharing	HR	Nego Proc: SVP (Sec 53.9)	n/a	As needed	n/a		As needed		n/a		As needed	n/a	As needed	As needed	GoP		100,000.00		
	Sub-Total																	2,530,000.00		

9,713,800.00 **9,713,800.00** 

Subtotal 1 9,713,800.00

ANNUAL PROCUREMENT PLAN Y 2016

#### **REGIONAL OFFICE**

OTHER MOOE

	T								Schedu	le for Each I	Procure	ment Acti	vity				Source of Funds	Estim	nated Budget (PhP	")	Remarks (brief
Code (PAP)	11.0	Item & Specifications	PMO/ End-User	Mode of Procurement	Pre-Proc Conference	Ads/Post of IAEB	Pre-bid Conf	Eligibility Check	Sub/Open of Bids	Bid Evaluation	Post Qual	Notice of Award	Contract Signing	Notice to Proceed	Delivery/ Completion	Acceptance/ Turnover	runas	Total	M O O	со	description of Program/Proje t)
016	$\Box$	Other Corporate Activities																			
	1	CMP Month Celebration	ISABELA	Nego Proc: SVP (Sec 53.9)	n/a	Annual	n/a	Annual	Annual	Annual	n/a	Annual	Annual	n/a	Annual	Annual	GoP		100,000.00		
	2	CMP Month Celebration	PALAWAN	Nego Proc: SVP (Sec 53.9)	n/a	Annual	n/a	Annual	Annual	Annual	n/a	Annual	Annual	n/a	Annual	Annual	GoP		100,000.00		
	3	CMP Month Celebration	BICOL	Nego Proc: SVP (Sec 53.9)	n/a	Annual	n/a	Annual	Annual	Annual	n/a	Annual	Annual	n/a	Annual	Annual	GoP		100,000.00		
		Regional Consultation/ Dialogue for existing & new stakeholders	ISABELA	Nego Proc: SVP (Sec 53.9)	n/a	As needed	n/a	As needed	As needed	As needed	n/a	As needed	As needed	n/a	As needed	As needed	GoP		120,000.00		
	5	CMP Month Celebration	DAVAO	Nego Proc: SVP (Sec 53.9)	n/a	Annual	n/a	Annual	Annual	Annual	n/a	Annual	Annual	n/a	Annual	Annual	GoP		100,000.00		
	6	CMP Month Celebration	CEBU	Nego Proc: SVP (Sec 53.9)	n/a	Annual	n/a	Annual	Annual	Annual	n/a	Annual	Annual	n/a	Annual	Annual	GoP		100,000.00		
	7	Team Building	PALAWAN	Nego Proc: SVP (Sec 53.9)	n/a	As needed	n/a	As needed			n/a	As needed		n/a	As needed	As needed	GoP		50,000.00		
	8	CSO Team Building	ISABELA	Nego Proc: SVP (Sec 53.9)	n/a	As needed	n/a	As needed	As needed	As needed	n/a	As needed	As needed	n/a	As needed	As needed	GoP		30,000.00		
	9	BSO Team Building	BICOL	Nego Proc: SVP (Sec 53.9)	n/a	As needed	n/a	As needed	As needed	As needed	n/a	As needed	As needed	n/a	As needed	As needed	GoP		30,000.00		
	10	CSO Planning	ISABELA	Nego Proc: SVP (Sec 53.9)	n/a	As needed	n/a	As needed	As needed	As needed	n/a	As needed	As needed	n/a	As needed	As needed	GoP		25,000.00		
	11	BSO Planning	BICOL	Nego Proc: SVP (Sec 53.9)	n/a	As needed	n/a	As needed	As needed		n/a		As needed	n/a	As needed	As needed	GoP		25,000.00		
	12	Anniversary	PALAWAN	Nego Proc: SVP (Sec 53.9)	n/a	As needed	n/a	As needed	As needed	As needed	n/a	As needed	As needed	n/a	As needed	As needed	GoP		17,000.00		= 7 B

								Schedu	le for Each F	Procure	ment Acti	vity				Source of	Estima	ated Budget (PhF	P)	Remarks
Code PAP)	Item & Specifications	PMO/ End-User	Mode of Procurement	Pre-Proc Conference	Ads/Post of IAEB	Pre-bid Conf	Eligibility Check	Sub/Open of Bids	Bid Evaluation	Post Qual	Notice of Award	Contract Signing	Notice to Proceed	Delivery/ Completion	Acceptance/ Turnover	Funds	Total	M O O		(brief description of Program/Proje t)
	Communication Expenses																			
13	Mobile Load	PALAWAN	Nego Proc: SVP (Sec 53.9)	n/a	As needed	n/a	As needed	As needed	As needed	n/a	As needed	As needed	n/a	As needed	As needed	GoP		6,000.00		The second
14	Mobile Internet	PALAWAN	Nego Proc: SVP (Sec 53.9)	n/a	As needed	n/a			As needed			As needed	n/a	As needed	As needed	GoP		12,000.00		

\*\* Execution/Implementation of big ticket items for Consultancy engagements is under BAC Chairman for Consulting Services

Subtotal 1 9,713,800.00

Subtotal 2 815,000.00 Grand Total 10,528,800.00

OIC Procurement Division

BAC Chairman for Goods and Services

Certified Funds Available:

Dante M. Anabe Manager, Finance and Controllership Dept.

Approved by:

X

Annicia D. Villafuerte\*\*

BAC Chairman for Consulting Services

**ANNUAL PROCUREMENT PLAN Y 2016** 

#### **CORPORATE MAIN OFFICE**

PRINTING AND BINDING

		9						Schedul	e for Each Pr	ocurem	ent Activit	ty				Source	Estima	ated Budget (Ph		Remarks
Code (PAP)	Item & Specifications	PMO/ End- User	Mode of Procurement	Pre-Proc Conference	Ads/Post of IAEB	Pre-bid Conf	Eligibility Check	Sub/Open of Bids	Bid Evaluation	Post Qual			Notice to Proceed	Delivery/ Completion	Acceptance/ Turnover	of Funds	Total	<b>M</b> O O	со	(brief description of Program/ Project)
2016 1	Photocopying Service Provider	GSD	Nego Proc: SVP (Sec 53.9)	n/a	Annual	n/a	Annual	Annual	Annual	n/a	Annual	Annual	n/a	Annual	Annual	GoP		500,000.00		
									ŧ											

Grand Total

500,000.00

Prepared by:

Olc Procurement Division

Ethels. Bugho BAC Sec. for Goods and Services

Recommending Approval by:

BAC Chairman for Goods and Services

Certified Funds Available:

Manager, Finance and Controllership Dept.

Approved by:

Maria Ana R. Oliveros Head of Procuring Entity

**ANNUAL PROCUREMENT PLAN Y 2016** 

#### **CORPORATE MAIN OFFICE**

CAPACITY BUILDING

									Schedul	e for Each P	rocuren	nent Activi	ty				Source	(450,000,000)	nated Budget (Ph	P)	Remarks
Code (PAP)	Item & Specifications	Total	PMO/ End-User	Mode of Procurement	Pre-Proc Conference	Ads/Post of IAEB	Pre-bid Conf	Eligibility Check	Sub/Open of Bids	Bid Evaluation	Post Qual	Notice of Award	Contract Signing	Notice to Proceed	Delivery/ Completion	Acceptance/ Turnover	of Funds	Total	M O O E	со	(brief description of Program/ Project)
2016																					
	Regional Consultation Workshops for CMP-Ms (to be attended by SHFC Officers, Selected Employees, Partner CSOs and Partner CMP- Ms)	30	PLANNING	Nego Proc: SVP (Sec 53.9)	n/a	As needed	n/a	As needed	As needed	As needed	n/a	As needed	As needed	nla	As needed	As needed	GoP		4,483,500.00		
2	Strategic Planning/Implementation Review for HDH	18	HDH	Nego Proc: SVP (Sec 53.9)	351	As needed	n/a			As needed	n/a		As needed		As needed	As needed	GoP		360,000.00		
3	Quarterly meeting w/ BPA Partner CSOs	5	PLANNING	Nego Proc: SVP (Sec 53.9)	n/a	Quarterly	n/a	Quarterly	Quarterly	Quarterly	n/a		Quarterly	n/a	Quarterly	Quarterly	GoP		20,000.00		
4	Capacity Building for CMP beneficiaries	1	AMD	Nego Proc: SVP (Sec 53.9)	n/a	As needed	n/a	As needed	As needed	As needed	n/a		As needed	n/a	As needed	As needed	GoP		136,500.00	-	

360,000.00 нрн 4,640,000.00 но

**Grand Total** 5,000,000.00

Prepared by:

OIC, Procurement Division

Recommending Approval by:

Att Jose D. Melgarejo

BAC Chairman for Goods and Services

Certified Funds Available:

Dante M. Anabe

Manager, Finance and Controllership Dept.

Approved by:

Head of Procuring Entity / 19/4

ANNUAL PROCUREMENT PLAN Y 2016

#### **CORPORATE MAIN OFFICE**

TRAININGS/ SEMINAR

								Schedule	for Each Pr	ocurer	nent Acti	vity				Source	Esti	mated Budget (F	hP)	Remarks
Code PAP)	Item & Specifications	PMO/ End-User	Mode of Procurement	Pre-Proc Conference	Ads/Post of IAEB	Pre-bid Conf	Eligibility Check	Sub/Open of Bids	Bid Evaluation	17922300000	Notice of Award	Contract Signing	Notice to Proceed	Delivery/ Completion	Acceptance/ Turnover	of Funds	Total	M O O	co	(brief description Program/ Project)
16																				
			Nego Proc: SVP																	
1	Supervisory Development Trainings	HR	(Sec 53.9)	n/a	As needed	n/a	As needed	As needed	As needed	n/a	As needed	As needed	n/a	As needed	As needed	GoP		2,700,000.00		
	And the second of the second o		Nego Proc: SVP																	
2	Management Development Trainings	HR	(Sec 53.9)	n/a	As needed	n/a	As needed	As needed	As needed	n/a	As needed	As needed	n/a	As needed	As needed	GoP		1,800,000.00		
			Nego Proc: SVP						-											
3	Foreign Training	HR	(Sec 53.9)	n/a	As needed	n/a	As needed	As needed	As needed	n/a	As needed	As needed	n/a	As needed	As needed	GoP		1,650,000.00		
	20 20 700 70 700 70		Nego Proc: SVP																	
4	Executive Development Trainings	HR	(Sec 53.9)	n/a	As needed	n/a	As needed	As needed	As needed	n/a	As needed	As needed	n/a	As needed	As needed	GoP		1,500,000.00		
		0.000	Nego Proc: SVP	2000000	INDOCESSOR AND	TO THE OWNER OF THE OWNER	wysomersen/sign	a Recent of the second			er constance de la	Section 1				av. Air i		/ (		
5	Project Management	HR	(Sec 53.9)	n/a	As needed	n/a	As needed	As needed	As needed	n/a	As needed	As needed	n/a	As needed	As needed	GoP		450,000.00		
	Health, Safety & Wellness Programs	un	Nego Proc: SVP (Sec 53.9)										10000					045 000 00		
ь		HR	(360 33.9)	n/a	As needed	n/a	As needed	As needed	As needed	n/a	As needed	As needed	n/a	As needed	As needed	GoP		315,000.00		
	Conduct Seminars on Housing, Urban		Nego Proc: SVP																	
7	Development and other related issues and concerns (in-house)	up	Nego Proc: SVP (Sec 53.9)		As seeded	n/n	A = = = = d = d			-1-			-1-	THE COLUMN CONTRACTOR				205 200 00		
- 1	concerns (m-nouse)	HR	Nego Proc: SVP	n/a	As needed	n/a	As needed	As needed	As needed	nva	As needed	As needed	n/a	As needed	As needed	GoP		225,000.00		
	Comptia A+ Essential and Practical Application	HR	(Sec 53.9)	n/a	As needed	nla	As pooded	As ponded	As pooded	nia	As seeded	As seeded	-/-			0.0		200 000 00		
0	Compila A+ Essential and Fractical Application	- IIK	Nego Proc: SVP		As needed	n/a	As needed	As needed	As needed	n/a	As needed	As needed	n/a	As needed	As needed	GoP		200,000.00	$\vdash$	
0	PHP, AJAX, Javascript Programming	HR	(Sec 53.9)	n/a	As needed	n/a	As needed	As needed	As needed	0/0	As poodes	As seeded	-/-			0-0		200 000 00		
9	FTIF, ASAA, Savascript Frogramming	- nr	Nego Proc: SVP		As needed	11/4	As needed	As needed	As fieeded	Tira	AS HEEDEL	As needed	n/a	As needed	As needed	GoP		200,000.00	$\vdash$	
10	System Analysys and Design	HR	(Sec 53.9)	n/a	As needed	n/a	As needed	As needed	As needed	n/a	As needed	As needed	n/a	As needed	As needed	GoP		200.000.00		
- 10	System Analysys and Design	1.113.	Nego Proc: SVP		As needed	11/4	A3 Hedded	No fiedded	As needed	iva	AS HOUGE	As Heeded	II/a	As needed	As needed	GOP	-	200,000.00		
11	Complete Staff Work (CSW)	HR	(Sec 53.9)	n/a	As needed	n/a	As needed	As needed	As needed	0/2	As needed	As needed	n/a	As needed	As needed	GoP		180,000.00		
	Complete Stall Trolk (COTT)	100	Nego Proc: SVP	100000	no necucu	100	A3 Heeded	No fieeded	Astrocaca	iva	AS HEEGE	As needed	IIIa	As needed	As Heeded	GUF	-	100,000.00	$\vdash$	
12	Problem Solving and Decision Making	HR	(Sec 53.9)	n/a	As needed	n/a	As needed	As needed	As needed	n/a	As noodor	As needed	n/a	As needed	As needed	GoP		180,000.00		
1.2	Troblem conting and position making		Nego Proc: SVP		The Hoodes	100	r to riceded	710 Hooded	risticoded	Tird	no necuci	AS HEEGE	11/4	As Heeded	As needed	GOF		100,000.00	-	
13	Comptia Network+	HR	(Sec 53.9)	n/a	As needed	n/a	As needed	As needed	As needed	n/a	As needer	As needed	n/a	As needed	As needed	GoP		150.000.00		
- 10	Partnership/Network Building Training	1	Nego Proc: SVP	100000		7.00	7101100000	710110000	7101100000	100	io nicodos	7101100000	100	7 to fice ded	Astrocaea	Gor		150,000.00	$\vdash$	-
14	(LCMP/Regions)	HR	(Sec 53.9)	n/a	As needed	n/a	As needed	As needed	As needed	n/a	As needed	As needed	n/a	As needed	As needed	GoP		150,000.00		
			Nego Proc: SVP											710710000	rioricoded	001		100,000.00	-	
15	VB. Net Programming	HR	(Sec 53.9)	n/a	As needed	n/a	As needed	As needed	As needed	n/a	As needed	As needed	n/a	As needed	As needed	GoP		150,000.00	1 /	
			Nego Proc: SVP															,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,	-	
16	Effective Oral Communications Skills Training	HR	(Sec 53.9)	n/a	As needed	n/a	As needed	As needed	As needed	n/a	As needed	As needed	n/a	As needed	As needed	GoP		120,000.00	1 /	
			Nego Proc: SVP							0.3480			50,000	100 TO TO TO TO				.20,000.00		
17	MS Excel Training	HR	(Sec 53.9)	n/a	As needed	n/a	As needed	As needed	As needed	n/a	As needed	As needed	n/a	As needed	As needed	GoP		120,000.00		
	Public Relations Enhancement and Effective		Nego Proc: SVP															.20,000.00		
18	Writing Seminar	HR	(Sec 53.9)	n/a	As needed	n/a	As needed	As needed	As needed	n/a	As needed	As needed	n/a	As needed	As needed	GoP		120,000.00		
			Nego Proc: SVP															.20,000.00		
15	Records and Filing Management Seminar	HR	(Sec 53.9)	n/a	As needed	n/a	As needed	As needed	As needed	n/a	As needed	As needed	n/a	As needed	As needed	GoP		120,000.00		

					d=			Schedule	for Each Pr	ocure	ment Act	ivity				Source	Estir	mated Budget (F	hP)	Remarks
ode AP)	Item & Specifications	PMO/ End-User	Mode of Procurement	Pre-Proc Conference	Ads/Post of IAEB	Pre-bid Conf	Eligibility Check	Sub/Open of Bids	Bid Evaluation	Post Qual	Notice of Award	f Contract Signing	Notice to Proceed	Delivery/ Completion	Acceptance/ Turnover	of Funds	Total	M O O E	со	(brief description Program Project)
20	Specific, Writing Training (Business, Minutes, Memo, etc.)	HR	Nego Proc: SVP (Sec 53.9)	n/a	As pooded	n/a	A	*******					16	8 8 E				10 2 5 1 5 1 5 1 5 1 5 1 5 1 5 1 5 1 5 1 5		
700000	Executive Assistant's Technical Training	HR	Nego Proc: SVP (Sec 53.9)	n/a	As needed As needed	n/a n/a	As needed As needed	As needed	As needed As needed			As needed	n/a n/a	As needed As needed	As needed	GoP		120,000.00		
22	MCLE Seminar for Lawyers	HR	Nego Proc: SVP (Sec 53.9)	n/a	As needed	n/a	As needed	As needed	As needed			As needed	n/a	As needed	As needed As needed	GoP		105,000.00		
23	Procurement Unit Technical Training	HR	Nego Proc: SVP (Sec 53.9)	n/a	As needed	n/a	As needed	As needed	As needed					200700000000000000000000000000000000000	100	Contract 1		040 50:70 4040 475 011 00500		
	PAD's Workshops	HR	Nego Proc: SVP (Sec 53.9)	n/a	As needed	n/a	As needed		As needed	110	100	As needed	n/a n/a	As needed As needed	As needed As needed	GoP GoP		102,000.00		
25	AMD's Technical Trainings	HR	Nego Proc: SVP (Sec 53.9)	n/a	As needed	n/a	As needed	As needed	As needed			As needed	n/a	As needed	As needed	GoP		90,000.00		
26	Attend seminars/ forums on housing and urban development and other socio-economic issues and concerns	HR	Nego Proc: SVP (Sec 53.9)	n/a	As needed	n/a	As needed	As needed	As needed			As needed	n/a	As needed	As needed	GoP		90,000.00		·
27	PID's Technical Training	HR	Nego Proc: SVP (Sec 53.9)	n/a	As needed	n/a	As needed	As needed	As needed	n/a	As needed	As needed	n/a	As needed	As needed	GoP		90,000.00		
28	SOHEAI Officers' Training	HR	Nego Proc: SVP (Sec 53.9)	n/a	As needed	n/a	As needed	As needed	As needed	n/a	As needed	As needed	n/a	As needed	As needed	GoP		90,000.00		
29	VisMin Operations Technical Training	HR	Nego Proc: SVP (Sec 53.9)	n/a	As needed	n/a	As needed	As needed	As needed	n/a	As needed	As needed	n/a	As needed	As needed	GoP		90,000.00		
30	FCD's Technical Trainings Agency Procurement Compliance and Performance	HR	Nego Proc: SVP (Sec 53.9)	n/a	As needed	n/a	As needed	As needed	As needed	n/a	As needed	As needed	n/a	As needed	As needed	GoP		160,000.00		
31	Indicator System	HR	Nego Proc: SVP (Sec 53.9)	n/a	As needed	n/a	As needed	As needed	As needed	n/a	As needed	As needed	n/a	As needed	As needed	GoP		75,000.00		9
32	HRDD's Technical Trainings	HR	Nego Proc: SVP (Sec 53.9) Nego Proc: SVP	n/a	As needed	n/a	As needed	As needed	As needed	n/a	As needed	As needed	n/a	As needed	As needed	GoP		75,000.00		
33	OBS's Technical Training	HR	(Sec 53.9) Nego Proc: SVP	n/a	As needed	n/a	As needed	As needed	As needed	n/a	As needed	As needed	n/a	As needed	As needed	GoP		75,000.00		
34	PAD's Technical Training	HR	(Sec 53.9)	n/a	As needed	n/a	As needed	As needed	As needed	n/a	As needed	As needed	n/a	As needed	As needed	GoP		75,000.00		
35	ROD's Techical Trainings	HR	Nego Proc: SVP (Sec 53.9)	n/a	As needed	n/a	As needed	As needed	As needed	n/a	As needed	As needed	n/a	As needed	As needed	GoP		75,000.00		
36	NCR-Luzon's Technical Trainings	HR	Nego Proc: SVP (Sec 53.9)	n/a	As needed	n/a	As needed	As needed	As needed	n/a	As needed	As needed	n/a	As needed	As needed	GoP		60,000.00		
37	OP/OEVP's Technical Training	HR	Nego Proc: SVP	n/a	As needed	n/a	As needed	As needed	As needed	n/a	As needec	As needed	n/a	As needed	As needed	GoP		60,000.00		
38	TSD's Technical Training	HR	Nego Proc: SVP (Sec 53.9) Nego Proc: SVP	n/a	As needed	n/a	As needed	As needed	As needed	n/a	As needed	As needed	n/a	As needed	As needed	GoP		60,000.00		
39	HDH's Technical Training	HR	(Sec 53.9) Nego Proc: SVP	n/a	As needed	n/a	As needed	As needed	As needed	n/a	As needed	As needed	n/a	As needed	As needed	GoP		54,000.00		
40	LED's Technical Training	HR	(Sec 53.9) Nego Proc: SVP	n/a	As needed	n/a	As needed	As needed	As needed	n/a	As needed	As needed	n/a	As needed	As needed	GoP		48,000.00		
41	IAD's Technical Training	HR	(Sec 53.9) Nego Proc: SVP	n/a	As needed	n/a	As needed	As needed	As needed	n/a	As needec	As needed	n/a	As needed	As needed	GoP		45,000.00		
42	PD's Technical Training	HR	(Sec 53.9) Nego Proc: SVP	n/a	As needed	n/a	As needed	As needed	As needed	n/a	As needec	As needed	n/a	As needed	As needed	GoP		45,000.00		
43	Project Management	HR	(Sec 53.9)	n/a	As needed	n/a	As needed	As needed	As needed	n/a	As needed	As needed	n/a	As needed	As needed	GoP		45,000.00		

	15							Schedule	for Each Pr	rocure	ment Acti	vity				Source	Estima	ated Budget (P	hP)	Remarks
Code (PAP)	Item & Specifications	PMO/ End-User	Mode of Procurement	Pre-Proc Conference	Ads/Post of IAEB	Pre-bid Conf	Eligibility Check	Sub/Open of Bids	Bid Evaluation			Contract Signing	Notice to Proceed	Delivery/ Completion	Acceptance/ Turnover	of Funds	Total	M O O	со	(brief description o Program/ Project)
44	TAD's Technical Trainings	HR	Nego Proc: SVP (Sec 53.9)	200000	As needed	n/a	As needed	As needed	As needed	n/a	As needed	As needed	n/a	As needed	As needed	GoP		42,000.00		
45	Treasury Group's Technical Training	HR	Nego Proc: SVP (Sec 53.9)	n/a	As needed				As needed			As needed		As needed	As needed	GoP		36,000.00		
46	TFRMA's Technical Trainings	HR	Nego Proc: SVP (Sec 53.9)	n/a	As needed				As needed	1		As needed		As needed	As needed	GoP		30,000.00		
													368077					22,300.00		

Grand Total 12,572,000.00

Prepared by:

Recommending Approval by:

Certified Funds Available:

**BAC Chairman for Goods and Services** 

Dante M Anabe
Manager Finance and Controllership Dept.

Approved by:

Annicia D. Villafuerte
BAC Chairman for Consulting Services

**ANNUAL PROCUREMENT PLAN Y 2016** 

# CORPORATE MAIN OFFICE OFFICE/ WAREHOUSE/ EQUIPMENT RENTAL

								Schedu	le for Each F	rocurem	ent Activity					Source of	Estin	nated Budget (PhP)	)	Remarks
Code (PAP)	Item & Specifications	PMO/ End- User	Mode of Procurement	Pre-Proc Conference	Ads/Post of IAEB	Pre-bid Conf	Eligibility Check	Sub/Open of Bids	Bid Evaluation	Post Qual	Notice of Award	Contract Signing	Notice to Proceed	Delivery/ Completion	Acceptance/ Turnover	- Funds -	Total	M O O E	СО	(brief description o Program/ Project)
2016 1	Warehouse	GSD	Nego Proc: Lease of Real Property (Sec 53.10)	n/a	Multi-year	n/a	Multi-year	Multi-year	Multi-year	n/a	Multi-year	Multi-year	n/a	Multi-year	Multi-year	GoP		1,857,600.00		
2	Office Equipment Rental	GSD	Nego Proc: SVP (Sec 53.9)	n/a	Annual	n/a	Annual	Annual	Annual	n/a	Annual	Annual	n/a	Annual	Annual	GoP		43,794.00		

Subtotal 1 1,901,394.00

**ANNUAL PROCUREMENT PLAN Y 2016** 

#### REGIONAL OFFICE

OFFICE/ WAREHOUSE/ EQUIPMENT RENTAL

			PMO/						Schedu	le for Each I	Procuren	nent Activity					Source of Funds	Estin	nated Budget (PhP	)	Remarks (brief
Cod (PAI	(23)	Item & Specifications	End- User	Mode of Procurement	Pre-Proc Conference	Ads/Post of IAEB	Pre-bid Conf	Eligibility Check	Sub/Open of Bids	Bid Evaluation	Post Qual	Notice of Award	Contract Signing	Notice to Proceed	Delivery/ Completion	Acceptance/ Turnover		Total	<b>M</b> O O	co	description of Program/ Project)
2016	1	Cauayan Isabela		Nego Proc: Lease of Real Property (Sec 53.10)	n/a	Multi-year	n/a	Multi-year	Multi-year	Multi-year	n/a	Multi-year	. Multi-year	n/a	Multi-year	Multi-year	GoP		143,109.12		
	2	Zamboanga City		Nego Proc: Lease of Real Property (Sec 53.10)	n/a	Multi-year	n/a	Multi-year	Multi-year	Multi-year	n/a	Multi-year	Multi-year	n/a	Multi-year	Multi-year	GoP		243,936.00		
	3	Cebu City		Nego Proc: Lease of Real Property (Sec 53.10)	n/a	Multi-year	n/a	Multi-year	Multi-year	Multi-year	n/a	Multi-year	Multi-year	n/a	Multi-year	Multi-year	GoP		612,864.00	/	
	4	General Santos City		Nego Proc: Lease of Real Property (Sec 53.10)	n/a	Multi-year	n/a	Multi-year	Multi-year	Multi-year	n/a	Multi-year	Multi-year	n/a	Multi-year	Multi-year	GoP		397,836.12	/	
	5	Cagayan De Oro City		Nego Proc: Lease of Real Property (Sec 53.10)	n/a	Multi-year	n/a	Multi-year	Multi-year	Multi-year	n/a	Multi-year	Multi-year	n/a	Multi-year	Multi-year	GoP		726,811.20		
	6	Davao City		Nego Proc: Lease of Real Property (Sec 53,10)	n/a	Multi-year	n/a	Multi-year	Multi-year	Multi-year	n/a	Multi-year	Multi-year	n/a	Multi-year	Multi-year	GoP		1,108,857.60		
	7	Bacolod City		Nego Proc: Lease of Real Property (Sec 53.10)	n/a	Multi-year	n/a	Multi-year	Multi-year	Multi-year	n/a	Multi-year	Multi-year	n/a	Multi-year	Multi-year	GoP		268,176.00		
	8	Bicol		Nego Proc: Lease of Real Property (Sec 53.10)	n/a	Multi-year	n/a	Multi-year	Multi-year	Multi-year	n/a	Multi-year	Multi-year	n/a	Multi-year	Multi-year	GoP		267,660.00		

		PMO/						Schedu	ile for Each I	Procuren	ent Activity	Ni .				Source of Funds	Estim	nated Budget (PhP	)	Remarks (brief
Code (PAP)	Item & Specifications	End- User	Mode of Procurement	Pre-Proc Conference	Ads/Post of IAEB	Pre-bid Conf	Eligibility Check	Sub/Open of Bids	Bid Evaluation	Post Qual	Notice of Award	Contract Signing	Notice to Proceed	Delivery/ Completion	Acceptance/ Turnover		Total	M O O	СО	description of Program/ Project)
9	Palawan		Nego Proc: Lease of Real Property (Sec 53.10)	n/a	Multi-year	n/a	Multi-year	Multi-year	Multi-year	n/a	Multi-year	Multi-year	n/a	Multi-year	Multi-year	GoP		662,889.60	_	
10	lloilo City		Nego Proc: Lease of Real Property (Sec 53.10)	n/a	Multi-year	n/a	Multi-year	Multi-year	Multi-year	n/a	Multi-year	Multi-year	n/a	Multi-year	Multi-year	GoP		377,641.44		
	*															,				

Subtotal 2 4,809,781.08

1,901,394.00 Subtotal 1 Subtotal 2

4,809,781.08 **6,711,175.08** 

**Grand Total** 

Prepared by:

Joselito A. Cada OlC, Procurement Division

Recommending Approval by:

Atty. Jose D. Melgarejo

BAC Chairman for Goods and Services

Certified Funds Available:

Dante M. Anabe Manager, Finance and Controllership Dept.

Approved by:

Maria Ana R. Oliveros Head of Procuring Entity (4/1)

ANNUAL PROCUREMENT PLAN Y 2016

## CORPORATE MAIN OFFICE FURNITURE AND FIXTURES

						v. ————————————————————————————————————			Schedule	for Each Pro	cureme	nt Activity					Source		Estimate	d Budget (PhP)	Remarks
Code	(PAP)	Item & Specifications	PMO/ End- User	Mode of Procurement	Pre-Proc Conference	Ads/Post of IAEB	Pre-bid Conf	Eligibility Check	Sub/Open of Bids	Bid Evaluation	Post Qual	Notice of Award	Contract Signing	Notice to Proceed	Delivery/ Completion	Acceptance/ Turnover	of Funds	Total	M O O E	со	(brief descriptio of Progran Project)
2016	1	Cabinet (Lateral)		Competitive Bidding (Sec 10)																135,000.00	
	2	Cabinet (Vertical)		Competitive Bidding (Sec 10)					Feb	ruary to M	arch 2	016								. 44,000.00	
	3	Clerical Chair (Stanton)		Competitive Bidding (Sec 10)																64,000.00	
	4	Clerical chair without armrest-revolving		Competitive Bidding (Sec 10)																36,000.00	
	5	COD Chair		Competitive Bidding (Sec 10)																25,000.00	
	6	Cork Board (24" x 24")		Nego Proc: SVP (Sec 53.9)	n/a	April Week 1	n/a	April Week 2	April Week 3	April Week 4	n/a	April Week 4	April Week 4	n/a	May Week 2	May Week 2	GoP			1,000.00	
	7	Cork Board (Big)		Nego Proc: SVP (Sec 53.9)	n/a	April Week 1	n/a	April Week 2	April Week 3	April Week 4	n/a	April Week 4	April Week 4	n/a	May Week 2	May Week 2	GoP			15,000.00	
	8	Frontline Counter Table (Customized)		Competitive Bidding (Sec 10)																100,000.00	
	9	Display Rack for Trophies,Plaques, etc.		Competitive Bidding (Sec 10)	F														V	20,000.00	
	10	High Back Chair		Competitive Bidding (Sec 10)																6,000.00	
	11	Open Typed Shelves (Customized for Warehouse)		Competitive Bidding (Sec 10)																340,000.00	
	12	Partition (glass 90x30 inches)		Competitive Bidding (Sec 10)																120,000.00	
	13	Partition (half(1/2 glass) Fabric)		Competitive Bidding (Sec 10)																234,000.00	

									Schedule f	or Each Prod	ureme	nt Activity	8				Source		Estimated	Budget (PhP)	Remarks
Code	(PAP)	Item & Specifications	PMO/ End- User	Mode of Procurement	Pre-Proc Conference	Ads/Post of IAEB	Pre-bid Conf	Eligibility Check	Sub/Open of Bids	Bid Evaluation	Post Qual	Notice of Award	Contract Signing	Notice to Proceed		Acceptance/ Turnover	of Funds	Total	M O O E	со	description of Project)
	14	Vault Cabinet		Competitive Bidding (Sec 10)																100,000.00	
	15	Visitor Chair		Competitive Bidding (Sec 10)																21,000.00	
	16	Visitor Chair without armrest		Competitive Bidding (Sec 10)																32,000.00	
	17	Wall Blinds		Competitive Bidding (Sec 10)																40,000.00	
	18	White Board (3x4)		Nego Proc: SVP (Sec 53.9)	n/a	April Week 1	n/a	April Week 2	April Week 3	April Week 4	n/a	April Week 4	April Week 4	n/a	May Week 2	May Week 2	GoP			2,000.00	
	19	Window Blinds (3rd and 2nd floor)		Competitive Bidding (Sec 10)																1,000,000.00	

4,000.00 HDH

2,331,000.00 HO Subtotal 1

2,335,000.00

ANNUAL PROCUREMENT PLAN Y 2016

# REGIONAL OFFICE FURNITURE & FIXTURE

									Schedule 1	or Each Pro	cureme	nt Activity					Source		Estimated I	Budget (PhP)	Remarks
Code	(PAP)	Item & Specifications	PMO/ End- User	Mode of Procurement	Pre-Proc Conference	Ads/Post of IAEB	Pre-bid Conf	Eligibility Check	Sub/Open of Bids	Bid Evaluation	Post Qual	Notice of Award	Contract Signing	Notice to Proceed	Delivery/ Completion	Acceptance/ Turnover	of Funds	Total	M 0 0	со	(brief description of Program/Pr ject)
2016	1	Mid back Chair		Nego Proc: SVP (Sec 53.9)	n/a	As needed	n/a	As needed	As needed	As needed	n/a	As needed	As pended	-1-					E		
	2	Clerical Table		Nego Proc: SVP (Sec 53.9)	n/a	As needed	n/a	As needed	As needed	As needed	n/a		As needed		As needed	As needed	GoP			18,000.00	
	3	Clerical Chair .		Nego Proc: SVP (Sec 53.9)	n/a	As needed	n/a	As needed	As needed	As needed	n/a	As needed			As needed	As needed	GoP			110,000.00	
	4	Visitor Chair		Nego Proc: SVP (Sec 53.9)	n/a	As needed	n/a	As needed	As needed	As needed	n/a	As needed			As needed	As needed	GoP			112,000.00	
	5	Gang Chair (4seaters)		Nego Proc: SVP (Sec 53.9)	n/a	As needed	n/a	As needed	As needed	As needed		As needed			As needed	As needed	GoP			40,000.00	
	6	Long John Chair (5-seaters)		Nego Proc: SVP (Sec 53.9)	n/a	As needed	n/a	As needed	As needed	As needed		As needed			As needed	As needed	GoP			148,000.00	
	7	Monoblock Chair		Nego Proc: SVP (Sec 53.9)	n/a	As needed	n/a	As needed	As needed	As needed		As needed			As needed	As needed	GoP			30,000.00	
	8	Monoblock Bench		Nego Proc: SVP (Sec 53.9)	n/a	As needed	n/a	As needed	As needed	As needed		As needed		n/a	As needed	As needed	GoP			47,500.00	
	9	Computer Table		Nego Proc: SVP (Sec 53.9)	n/a	As needed	n/a	As needed	As needed	As needed	n/a	As needed		n/a	As needed	As needed	GoP			10,000.00	
	10	Printer Table		Nego Proc: SVP (Sec 53.9)	n/a	As needed	n/a	As needed	As needed	As needed		As needed		n/a n/a	As needed	As needed	GoP			24,000.00	
	11	Side Table		Nego Proc: SVP (Sec 53.9)	n/a	As needed	n/a	As needed	As needed	As needed		As needed		n/a	As needed	As needed	GoP			11,000.00	
	12	Conference Chair		Nego Proc: SVP (Sec 53.9)	n/a	As needed	n/a	As needed	As needed	As needed		As needed		n/a	As needed	As needed	GoP			38,500.00	
	13	Conference Table		Nego Proc: SVP (Sec 53.9)	n/a	As needed	n/a	As needed	As needed	As needed		As needed		n/a	As needed	As needed	GoP			170,200.00	
	14	Cabinet (Lateral)		Nego Proc: SVP (Sec 53.9)	n/a	As needed	n/a	As needed	As needed	As needed		As needed		n/a	As needed	As needed As needed	GoP			72,000.00	
	15	Cabinet (Vertical)		Nego Proc: SVP (Sec 53.9)	n/a	As needed	n/a	As needed	As needed	As needed		As needed		n/a	As needed	As needed	GoP			345,000.00	
	16	Open Typed Shelves (Lateral)		Nego Proc: SVP (Sec 53.9)	n/a	As needed	n/a	As needed		As needed		As needed		n/a	As needed	As needed	GoP			45,000.00 290,000.00	



								Schedule f	or Each Prod	cureme	nt Activity					Source	1	Estimated	Budget (PhP)	Remarks
ode (PAP)	Item & Specifications	PMO/ End- User	Mode of Procurement	Pre-Proc Conference	Ads/Post of IAEB	Pre-bid Conf	Eligibility Check	Sub/Open of Bids	Bid Evaluation	Post Qual	Notice of Award	Contract Signing	Notice to Proceed	Delivery/ Completion	Acceptance/ Turnover	of Funds	Total	M O O	со	(brief description of Program Project)
17	White Board with stand (Big)		Nego Proc: SVP (Sec 53.9)	n/a	As needed	n/a	As needed	As needed	As needed	n/a	As needed	As needed	n/a	As needed	As needed	GoP			70,000.00	
18	Counter /Cashier Table		Nego Proc: SVP (Sec 53.9)	n/a	As needed	n/a	As needed	As needed	As needed	n/a	As needed	As needed	n/a	As needed	As needed	GoP			60,000.00	
19	Cashier's Booth		Nego Proc: SVP (Sec 53.9)	n/a	As needed	n/a	As needed	As needed	As needed	n/a	As needed	As needed	n/a	As needed	As needed	GoP			110,000.00	
20	Teller's Cubicle		Nego Proc: SVP (Sec 53.9)	n/a	As needed	n/a	As needed	As needed	As needed	n/a	As needed	As needed	n/a	As needed	As needed	GoP			10,000.00	
21	Executive Table		Nego Proc: SVP (Sec 53.9)	n/a	As needed	n/a	As needed	As needed	As needed	n/a	As needed	As needed	n/a	As needed	As needed	GoP			15,000.00	
22	Wooden Working Long Table		Nego Proc: SVP (Sec 53.9)	n/a	As needed	n/a	As needed	As needed	As needed	n/a	As needed	As needed	n/a ·	As needed	As needed	GoP			15,000.00	
23	Cork Board		Nego Proc: SVP (Sec 53.9)	n/a	As needed	n/a	As needed	As needed	As needed		As needed			As needed	As needed	GoP			25,000.00	
																		btotal 2	4 846 200 00	

Subtotal 2 1,816,200.00

Subtotal 1 Subtotal 2 2,335,000.00 1,816,200.00 4,151,200.00 **Grand Total** 

56% 44%

Prepared by:

Recommending Approval by:

Alty Jose D. Melgarejo
BAC Chairman for Goods and Services

Certified Funds Available:

Dante M. Anabe
Manager, Finance and Controllership Dept.

Approved by:

Maria Ana R. Oliveros 1 Head of Procuring Entity 199

**ANNUAL PROCUREMENT PLAN Y 2016** 

#### **CORPORATE MAIN OFFICE**

TRANSPORTATION EQUIPMENT

								Schedule	for Each P	rocurem	ent Activit	ty				Source	Est	timated B	udget (PhP)	Remarks
Code (PAP)	Item & Specifications	PMO/ End- User	Mode of Procurement	Pre-Proc Conference	Ads/Post of IAEB	Pre-bid Conf	Eligibility Check	Sub/Open of Bids	Bid Evaluation	Post Qual	Notice of Award	Contract Signing	Notice to Proceed	Delivery/ Completion	Acceptance/ Turnover	- of Funds	Total	M 0 0	со	description o Program/ Project)
2016 1	Motor Vehicle (Motor Pool) (GSD)	GSD	Competitive Bidding (Sec 10)						June - Ju	ıly 201	16								6,250,000.00	
		œ.						.4						- 3						19
																	Gran	d Total	6,250,000.00	

Prepared by:

Joselito A. Cada OIC, Procurement Division

Recommending Approval by:

Atty. Jose D. Melgarejo
BAC Chairman for Goods and Services

Certified Funds Available:

Dante M Anabe Manager Finance and Controllership Dept.

Approved by:

Maria Ana R. Oliveros Head of Procuring Entity 1916

ANNUAL PROCUREMENT PLAN Y 2016

#### **CORPORATE MAIN OFFICE**

IT EQUIPMENTAND SOFTWARE

								T Z	Schedule	for Each Pr	ocurem	ent Activity	/				Source	Esti	imated E	Budget (PhP)	Remarks
Coc (PA		item & Specifications	PMO/ End User	1- Mode of Procurement	Pre-Proc Conference	Ads/Post of IAEB	Pre-bid Conf	Eligibility Check	Sub/Open of Bids	Bid Evaluation	Post Qual	Notice of Award	Contract Signing	Notice to Proceed	Delivery/ Completion	Acceptance/ Turnover	of Funds	Total	M 0 0	СО	(brief description of Program
2016	1	Laptop	AMD/ ISD	Competitive Bidding (Sec 10)															-	100,000.00	Project)
	. 2	Desktop Computer	FCD/ HR	Competitive Bidding (Sec 10)					N	larch - A	oril 20	16			*					200,000.00	
	3	Portable Printer	LPG/ PD/ PAD	Competitive Bidding (Sec 10)																60,000.00	
	4	Printer Inkjet (colored) (CISS)	PID/ SOHEAI	Competitive Bidding (Sec 10)																80,000.00	
	5	Heavy Duty Scanner with OCR	PU	Competitive Bidding (Sec 10)					4									. H		70,000.00	
	6	Scanner	FCD/ LLPGVM	Competitive Bidding (Sec 10)																36,000.00	
	7	Printer Colored (3 in 1 Function)	MSG	Competitive Bidding (Sec 10)																20,000.00	
	8	(Wireless Queue Management System with digital signage solution (LCD/ LED TV)	CMD	Nego Proc: SVP (Sec 53.9)	n/a	As needed	n/a	As needed	As needed	As needed	n/a	As needed	As needed	n/a	As needed	As needed	GoP			200,000.00	
	9	Server UPS	ISD	Competitive Bidding (Sec 10)									710 Hedded	192	As needed	As needed	GOF				
	10	Various IT Equipment and software (AKPF)		Competitive Bidding (Sec 10)																30,000.00	
		Sub-Total NETWORK INFRASTRUCTURE IMPLEMENTATION																		110,000.00 <b>906,000.00</b>	
		Data Cabling (Head Office)	ISD	Competitive Bidding (Sec																3,000,000.00	

								Schedule	for Each Pr	ocurem	ent Activity	1				Source	Esti	mated Budget (PhP)	Remark
de AP)	Item & Specifications	PMO/ End- User	Mode of Procurement	Pre-Proc Conference	Ads/Post of IAEB	Pre-bid Conf	Eligibility Check	Sub/Open of Bids	Bid Evaluation	Post Qual	Notice of Award	Contract Signing	Notice to Proceed	Delivery/ Completion	Acceptance/ Turnover	of Funds	Total	M CO O O E	descrip of Progra
11	Core Switches-Head Office	ISD	Competitive Bidding (Sec 10)						Jul	y - Aı	ugust 20	016						1,216,860.	
12	Core Switches-HUB Sites	ISD	Competitive Bidding (Sec 10)															740,668.	
13	Data Cabling (HUB)	ISD	Competitive Bidding (Sec 10)															450,000.0	00
14	Data Cabling (Satellite Office)	ISD	Competitive Bidding (Sec 10)						397						*			300,000.0	00
15	Core Switches-Satellite Offices	ISD	Competitive Bidding (Sec 10)															390,267.0	00
16	Wireless Access Points	ISD	Competitive Bidding (Sec 10)															330,000.0	00
17	VPN Firewall-Hub Sites	ISD	Competitive Bidding (Sec 10)						, = =			3					7	555,501.0	00
18	VPN Firewall-Satellite Office	ISD	Competitive Bidding (Sec 10)															390,267.0	00
19	Network Attached Storage-Head Office	ISD	Competitive Bidding (Sec 10)															400,000.0	00
20	Servers-Head Office	ISD	Competitive Bidding (Sec 10)															200,000.0	00
21	Disaster Recovery (Software/Hardwa	ISD	Competitive Bidding (Sec 10)															3,000,000.0	0
22	Data Center Rehabilitation	ISD	Competitive Bidding (Sec 10)															2,000,000.0	0
23	Servers-Head Office	ISD	Competitive Bidding (Sec 10)															1,800,000.0	0
	Sub-Total																	14,773,563.0	

								Schedule	for Each Pr	ocurem	ent Activity	1				Source	Esti	mated Bu	udget (PhP)	Remark
ode AP)	Item & Specifications	PMO/ End User	Mode of Procurement	Pre-Proc Conference	Ads/Post of IAEB	Pre-bid Conf	Eligibility Check	Sub/Open of Bids	Bid Evaluation	Post Qual	Notice of Award	Contract Signing	Notice to Proceed	Delivery/ Completion	Acceptance/ Turnover	of Funds	Total	M O O E	со	descrip of Progra
24	Microsoft Windows Server	ISD	Nego Proc: SVP (Sec 53.9)	n/a	As needed	n/a	As needed	As needed	As needed	n/a	As needed	As needed	n/a	As needed	As needed	GoP			300,000.00	
25	Microsoft Windows SQL-CAL	ISD	Nego Proc: SVP (Sec 53.9)	n/a	As needed	n/a	As needed	As needed	As needed	n/a	As needed	As needed	n/a						90,000.00	
	Sub-Total					1.00	, in needed	715 Heeded	As needed	IVa	As needed	As needed	II/a	As needed	As needed	GoP			390,000.00	_
	SUBSCRIPTIONS																		350,000.00	
26	Grid Coordinates/tie Points	TSD	Direct Contracting	•															800,000.00	
27	Anti-Virus Software	ISD	Nego Proc: SVP (Sec 53.9)	n/a	As needed	n/a	As needed	As needed	As needed	n/a	As needed	As needed	n/a	As needed	As needed	GoP			500,000.00	
28	Fortigate Firewall Subscription and Support	ISD	Nego Proc: SVP (Sec 53.9)	n/a	As needed	n/a	As needed	As needed	As needed	n/a	As needed	As needed	n/a	As needed	As needed	GoP			150,000.00	
29	Plotting Software	TSD	Nego Proc: SVP (Sec 53.9)	n/a	As needed	n/a	As needed	As needed	As needed	n/a	As needed	As needed	n/a	As needed	As needed	GoP			150,000.00	
30	Subscription to Google Earth	TSD	Nego Proc: SVP (Sec 53.9)	n/a	As needed	n/a	As needed	As needed	As needed	n/a	As needed	As needed	n/a	As needed	As needed	GoP			150,000.00	
31	Subscription to online resources (e.g. Euromonitor, Thompson Reuters, etc.)	PD	Nego Proc: SVP (Sec 53.9)	n/a	As needed	n/a	As needed	As needed	As needed	n/a	As needed	As needed	n/a	As needed	As needed	GoP			240,000.00	
32	Internet Subscription	ISD	Renewal on ISP based on GUIDELINES ON PROCUREMENT OF WATER, ELECTRICITY, TELECOMMUNICATI ONS AND INTERNET SERVICE PROVIDERS													33.			1,000,000.00	
	Sub-Total																		2,990,000.00	
	SOFTWARE DEVELOPMENT																		.,550,000.00	
	Loan Management System and Financial Management Information Sytem	ISD	Competitive Bidding (Sec 10)						Ap	oril - N	May 201	16						4	40,530,000.00	

**ANNUAL PROCUREMENT PLAN Y 2016** 

#### **REGIONAL OFFICE**

IT EQUIPMENT AND SOFTWARE

								Schedule	for Each Pr	ocuren	ent Activit	у				Source	Esti	mated E	Budget (PhP)	Remarks
Code (PAP)	Item & Specifications	PMO/ End- User	Mode of Procurement	Pre-Proc Conference	Ads/Post of IAEB	Pre-bid Conf	Eligibility Check	Sub/Open of Bids	Bid Evaluation	Post Qual	Notice of Award	Contract Signing	Notice to Proceed	Delivery/ Completion	Acceptance/ Turnover	of Funds	Total	<b>M</b> 0 0	со	(brief description of Program/P
2016 1	UPS .	CEBU/ GENSAN/ CDO	Competitive Bidding (Sec 10)	*/														E	55,000.00	oject)
2	Scanner	BACOLOD/ CEBU/ DAVAO/ GENSAN/ CDO																	90,000.00	
3	Photocopier Machine	ISABELA/ BICOL	Nego Proc: SVP (Sec 53.9)	n/a	As needed	n/a	As needed	As needed	As needed	n/a	As needed	As needed	n/a	As needed	As needed	GoP			200,000.00	

Subtotal 2 345,000.00

Subtotal 1 Subtotal 2 59,589,563.00 345,000.00

Grand Tota 59,934,563.00

Prepared by:

Josefito A. Cada

OIC, Procurement Division

06.0

Ethel S. Bugho

BAC Sec for Goods and Service

Recommending Approval by:

Atty Jose D. Melgarejo

BAC Chairman for Goods and Services

Certified Funds Available:

Dante M. Anabe

Manager inance and Controllership Dept.

Approved by:

Maria Ana R. Oliveros

Head of Procuring Entity

X

ANNUAL PROCUREMENT PLAN Y 2016

# CORPORATE MAIN OFFICE OFFICE IMPROVEMENT

			PMO/	Mode of					Schedule	for Each Pi	rocurem	ent Activ	ity				Source	Est	imated Bud	dget (PhP)	Remark
Code (	PAP)	Item & Specifications	End-User	Procurement	Pre-Proc Conference	Ads/Post of IAEB	Pre-bid Conf	Eligibility Check	Sub/Open of Bids	Bid Evaluation	Post Qual	Notice of Award	Contract Signing	Notice to Proceed	Delivery/ Completion	Acceptance/ Turnover	of Funds	Total	M O O	со	(brief description of Program Project)
2016	1	Provision/renovation for SOHEAI Office	SOHEAI	Nego Proc: SVP (Sec 53.9)	n/a	As needed	n/a	As needed	As needed	As needed	n/a	As needed	As needed	n/a	As needed	As needed	GoP			100,000.00	
	2	Exit signage (fiber glass & LED illuminated)	GSD	Nego Proc: SVP (Sec 53.9)	n/a	As needed	n/a	As needed	As needed	As needed	n/a	As needed	As needed		As needed	As needed	GoP			12,000.00	

Subtotal 1 112,000.00

ANNUAL PROCUREMENT PLAN Y 2016

# REGIONAL OFFICE

ode	(PAP)		PMO/ End-User	Mode of					Schedul	for Each P	rocurem	nent Activ	rity				Source	Est	imated Budget (PhF	Remarks
		Item & Specifications	Ena-User	Procurement	Pre-Proc Conference	Ads/Post of IAEB	Pre-bid Conf	Eligibility Check	Sub/Open of Bids	Bid Evaluation	Post Qual	Notice of Award	Contract Signing	Notice to Proceed	Delivery/ Completion	Acceptance/ Turnover	of Funds	Total	M O O F	/h-t-f
016	1	Venetian Blinds	ISABELA	Nego Proc: SVP (Sec 53.9)	n/a	As needed	n/a	As needed	As needed	As needed	n/a	As poods		200						
	2	Roman Shades (blinds)	BICOL; PALAWAN	Nego Proc: SVP (Sec 53.9)	n/a	As needed	n/a		As needed	As needed	n/a		As needed	n/a	As needed	As needed	GoP			00.00
*	3	Transfer to New Office (Palawan)	PALAWAN	Nego Proc: SVP (Sec 53.9)	n/a	As needed	n/a		As needed	As needed	n/a		As needed	n/a	As needed	As needed	GoP			00.00
	4	Office Renovation (include repair of glass panel and office maintenance) (Cauayan)	ISABELA	Nego Proc: SVP (Sec 53.9)	n/a	As needed	n/a	27 07 1	As needed	As needed			As needed		As needed	As needed	GoP			00.00
	5	Glass Door (Palawan)	PALAWAN	Nego Proc: SVP (Sec 53.9)	n/a	As needed		(4) 5 - 5 - 5 - 5 - 5 - 5	As needed	As needed	36		As needed		As needed	As needed	GoP			00.00
	6	Stainless Logo and Acrylic Signage	BICOL	Nego Proc: SVP (Sec 53.9)	n/a	As needed				As needed			As needed	n/a n/a	As needed	As needed	GoP			00.00
	7	Modular (4Partition)	BICOL	Nego Proc: SVP (Sec 53.9)	n/a	As needed	n/a		As needed	As needed			As needed		As needed As needed	As needed	GoP			00.00
	8	Signage (indoor)	ALL VISMIN	Nego Proc: SVP (Sec 53.9)	n/a	As needed	n/a	As needed		As needed			As needed	n/a	As needed	As needed As needed	GoP GoP	-		00.00
	9	Signage (outdoor)	ALL VISMIN	Nego Proc: SVP (Sec 53.9)	n/a	As needed	n/a		As needed	As needed	n/a		As needed	n/a	As needed	As needed				00.00
	10	Office Improvement (CDO) (transfer to new office)	CDO	Nego Proc: SVP (Sec 53.9)	n/a	As needed	n/a		As needed	As needed	n/a		As needed	n/a	As needed	As needed	GoP GoP			00.00
	11	Office Improvement (Bacolod) Cubicle System & Repairs and Maintenance	BACOLOD	Nego Proc: SVP (Sec 53.9)	n/a	As needed	n/a	As needed		As needed	n/a		As needed	n/a	As needed	As needed	GoP			00.00
	12	Office Improvement (GenSan) (Transfer to new office and all other costs)	GENSAN	Nego Proc: SVP (Sec 53.9)	n/a	As needed	n/a		As needed	As needed			As needed	n/a	As needed					00.00
	13	Office Improvement (Zambo) (cubicle and repair and maintenance)	ZAMBO	Nego Proc: SVP (Sec 53.9)	n/a	As needed	n/a			As needed			As needed	n/a		As needed	GoP		500,0	
	14	Office Improvement (Ilollo) (cubicle and repair and maintenance)	ILOILO	Nego Proc: SVP (Sec 53.9)	n/a	As needed			As needed		95		As needed	n/a n/a	As needed As needed	As needed As needed	GoP GoP			00.00

Code (PAP)		PMO/	Mode of					Schedul	e for Each Pr	rocurem	ent Activ	ity				Source	Est	imated Bud	dget (PhP)	Remarks
	Item & Specifications	End-User	Procurement	Pre-Proc Conference	Ads/Post of IAEB	Pre-bid Conf	Eligibility Check	Sub/Open of Bids	Bid Evaluation	Post Qual	Notice of Award	Contract Signing	Notice to Proceed	Delivery/ Completion	Acceptance/ Turnover	of Funds	Total	M O O	со	(brief description of Program Project)
15	Office Improvement (Cebu) (Renovation)	CEBU	Nego Proc: SVP (Sec 53.9)	n/a	As needed	n/a	As needed	As needed	As needed	n/a	As needed	As needed	n/a	As needed	As needed	GoP			175,000.00	
	Office Renovation (New Office) (Davao)	DAVAO	Nego Proc: SVP (Sec 53.9)		As needed			As needed				As needed		As needed	As needed	GoP			100,000.00	
													1,750	, 15 1.30000		501		Su	Subtotal 2	

112,000.00

Subtotal 1 Subtotal 2 3,095,000.00 **Grand Total** 

3% 97%

3,207,000.00

Prepared by:

Josepho A. Cada
OIC Procurement Division

Recommending Approval by:

Atty. Jose D. Melgarejo

BAC Chairman for Goods and Services

Certified Funds Available:

Dante M. Anabe
Manager, Finance and Controllership Dept.

Approved by:

ANNUAL PROCUREMENT PLAN Y 2016

#### **CORPORATE MAIN OFFICE**

BOOKS

									Schedul	e for Each Pr	ocurem	ent Activit	y				Source	Es	stimated Budg	get (PhP)	Remarks
(PAP)		Item & Specifications	PMO/ End- User	Mode of Procurement	Pre-Proc Conference	Ads/Post of IAEB	Pre-bid Conf	Eligibility Check	Sub/Open of Bids	Bid Evaluation	Post Qual	Notice of Award		Notice to Proceed	Delivery/ Completion	Acceptance/ Turnover	of Funds	Total	M O O	со	(brief description of Program/ Project)
2016	1 RA 9184 Hand	dbook-New Edition	PU	Nego Proc. A- to-A (Sec 53.5)	n/a	April Week 1	n/a	April Week 2	April Week 3	April Week 4	n/a	April Week 4	April Week 4	n/a	May Week 2	May Week 2	GoP		-	20,000.00	
	2 IPREA Journa	al (per semester)	TSD	Contracting (Sec. 50)	n/a	April Week 1	n/a	April Week 2	April Week	April Week 4	n/a	April Week 4	April Week 4	n/a	May Week 2	May Week 2	GoP			4,000.00	
	3 National Buildi	ing Code (Book)	TSD	Nego Proc: SVP (Sec 53.9)	n/a	April Week	n/a	April Week 2	April Week	April Week 4	n/a	April Week 4	April Week 4	n/a	May Week 2	May Week 2	GoP .				
	4 National Struc	tural Code of the Philippines	TSD	Nego Proc: SVP (Sec 53.9)	n/a	April Week	n/a	April Week	April Week	April Week 4	n/a	April Week 4	April Week 4	n/a	May Week 2	May Week 2	GoP			2,000.00	
	5 References Bo	ook and other reference materials	PD	Nego Proc: SVP (Sec 53.9)	n/a	As needed	n/a	As needed	As needed	As needed		As needed			As needed					2,000.00	
	6 Books (GSD)		GSD	Nego Proc: SVP (Sec 53.9)	n/a	As needed			As needed	As needed	20040	As needed			As needed	As needed	GoP			120,000.00	

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Manager, Finance and Controllership Dept.

Approved by:

Maria Ana R. Oliveros Head of Procuring Entity 16

ANNUAL PROCUREMENT PLAN Y 2016

#### **CORPORATE MAIN OFFICE**

CONSULTING SERVICES/ PROFESSIONAL SERVICES FEE

									Schedule	for Each P	rocuren	nent Acti	vity				Source of	Esti	mated Budget (PhP)		Remarks (brief
ode (P	AP)	Procurement Program/Project	PMO/ End- User	Mode of Procurement	Pre-Proc Conference	Ads/Post of IAEB	Pre-bid Conf	Eligibility Check	Sub/Open of Bids	Bid Evaluation	Post Qual	Notice of Award	Contract Signing	Notice to Proceed	Delivery/ Completion	Acceptance/ Turnover	Funds	Total	M 0 0	co	description of Program Project)
2016	1	Construction Project Monitoring (CPM) for HDH for 2015- 2016 Projects	HDH	Competitive Bidding (Sec 10)															89,000,000.00		
	2	Client Satisfaction Survey**	PAD	Nego Proc: A- to-A (Sec 53.5)	).*														4,500,000.00		**Under BAC for Goods and Services
	3	Network Infrastructure Design Consultancy	ISD	Competitive Bidding (Sec 10)															3,000,000.00		
	4	Highly Confidential Consultants	OP	Competitive Bidding (Sec 10)															2,520,000.00		
	5	HR Consultant	HR	Competitive Bidding (Sec 10)															751,752.00		
	6	Change Management (deferred)	OP	Competitive Bidding (Sec 10)															700,000.00		
	7	Consultant ISO Certifying Body	OP	Nego Proc: SVP (Sec 53.9)	n/a	As needed	n/a	As needed	As needed	As needed	n/a	As neede	As needed	n/a	As needed	As needed	GoP		500,000.00		
	8	Manual of Operations	OP	Nego Proc: SVP (Sec 53.9)	n/a	As needed	n/a	As needed	As needed	As needed	n/a	As neede	As needed	n/a	As needed	As needed	GoP		500,000.00		
	9	Consultant Liase Congress/Senate	OBS	Nego Proc: SVP (Sec 53.9)	n/a	As needed	n/a	As needed	As needed	As needed	n/a	As neede	As needed	n/a	As needed	As needed	GoP		408,000.00		
	10	Career Development Program	HR	Nego Proc: SVP (Sec 53.9)	n/a	As needed	n/a	As needed	As needed	As needed	n/a	As neede	As needed	n/a	As needed	As needed	GoP		400,000.00		
	11	Customer Experience and Branding Strategy	PAD	Competitive Bidding (Sec 10)															1,500,000,00		

									Schedule	for Each Pr	ocurem	ent Activ	vity				Source of	Estin	nated Budget (PhP)	Remarks (brief
Code (PA	AP)	Procurement Program/Project	PMO/ End- User	Mode of Procurement	Pre-Proc Conference	Ads/Post of IAEB	Pre-bid Conf	Eligibility Check	Sub/Open of Bids	Bid Evaluation	Post Qual	Notice of Award	Contract Signing			Acceptance/ Turnover	Funds	Total	M 0	description of Program Project)
	12	External Appraiser	TSD	Competitive Bidding (Sec 10)															1,000,000.00	
	13	Online Testing (HR)	HR	Nego Proc: SVP (Sec 53.9)	n/a	As needed	n/a	As needed	As needed	As needed	n/a	As needed	As needed	n/a	As needed	As needed	GoP		300,000.00	

Note: \*\* Consultancy for Client Satisfaction Survey is under BAC Chairman for Goods and Services

НО 16,079,752.00

HDH 89,000,000

GRAND TOTAL 105,079,752.00

Prepared by:

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BAC Chairman for Consulting Services

Certified Funds Available:

Manager, Finance and Controllership Dept.

Approved by:

Atty Jose D. Melgarejo\*\*
BAC Chairman for Goods and Services

ANNUAL PROCUREMENT PLAN Y 2016

## CORPORATE MAIN OFFICE MANPOWER SERVICES

(PAP)		Program/Project	PMO/ End-User	Mode of Procurement					Schedu	le for Each	Procureme	nt Activity					Source of Funds	Est	imated Budget (PhP)		Remarks (brief description
					Pre-Proc Conference	Ads/Post of IAEB	Pre-bid Conf	Eligibility Check	Sub/Open of Bids	Bid Evaluation	Post Qual	Notice of Award	Contract Signing	Notice to Proceed	Delivery/ Completion	Acceptance/ Turnover		Total	M O O E	со	of Program/Project
2016	General Services*	91	HR	Competitive Bidding (Sec 10)								*3							56,894,406.72		
	Janitorial Services*		HR	Competitive Bidding (Sec 10)															3,412,478.16		
	Security Expenses*		HR	Competitive Bidding (Sec 10)															8,621,279.52		

As per FCD's recommendation for adjustment

68,928,164.40

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Approved by:

Maria Ana R. Oliveros Head of Procuring Entity