



Social Housing Finance Corporation

*Kaagapay ng Komunidad sa Maginhawang Pamumuhay*

TO : ALL EMPLOYEES

FROM : THE PRESIDENT & CEO

DATE : 2 JANUARY 2025

REFERENCE : HR – 2025 – 132

SUBJECT : VACANT POSITION AS OF 2 JANUARY 2025

Please be informed of the vacant plantilla position below and its corresponding qualification requirements:

ITEM NO.	JG	POSITION	DIV./DEPT.	EDUCATION	EXPERIENCE	TRAINING
99	11 (SG 20)	Supervising Accounts Specialist (Engineer)	Central Luzon Operations / Cavite Branch to be assigned under <b>Resettlement Services Group</b>	Licensed Civil Engineer; Bachelor's degree in Civil Engineering	3 years of relevant work experience	16 hours of relevant training

If interested, kindly submit an **application letter with updated resume, Transcript of Records, and training certificates** which will aid HRDD in the evaluation of your application. Deadline for submission of application is five working days from date of posting.

SHFC's Recruitment and Promotion policies follow the principle of Equal Opportunity: there shall be no discrimination towards any applicant or employee on account of age, sex, civil status, religion, disability, ethnicity, or political affiliation.

For further queries, you may contact HRDD at (0917) 561 7280 / (0956) 099 9912 or [shfc.recruitment3@gmail.com](mailto:shfc.recruitment3@gmail.com).

**FEDERICO A. LAXA**

President & CEO

