



Kaagapay ng Komunidad sa Maginhawang Pamamahay

PURCHASE ORDER

Supplier:	ZAB Enterprises Inc.	P.O. No.:	2025-03-049
Address:	2151 SOBRIEDAD ST. COR. BLUMENTRITT EXTN. BALIC-BALIC, BRGY. 536, SAMPALOC MANILA	Date:	03/07/2025
TIN:	009-294-989-0000	P.R. No.:	2025-02-155
Mode of Procurement:	Shopping	Date:	02/10/2025

Gentlemen:

Please furnish this Office the following articles subject to terms and conditions contained herein.

Place of Delivery:	8737 BDO PLAZA PASEO DE ROXAS MAKATI CITY	Delivery Term:	FOB Destination
Date of Delivery:	7 WORKING DAYS UPON RECEIPT OF APPROVED PURCHASE ORDER	Payment Term:	15 working days upon complete delivery

Stock No.	Unit	Description	Quantity	Unit Cost	Amount
A-000-103	pc	Marker, Permanent Black-tip: felt, bullet type, point: medium, drying performance: there shall be no signs of offsetting when one sheet of paper is place on top of specimen for one minute	120	13.00	1,560.00
A-000-215	pc	Marker, Permanent Blue-tip: felt, bullet type, point: medium, drying performance: there shall be no signs of offsetting when one sheet of paper is place on top of specimen for one minute	72	13.00	936.00
A-000-070	pc	Fastener-metal, non-sharp edges, for paper, able to hold 25mm thick of multipurpose paper, 70mm between prongs, with prongs forming an integral part of the base, 50 sets per box	100	40.00	4,000.00
A-000-077	pc	Folder Pressboard-material: heavy duty paper board, size: 369mm x 242mm, thickness: 0.40mm, basis weight: 312gsm, accordion pleat gusset: latex paper/ PVC bookbinder/ book cloth/ paper cloth, expansion: 39mm, color: white, 100 pieces per box	5	1,890.00	9,450.00
A-000-129	pc	Push Pin-flat head, 100pcs	20	26.50	530.00
A-000-146	pc	Ruler 12"-flexible and transparent, material: plastic, color: clear	20	5.00	100.00
A-000-132	pc	Paper Sticker, A4 size-excellent for labelling, nametags, attr: Matte, color: white, 10sheets per pack	100	39.00	3,900.00

Funded by:
BUR # M-251-0552
Dated: 03/13/2025

Total Amount in Words: **TWENTY THOUSAND FOUR HUNDRED SEVENTY SIX AND 00/100 ONLY**

20,476.00

In case of failure to make the full delivery within the time specified above, a penalty of one - tenth (1/10) of one percent for every day of delay shall be imposed. Note: This is to approve the BAC recommendation (BAC Reso No. 045, S. 2025) for the use of Alternative Mode of Procurement under sec. 52, 52.1(b), 52.2, 52.3, 52.4 of IRR of RA9184 and award of contract to above mentioned supplier.
According to BIR Revenue Regulations No. 017-2024, the final settlement requires the presentation of an updated BIR tax clearance. Non-submission of a tax clearance entitles SHFC to suspend payment for any goods or services delivered.

Conforme:

Very truly yours,

Signature over Printed Name of Supplier

ATTY. LEO B. DEOCAMPO

Authorized Official

Date

Funds Available:

DANTE M. ANABE
Chief Accountant