



Kaagapay ng Komunidad sa Maginhawang Pamumuhay

PURCHASE ORDER

Supplier: ZAB Enterprises Inc.	P.O. No.: 2025-02-031
Address: 2151 SOBRIEDAD ST. COR. BLUMENTRITT EXIT BALIC BALIC SAMPALO, MANILA	Date: 02/19/2025
TIN: 009-294-989-0000	P.R. No.: 2024-12-1207
Mode of Procurement: Shopping	Date: 12/23/2024

Gentlemen:
Please furnish this Office the following articles subject to terms and conditions contained herein.

Place of Delivery: 8737 BDO PLAZA PASEO DE ROXAS MAKATI CITY	Delivery Term: FOB Destination
Date of Delivery: 15 WORKING DAYS UPON RECEIPT OF APPROVED PURCHASE ORDER	Payment Term: 15 working days upon complete delivery

Stock No.	Unit	Description	Quantity	Unit Cost	Amount
A-000-159	pc	Stamp Pad-felt, bed dimension: 600mm x 100mm, color: purple	24	40.00	960.00
A-000-156	pc	Stapler Heavy Duty, Standard Type-loading capacity: 200 staples, staple pusher shall be a metal piece not spring loaded	30	105.00	3,150.00
A-000-050	pc	Data Binder 3"-archfile, 3" spine 2 rings, durable LA mechanism, spine insert with metal-reinforced edges, finger pull hole, lockable front cover, color: blue, size: legal	20	90.00	1,800.00
A-000-049	pc	Data Binder 2"-archfile, 2" spine 2 rings, durable LA mechanism, spine insert with metal-reinforced edges, finger pull hole, lockable front cover, color: blue, size: legal	20	90.00	1,800.00
A-000-055	pc	Double Adhesive w/o Foam-double sided tape coated with permanent adhesive on both sides, strong and sticky double-sided tape that's easy to tear, size: 24mm x 10m, color: white	50	33.00	1,650.00
A-000-146	pc	Ruler 12"-Flexible, transparent/ clear, ruler scale: millimeters, centimeters and inches, clear and sharp ruler scales	20	5.00	100.00

Funded by:
BUR # M-251-0290
Dated: 02/24/2025

Total Amount in Words: **NINE THOUSAND FOUR HUNDRED SIXTY AND 00/100 ONLY** **9,460.00**

In case of failure to make the full delivery within the time specified above, a penalty of one - tenth (1/10) of one percent for every day of delay shall be imposed. Note: This is to approve the BAC recommendation (BAC Reso No. 021, S. 2025) for the use of Alternative Mode of Procurement under sec. 52, 52.1(b), 52.2, 52.3, 52.4 of IRR of RA9184 and award of contract to above mentioned supplier. According to BIR Revenue Regulations No. 017-2024, the final settlement requires the presentation of an updated BIR tax clearance. Non-submission of a tax clearance entitles SHFC to suspend payment for any goods or services delivered.

Conforme:

Very truly yours,

Signature over Printed Name of Supplier

ATTY. LEO B. DEOCAMPO

Authorized Official

Date

Funds Available:

DANTE M. ANABE

Chief Accountant