



Kaagapay ng Komunidad sa Maginhawang Pamumuhay

PURCHASE ORDER

Supplier:	CAGAYAN EDUCATIONAL SUPPLY	P.O. No.:	2025-02-014
Address:	MORTOLA HAYES ST. BRGY. 39., CAGAYAN DE ORO CITY	Date:	02/03/2025
TIN:	103-309-192-001	P.R. No.:	2024-10-988
Mode of Procurement:	Shopping	Date:	10/17/2024

Gentlemen:
Please furnish this Office the following articles subject to terms and conditions contained herein.

Place of Delivery:	SHFC CDO REGIONAL OFFICE	Delivery Term:	FOB Destination
Date of Delivery:	CHECK ON DELIVERY	Payment Term:	Check on Delivery

Stock No.	Unit	Description	Quantity	Unit Cost	Amount
A-000-010	Ream	Bond Paper-Legal, 70gsm	20	220.00	4,400.00
A-000-075	pc	Folder Fancy Legal-Expanded Long Folder Color Green	100	15.50	1,550.00
A-000-075	pc	Folder Fancy Legal-Expanded Long Folder Color Red	100	15.50	1,550.00
Funded by: BUR M-251-0165 Dated: 02/11/2025					

Total Amount in Words: SEVEN THOUSAND FIVE HUNDRED AND 00/100 ONLY 7,500.00

In case of failure to make the full delivery within the time specified above, a penalty of one - tenth (1/10) of one percent for every day of delay shall be imposed. Note: This is to approve the BAC recommendation (BAC Reso No. 309, S. 2024) for the use of Alternative Mode of Procurement under sec. 52, 52.1(b), 52.2, 52.3, 52.4 of IRR of RA9184 and award of contract to above mentioned supplier.
According to BIR Revenue Regulations No. 017-2024, the final settlement requires the presentation of an updated BIR tax clearance. Non-submission of a tax clearance entitles SHFC to suspend payment for any goods or services delivered.

Conforme:	Very truly yours,
<div>Signature over Printed Name of Supplier</div>	<div>ATTY. LEO B. DEOCAMPO Authorized Official</div>
<div>Date</div>	
Funds Available:	
<div>DANTE M. ANABE Chief Accountant</div>	