



Kaagapay ng Komunidad sa Maginhawang Pamumuhay

PURCHASE ORDER

Supplier:	Group 5 Computer Products & Supplies, Inc.	P.O. No.:	2025-01-008
Address:	UPPER GR. U-35 CITYLAND 9 DELA ROSA ST., MAKATI CITY	Date:	01/15/2025
TIN:	008-978-610-0000	P.R. No.:	2024-10-1009
Mode of Procurement:	Shopping	Date:	10/29/2024

Gentlemen:

Please furnish this Office the following articles subject to terms and conditions contained herein.

Place of Delivery: 8737 BDO PLAZA PASEO DE ROXAS MAKATI CITY

Delivery Term: FOB Destination

Date of Delivery: 15 WORKING DAYS UPON RECEIPT OF APPROVED PURCHASE ORDER

Payment Term: 15 working days upon complete delivery

Stock No.	Unit	Description	Quantity	Unit Cost	Amount
A-001-820	pc	HP 416A Black Laserjet Toner Cartridge-for HP M454nw Funded by: BUR # M-244-3688 Dated: 01/21/2025	3	4,470.00	13,410.00

Total Amount in Words: **THIRTEEN THOUSAND FOUR HUNDRED TEN AND 00/100 ONLY**

13,410.00

In case of failure to make the full delivery within the time specified above, a penalty of one - tenth (1/10) of one percent for every day of delay shall be imposed. Note: This is to approve the BAC recommendation (BAC Reso No. 306, S. 2024) for the use of Alternative Mode of Procurement under sec. 52, 52.1(b), 52.2, 52.3, 52.4 of IRR of RA9184 and award of contract to above mentioned supplier.

Conforme:

Very truly yours,

tax clearance
prior to
payment

ATTY. LEO B. DEOCAMPO

Authorized Official

Signature over Printed Name of Supplier

Date

Funds Available:

DANTE M. ANABE
Chief Accountant